



# ELCHC Executive Committee Meeting Agenda Packet

Monday, August 17, 2026 at 3:00pm

6302 E. Dr Martin Luther King Jr Blvd., Suite 100, Tampa, FL 33619

<https://us06web.zoom.us/j/83698109960?pwd=9rXNa2a6X1XQk5S3GnsZ6fVgpU5eNf.1>

Meeting ID: 836 9810 9960

Passcode: 253513



## ELCHC Executive Committee Meeting Agenda

Monday, August 17, 2026

### I. CALL TO ORDER

A. Patel

A. Roll Call/Quorum Verification

### II. PUBLIC COMMENT

A. Patel

*Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment.*

### III. ACTION ITEMS

A. Patel

- A. Approval of the June 15, 2026 Executive Committee Draft Meeting Minutes - 4
- B. Approval of the August 24, 2026, Board of Directors Meeting Draft Agenda - 7

### IV. DISCUSSION ITEMS

A. Patel

- A. Young Children Summit Update
- B. DEL Leadership Change
- C. ELCHC Board of Directors Recruitment Efforts
  - A. Board Membership Application - Stefano Cavallaro - 9
  - B. Board Membership Application-Anthony Siviglia - 13
- D. ELCHC Lease Update: Executive Managing Director at JLL Firm, Mr. Caleb Lewis

### V. COMMITTEE REPORTS

A. Patel

- A. Governance Committee - 17
  - B. Finance Committee - 18
  - C. Service Delivery & Efficiency Committee - 19
  - D. Legislative Committee - 20
  - E. Development & Outreach Committee - 21
  - F. Provider Review Hearing Committee - 22
- S. Robinson
- J. Jenkins
- A. Jae
- G. Casanova
- S. Robinson
- J. Jenkins

### VI. CEO REPORT

F. Hicks

- A. Education of Young Children Summit Part II
- B. Lease Update

C. Be the Ball

## **VII. ANNOUNCEMENTS**

A. The next ELCHC Executive Committee Meeting will be held on October 5, 2026.

## **VIII. ADJOURNMENT**

A. Patel

## **IX. SUPPLEMENTAL DOCUMENTS**

A. Current List of ELCHC Board Members - 26



Monday, June 15, 2026, at 3:00 pm  
6302 E. Martin Luther King, Jr. Blvd., Suite 100  
Tampa, FL 33619

**MEETING ATTENDANCE**

**Facilitator:** Aakash Patel, Chair

**Committee Members Present:**

Dr. Shawn Robinson\*, Bob Hyde, and Aakash Patel\*

**Committee Members Absent:**

Amanda Jae

**Board Members Present:**

Dr. Jaquelyn Jenkins\*

**ELCHC Staff:**

Dr. Fred Hicks, Sabrina Ruiz, Rebecca Salgado and Nancy Will

**Other Attendees:**

Alex Ochoa, Paul Quin, esq and Marian Ebery

*\*Indicates attendance by Zoom Meeting platform.*

**CALL TO ORDER**

**Quorum Verification**

Noting a quorum was present. Dr. Shawn Robinson called the meeting to order at 3:02 p.m.

**PUBLIC COMMENT**

There was no Public Comment.

**ACTION ITEMS**

Approval of the May 27, 2026, Executive Committee draft special meeting minutes

*Dr. Shawn Robinson made a motion to approve the May 27, 2026, Executive Committee draft special meeting minutes. Bob Hyde made a second. The motion passed unanimously.*

Approval of the April 13, 2026, Executive Committee draft meeting minutes

*Dr. Shawn Robinson made a motion to approve the April 13, 2026, Executive Committee draft meeting minutes. Bob Hyde made a second. The motion passed unanimously.*

Approval of the June 22, 2026, Board of Directors annual meeting draft agenda

*Dr. Shawn Robinson made a motion to approve the June 22, 2026 Board of Directors annual meeting draft agenda. Bob Hyde made a second. The motion passed unanimously.*

Approval of the Executive Committee meeting draft schedule FY 26-27



*Dr. Shawn Robinson made a motion to approve the Executive Committee draft schedule for FY 26-27 as presented. Bob Hyde made a second. The motion passed unanimously.*

## **Discussion Items**

### **Property Tax Implications**

Dr. Fred Hicks, Chief Executive Officer of the Early Learning Coalition of Hillsborough County (ELCHC) explained that the coalition receives on average \$1.2 to \$1.4 million dollars a year from The Children's Board. Dr. Hicks shared with the committee if the voters of Hillsborough County approve the reduction of property taxes in November the ELCHC would need to look for other sources of revenue to replace what is received from The Children's Board.

### **Senator Brian Nathan Meeting**

Dr. Hicks shared with the committee some details of the meeting he and Chairman of the ELCHC had with Senator Brian Nathan. Dr. Hicks also shared that Senator Nathan was available to attend the Education of Young Children Summit in September. Dr. Hicks also shared that Senator Nathan would be included to share a word at the Education of Young Children Summit.

