



ELCHC Governance Committee Meeting Agenda Packet

Monday, August 10, 2026 at 3:00 pm

6302 E. Martin Luther King, Jr. Blvd., Suite 100 Tampa, FL 33619

<https://us06web.zoom.us/j/88556861028?pwd=34ZhZPUXm5n9XsCPmEPWeL9ZtnM7xi.1>

Meeting ID: 885 5686 1028

Passcode: 948035



ELCHC Governance Committee Meeting Agenda

Monday, August 10, 2026

I. CALL TO ORDER

S. Robinson

- A. Roll call/Quorum Verification

II. PUBLIC COMMENT

S. Robinson

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment.

III. ACTION ITEMS

S. Robinson

- A. Approval of the March 23, 2026 draft Meeting Minutes - 3
- B. Board Membership Application-Stefano Cavallaro - 6
- C. Board Membership Application-Anthony Siviglia - 11

IV. DISCUSSION ITEMS

S. Robinson

- A. Chief Executive Officer (CEO) Annual Evaluation
- B. ELCHC Board of Directors Annual Forms-Conflict of Interest
- C. Early Learning Coalition of Hillsborough County-Social Media Policy

V. CEO REPORT

P. Quin

F. Hicks

- A. Education of Young Children 2026 Summit Update
- B. Lease Update
- C. Be the Ball
- D. Part II-ready to Rise

VI. ANNOUNCEMENT

S. Robinson

- A. Day of Play: Scheduled for Saturday, December 5, 2026 Location: TBD
- B. Next Governance Committee meeting is scheduled for Monday, September 21, 2026

VII. ADJOURNMENT

S. Robinson

VIII. SUPPLEMENTAL DOCUMENTS

- A. Current ELCHC Board Members and their dates for terms of service_7.30.2026 - 16

Monday, March 23, 2026, at 3:00 pm
Hybrid Meeting
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Dr. Shawn Robinson, Chair

Committee Members Present: Dr. Shawn Robinson, Brian Mays*, Alina Shaffer*, Adam Geiry*, and Dr. Larissa Baia*,

BOARD MEMBERS PRESENT:

None.

COMMITTEE MEMBERS ABSENT:

Aakash Patel

ELCHC Staff:

Dr. Fred Hicks, Abigail Perez*, Nancy Will,

Other Attendees:

Alex Ochoa, and Paul Quin

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum had been established, Chair Dr. Shawn Robinson called the meeting to order at 3:01 pm.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

A. Approval of the January 26, 2026, Meeting Minutes

A motion to approve was made by Dr. Larissa Baia. A second was made by Brian Mays. The motion carried unanimously.

DISCUSSION ITEMS

Dr. Shawn Robinson shared with the committee there were a few minor edits that were sent to Nancy Will, ELCHC Board Liaison to edit from the previous edit by board attorney Paul Quin in the fall of 2024.

There was committee discussion on the make-up of the ELCHC Board of Directors. It was decided to leave the maximum number of board members at 29 however, noting the state statute does allow for 30 and for this change to be made to the language in the bylaws.

Attorney Paul Quin noted the request from several board members to resume a hybrid option for board meeting attendance. Mr. Quin shared that several board members do not live or work near the ELCHC office and as board members are volunteers grace would be allowed to increase greater participation.

There was committee discussion that allowing for a virtual option would for more involvement in board meeting discussions.

Nancy Will, read the minutes from April 2025 pertaining to the decision to make board meetings in-person only.

Paul Quin, shared that no motion had been taken to change to in-person, only. Mr. Quin shared that this could be taken up to the full board for a vote.

Dr. Robinson walked the committee through the bylaws for review and the committee is recommending the following changes to be brought before the full board of directors:

- Change from "not more than thirty (30)" to "not more than twenty-nine (29) under Article II Board of Directors-Section 2. Membership, Number and Classes.
- Addition of "Effectiveness of the Early Learning Coalition of Hillsborough County operations value in attendance engage in different ways" under Article III-Meetings of the Board of Directors-Section 5 the last sentence.
- Addition of "or appropriate standing committee" for consideration in Article V-Committees Section 3-Special Committees.
- Changing "chairman" to "chair" in Article V-Committees Section 5-Quorum Meetings.

Brian Mays made a motion to take changes of the bylaws as discussed to the full Board of Directors for a vote including the recommendation to allow board meetings to be hybrid. Adam Giery made a second. The motion passed unanimously.

Board Matrix

Dr. Robinson spoke about the results of the board matrix. Dr. Robinson spoke to the board lacking in the areas of hospitality, the restaurant industry and construction.

CEO REPORT

Dr. Frederick Hicks reported quickly on the following:

Budget FY26-27 Update

Dr. Hicks shared the session would begin after the Easter holiday. Dr. Hicks shared the ELCHC received another clean audit. Dr. Hicks also shared that the ELCHC was anticipating another reduction in the budget as the goal of the state was to bring all coalitions back to pre-Covid numbers.

Education of Young Children Summit

Dr. Hicks reported all planning is in full swing.

VPK Update

Dr. Hicks reported that to date there are 9,400 children in seats. Dr. Hicks shared that approximately 1,500 are not scoring at least 707 as now required by the state and about 350 of those students would be invited to participate in Summer Boost. Dr. Hicks shared that quality dollars were available for Summer Boost and the hope is the program would be expanded from 6-weeks to 8-weeks. Dr. Hicks also shared the details were being worked on with the University of South Florida to be able to complete a pre-test and post-test for all the children participating in the 2026 Summer Boost program.

ANNOUNCEMENTS

Dr. Robinson stated the next Governance Committee meeting is scheduled for Monday, May 18, 2026 at 3:00 pm.

ADJOURNMENT

Citing no further business, Brian Mays made a motion to adjourn the meeting at 4:16 pm. Dr. Shawn Robinson made a second. The motion carried unanimously.

Read and approved by: _____

ELCHC Board of Directors Secretary

Date

ELCHC GOVERNANCE COMMITTEE MEETING-August 10, 2026

ACTION

ITEM III.B.

ISSUE:	Application for ELCHC Board of Directors Membership
RECOMMENDED ACTION:	Approve the recommendation for Board membership, Stefano Cavallaro to serve a first 4-year term to the full Board of Directors for election.

NARRATIVE:

ELCHC By-Laws Article 5 Section 2

The Governance Committee has the responsibility of recommending action items to the full Board that relate to: Board By-Laws, Board policies, Board meeting procedures and protocols, Board member nominations, Board officer nominations, Board leadership structure, the Chief Executive Officer evaluation process (each early learning coalition shall complete an annual evaluation of the early learning coalition's executive director or chief executive office on forms adopted by DEL), and Chief Executive Officer communication with Board and Florida Department of Education Division of Early Learning (DEL). Membership shall consist of board members appointed by the Board Chair.

Stefano Cavallaro has expressed great interest in serving on the ELCHC Board of Directors. Mr. Cavallaro's application is attached.

(1-attachment)

Please type or print clearly

PERSONAL INFORMATION

Cavallaro	Stefano	J.
_____ Last Name	_____ First Name	_____ Middle
DOB: mm/dd/yyyy		
Carlton Fields, P.A. - Attorney		
_____ Employer/Affiliation	_____ Title	
608 S. Matanzas Ave, Unit 3		
_____ Street Address		
Tampa, FL 33609		
_____ City/State/Zip Code		
813-229-4248		
_____ Phone	_____ Mobile	_____ Fax
Email Address:		
Are you a parent? ☐ Y ☒ N If yes, ages of Children _____		
Is your employer ☒ a private, for-profit enterprise, ☐ a community based non-profit organization		
☐ Other (please specify): _____		

COMMUNITY/CIVIC INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name	Dates of Membership	Position(s) Held
Hillsborough County Bar Association	2025 to present	Member
FSU College of Business Recent Alumni Board	2017-2019	Chairman

STATEMENT OF INTEREST (Use additional pages or cover letter if needed)

What is your educational background?

B.S. Florida State University – Political Science & Accounting

J.D. University of Florida

What experience do you have working with young children and families?

-Grew up in a family where father was a teacher and HS basketball coach; mom was a labor and delivery nurse

-Leadership in the Marine Corps, to include Military Family Life Training

-Service as a Military Prosecutor, to include cases involving minor children

-Service as a Victims Legal Counsel to include representation of minor children

How would the ELCHC benefit from your involvement on the Board?

-Service and leadership background from my military time

-Education leadership experience from time as FSU Student Body President and Member of the FL Board of Governors

-Legal and accounting knowledge based on education and career

-Personal commitment to the value of education from my experiences growing up in an educator family

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income from the Office of Early Learning (OEL), Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Coalition (ELC), a District School's Pre-K program, or an ELC's fiscal agent, service provider, contractor, or subcontractor? (Florida Rules 6M-9.110 Requirements & Criteria for Early Learning Coalitions).