### **Education of Young Children Summit Update**

Dr. Hicks shared specific details pertaining to the sponsorship to date of \$70,000. Dr. Hicks read a list of those who had committed to the Education of Young Children Summit.

## **COMMITTEE REPORTS**

### **Governance Committee**

Dr. Shawn Robinson, Chair of the Governance Committee, reported that the Governance Committee was scheduled to meet May 18, 2026, on to review, and discuss the items contained in the agenda packet however, due to lack of quorum the meeting was cancelled.

### **Finance Committee**

Dr. Jacquelyn Jenkins, Chair of the Finance Committee, presented the Finance Committee report as outlined in the agenda packet.

### **Service Delivery & Efficiency Committee**

Dr. Fred Hicks reported on behalf of Amanda Jae, Chair of the Service Delivery & Efficiency Committee, reported that the committee had met on May 7, 2026, to review, approve and discuss the agenda as outlined in the agenda packet.

### **Development & Outreach Committee**

Dr. Shawn Robinson Chair of the Development & Outreach committee reported that the Development Committee & Outreach committee met on Wednesday, May 13, 2026, to approve, review and discuss the following items as outlined in the agenda packet.

### **Provider Review Hearing Committee**

Dr. Jacquelyn Jenkins, CEO, reported for the Provider Review Hearing committee as follows: The committee did not meet during the last meeting cycle. Dr. Jenkins shared currently, no scheduled hearings.

## **Legislative Committee**

Dr. Fred Hicks, CEO of the ELCHC reported on behalf of Gio Casanova, Chair of the Legislative Committee, there was not a meeting during the last cycle of meetings.

## **CEO REPORT**

Dr. Fred Hicks, due to time constraints, quickly reported on the following:

### **Legislative update**

Dr. Hicks shared with the committee the redefinition of childcare homes with more details to come.

### **Education of Young Children Summit I and II**

Dr. Hicks shared that the Development Committee would be meeting this week for further discussion and updates. Dr. Hicks shared that the goal of the second part of the Summit is not to net any funds but to cover the costs with perhaps a few thousand dollars over to cover costs in the event additional funds are needed for cleanup.

### **Waitlist Update**

Dr. Hicks shared that the goal is not to have a waitlist on July 1, 2026.

### **ELCHC: Lease Next Steps**

Dr. Hicks shared that the ELCHC signed the intention of the new lease.

### **Voluntary Prekindergarten (VPK) PM3 Update**

Dr. Hicks shared that 72%-74% of children are more ready for kindergarten having completed VPK.

## **ANNOUCEMENT**

The next ELCHC Executive Committee meeting will be held on August 10, 2026, at 3:00 pm.

## **ADJOURNMENT**

*Bob Hyde made a motion to adjourn the meeting at 4:20 pm. Dr. Shawn Robinson made a second. The motion carried unanimously.*

Read and approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Bob Hyde, ELCHC Board of Directors Secretary*



## ELCHC Board of Directors Meeting Draft Agenda

Monday, August 24, 2026

### I. WELCOME & INTRODUCTIONS

A. Patel

- A. Roll call/Quorum Verification
- B. Pledge of Allegiance

### II. PUBLIC COMMENT I

A. Patel

*Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.*

### III. CHAIRMAN'S REPORT

A. Patel

- A. Mission Moment
- B. Sponsorship for the Education of Young Children Summit 2026

### IV. CONSENT AGENDA

A. Patel

*The "consent agenda" is a single agenda item typically addressed first after convening the board meeting and establishing that a quorum is present. The consent agenda encompasses all the routine, pro forma and noncontroversial items that the Board needs to vote on.*

- A. Approval of the August 24, 2026 Board of Directors Annual Meeting Agenda
- B. Approval of the June 22, 2026 Board of Directors Draft Meeting Minutes - 3

### V. LEGAL REPORT

P. Quin, Esq.

### VI. ACTION ITEMS

A. Patel

- A. Approval of the draft June 22, 2026 Board of Directors meeting minutes
- B. Approval of the recommendation of the Governance Committee for ELCHC Board of Directors Membership, Stefano Cavallaro
- C. Approval of the recommendation of the Governance Committee for ELCHC Board of Directors Membership, Anthony Siviglia

### VII. DISCUSSION

A. Patel

### VIII. COMMITTEE REPORTS

A. Patel

- A. Executive Committee Report.pdf - 8
- B. Governance - 9
- C. Finance Committee Report Memo.pdf - 10
- D. Service Delivery & Efficiency Committee Report Memo.pdf - 11
- E. Development & Outreach Committee Report Memo.pdf - 12
- F. Provider Review Hearing Committee Report Memo.pdf - 13
- G. Legislative Committee Report Memo.pdf - 14