☒ No ☐ Yes If yes, please explain:

On which committees would you be interested in serving?

☒ Governance

☒ Finance

☒ Legislative Affairs

☐ Service Delivery & Efficiency

☐ Provider Review Hearing

☐ Development

Please list three (3) references:

Name	Phone Number	Email	Professional/Personal
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Aakash Patel		aakash@elevate-inc.com	Professional
Donald Kirk		DKIRK@carltonfields.com	Professional
LtCol Celidon Pitt		celidon.pitt@usmc.mil	Both

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

Gender Identity: ☒ Male Race/Ethnicity: ☐ Native American, American Indian, or Alaska Native

☐ Female

☐ Asian or Asian American

☐

☐ Black or African American

Transgender

☐ Non- binary

☐ Native Hawaiian or Other Pacific Islander

☐ Does not disclose

☒ White or Caucasian

☐ Hispanic, Latino or Spanish

☐ Other

☐ Unknown

Age Range:

☐ 18-24

☒ 25-35

☐ 35-44

☐ 45-54

☐ 55-64

☐ 65 or Above

☐ Does not disclose

Are you a person living with a disability?

☐ Yes

☐ Does not disclose

☒ No

Have you ever served or now serve in active duty in any of the U.S. Armed Forces?

☒ Yes

☐ Does not disclose

☐ No

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving on the Early Learning Coalition of Hillsborough County will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

Employment: The school readiness legislation states that nominated members must be from the private

sector, and neither they nor their families may earn an income from the early education or child care industry.

Conflict of Interest: Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

Government in the Sunshine: The Early Learning Coalition of Hillsborough County is a legislatively mandated group and will operate following the rules and guidelines of "Government in the Sunshine".

My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.



Applicant Signature

July 14, 2026

Date

Application forms may be completed in full and submitted to:
Nancy Will, Executive Assistant to CEO and Board of Directors Liaison
Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100
Tampa, FL 33619
Email: nwill@elchc.org
Website: www.elchc.org
Telephone: (813) 867-0753
Fax: (813) 435-2299

ELCHC GOVERNANCE COMMITTEE MEETING-August 10, 2026

ACTION

ITEM III.C.

ISSUE: Application for ELCHC Board of Directors Membership

RECOMMENDED ACTION: Approve the recommendation for Board membership, Anthony Siviglia to serve a first 4-year term to the full Board of Directors for election.

NARRATIVE:

ELCHC By-Laws Article 5 Section 2

The Governance Committee has the responsibility of recommending action items to the full Board that relate to: Board By-Laws, Board policies, Board meeting procedures and protocols, Board member nominations, Board officer nominations, Board leadership structure, the Chief Executive Officer evaluation process (each early learning coalition shall complete an annual evaluation of the early learning coalition's executive director or chief executive office on forms adopted by DEL), and Chief Executive Officer communication with Board and Florida Department of Education Division of Early Learning (DEL). Membership shall consist of board members appointed by the Board Chair.

Anthony Siviglia has expressed great interest in serving on the ELCHC Board of Directors. Mr. Siviglia's application is attached.

(1-attachment)



PERSONAL INFORMATION

Siviglia

Anthony

Last Name

First Name

Middle

DOB: mm/dd/yyyy

Employer/Affiliation

Title

ARCW Leavitt Insurance Services, Associate Agent

Street Address

17303 Lockwood Ridge Dr, Tampa FL 33647

City/State/Zip Code

407-719-6396

407-719-639

Phone

Mobile

Fax

Email Address: Anthony-Siviglia@leavitt.com or

Are you a parent?

☒ Y

☐ N

If yes, ages of Children

2.5 Years

Is your employer

☒

a private, for-profit enterprise, ☐ a community based non-profit organization

☐

Other (please specify):

COMMUNITY INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name

Dates of Membership

Position(s) Held

Leadership Tampa Bay

08/2025-Present

Class of 26

American Cancer Society

01/2018-05/2024

Board Member & Chair of Young Leaders Board

Centre Club Tampa Board of Gov.

01/2021-12/2024

Board Member & Chair

UT Board of Counselors

08/2024 - Present

kg

Grew up in Orlando and went through private school for K-12 then University of Tampa for my

Bachelors Degree.

y

As a parent of a young child, I have gained insight into early learning, child development, and how children reach milestones at different stages.

I also appreciate the differences between child care facilities and stay-at-home care, and I believe active parent and guardian involvement is essential to supporting children and the early learning community.

I bring a unique perspective to the board as both a parent of young children and a professional who works with child care facilities to ensure they have appropriate insurance coverage.

My experience allows me to see the challenges and opportunities from both the family side and the provider side. I believe this perspective can help strengthen the knowledge base within ELCHC and better support the population we serve.

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income in the Office of Early Learning (OEL), Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Center, or a Charter School's Pre-K program, or an ECE/Head Start, or a private contractor or subcontractor (Florida Rules 600.01-10 Requirements & Criteria for Early Learning Centers)?

☒ No ☐ Yes If yes, please explain:

On which committee would you be interested in serving?

- ☒ Governance ☐ Finance ☐ Legislative Affairs
☐ Service Delivery & Efficiency ☐ Provider Review Hearing ☐ Development

Please list three (3) references:

Name	Phone Number	Email	Professional/Personal
Aakash Patel		aakash@elevate-inc.com	Personal
Jeff Chernoff		JMC@iat.bz	Both
Tammy Mulrain		Tammy-Mulrain@leavitt.com	Professional
Tracy Cornelissen			Personal

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

Gender Identity:	☒ Male	Race/Ethnicity:	☐ Native American, American Indian, or Alaska Native
	☐ Female		☐ Asian or Asian American
	☐ Transgender		☐ Black or African American
	☐ Non- binary		☐ Native Hawaiian or Other Pacific Islander
	☐ Does not disclose		☒ White or Caucasian
			☐ Hispanic, Latino or Spanish
			☐ Other
			☐ Unknown
Age Range:	☐ 18-24	☒ 25-35	
	☐ 35-44	☐ 45-54	
	☐ 55-64	☐ 65 or Above	
	☐ Does not disclose		
Are you a person living with a disability?	☐ Yes	☐ Does not disclose	
	☒ No		
Have you ever served or now serve in active duty in any of the U.S. Armed Forces?	☐ Yes	☐ Does not disclose	
	☒ No		

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My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.

Anthony Siviiglia
Applicant Signature

07/23/2026
Date

Application forms may be completed in full and submitted to:
Nancy Will, Executive Assistant to CEO and Board of Directors Liaison
Early Learning Coalition of Hillsborough County
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100
Tampa, FL 33619
Email: nwill@elchc.org
Website: www.elchc.org
Telephone: (813) 867-0753
Fax: (813) 435-2299

ELCHC Board of Directors	
	Length of Current Term and Date it will end as requested
Bacon, Rebecca	10.01.2023-No end date
Baia, Dr. Larissa	3.23.2023-No end date
Barakat Avila, Dr. Daira	06.26.2023-06.26.2027 in 1st term
Brown, Tracey	06.06.2016- No end date
Cassedy, Cameron	08.18.2025-08.18.2029 in 1st term
Casanova, Gino	08.21.2023-08.21.2027 in 1st term
Doyle, Sheila	04.07.2026-No end date
Eberhart, Annette	02.26.2024-02.26.2028: Elected by Providers in 1st term
Flannery, Kelly	08.19.2024-08.19.2028 in 1st term
Geary, Wynton	09.19.2024-No end date
Giery, Adam	09.16.2023-09.16.2027 in 2nd term
Hudekins-Shaffer, Dr. Emily	08.18.2025-No end date
Hyde, Bob	11.04.2024-11.04.2028 in 1st term
Jae, Amanda	02.10.2020-02.10.2028: Elected by Providers in 2nd term
Jenkins, Dr. Jacquelyn	01.13.2014-No end date
Mays, Brian	08.19.2024-08.19.2028 in 1st term
Myers, Commissioner Gwen	11.17.20-No end date
Pasek, Beth	11.18.2019-No end date
Patel, Aakash	4.30.2017-Governor appointed
Porch, Ashley	08.19.2024-08.19.2028 in 1st term
Porte, Chantal	07.10.2023-No end date
Robinson, Dr. Shawn	06.26.2023-06.26.2027 in 2nd term
Shaffer, Alina	08.19.2024-08.19.2028 in 1st term
Thomas, Felicia	08.19.2024-08.19.2028 in 1st term
Wostal, Noelle	08.19.2024-08.19.2024 in 1st term

*10-Seats are designated Ex Officio=No end date