A. Patel  
S. Robinson  
J. Jenkins  
A. Jae  
S. Robinson  
J. Jenkins  
G. Casanova  
C. Haines

### IX. FINANCIAL REPORT

- A. ELCHC Budget to Actuals through July 31, 2026 - 15
- B. RFP Update: Auditing Services

## **X. CEO REPORT**

- A. Education of Young Children Summit I and II Updates
- B. ELCHC: Lease next steps

F. Hicks

## **XI. SUPPLEMENTAL DOCUMENTS**

- A. Education of Young Children Summit 2026-Sponsorship Packet - 17
- B. Blue-Ribbon Council Information Sheet - 21

## **XII. ANNOUNCEMENTS**

- A. The next ELCHC Board of Directors Regular Meeting is scheduled for October 12, 2026 at 3:00 p.m.

A. Patel

## **XIII. PUBLIC COMMENT II**

*Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. Statements or remarks must be related only to the business of the Board. Statements or remarks are to be directed towards the Board and not to either a member of the staff or member of the public. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business.*

A. Patel

## **XIV. ADJOURNMENT**

A. Patel

*Please type or print clearly*

## PERSONAL INFORMATION

|                                                                                                                                                           |                     |                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|
| Cavallaro                                                                                                                                                 | Stefano             | J.              |
| _____<br>Last Name                                                                                                                                        | _____<br>First Name | _____<br>Middle |
| <div style="background-color: black; width: 100px; height: 20px; margin-bottom: 5px;"></div> DOB: mm/dd/yyyy                                              |                     |                 |
| Carlton Fields, P.A. -<br>Attorney                                                                                                                        |                     |                 |
| _____<br>Employer/Affiliation                                                                                                                             | _____<br>Title      |                 |
| 608 S. Matanzas Ave,<br>Unit 3                                                                                                                            |                     |                 |
| _____<br>Street Address                                                                                                                                   |                     |                 |
| Tampa, FL 33609                                                                                                                                           |                     |                 |
| _____<br>City/State/Zip Code                                                                                                                              |                     |                 |
| <div style="background-color: black; width: 100px; height: 20px; margin-bottom: 5px;"></div> 813-229-4248                                                 |                     |                 |
| _____<br>Phone                                                                                                                                            | _____<br>Mobile     | _____<br>Fax    |
| Email Address: <div style="background-color: black; width: 200px; height: 20px; display: inline-block;"></div>                                            |                     |                 |
| Are you a parent? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, ages of Children _____                                         |                     |                 |
| Is your employer <input checked="" type="checkbox"/> a private, for-profit enterprise, <input type="checkbox"/> a community based non-profit organization |                     |                 |
| <input type="checkbox"/> Other (please specify): _____                                                                                                    |                     |                 |

## COMMUNITY/CIVIC INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

| Organization Name                           | Dates of Membership | Position(s) Held |
|---------------------------------------------|---------------------|------------------|
| Hillsborough County Bar Association         | 2025 to present     | Member           |
| FSU College of Business Recent Alumni Board | 2017-2019           | Chairman         |
|                                             |                     |                  |
|                                             |                     |                  |

**STATEMENT OF INTEREST (Use additional pages or cover letter if needed)**

What is your educational background?

B.S. Florida State University – Political Science & Accounting

J.D. University of Florida

What experience do you have working with young children and families?

-Grew up in a family where father was a teacher and HS basketball coach; mom was a labor and delivery nurse

-Leadership in the Marine Corps, to include Military Family Life Training

-Service as a Military Prosecutor, to include cases involving minor children

-Service as a Victims Legal Counsel to include representation of minor children

How would the ELCHC benefit from your involvement on the Board?

-Service and leadership background from my military time

-Education leadership experience from time as FSU Student Body President and Member of the FL Board of Governors

-Legal and accounting knowledge based on education and career

-Personal commitment to the value of education from my experiences growing up in an educator family

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income from the Office of Early Learning (OEL), Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Coalition (ELC), a District School's Pre-K program, or an ELC's fiscal agent, service provider, contractor, or subcontractor? (Florida Rules 6M-9.110 Requirements & Criteria for Early Learning Coalitions).

☒ No ☐ Yes If yes, please explain:

On which committees would you be interested in serving?

☒ Governance

☒ Finance

☒ Legislative Affairs

☐ Service Delivery & Efficiency

☐ Provider Review Hearing

☐ Development

Please list three (3) references:

| Name | Phone Number | Email | Professional/Personal |
|------|--------------|-------|-----------------------|
|------|--------------|-------|-----------------------|

|                    |  |                                                                      |              |
|--------------------|--|----------------------------------------------------------------------|--------------|
| Aakash Patel       |  | aakash@elevate-inc.com                                               | Professional |
| Donald Kirk        |  | <a href="mailto:DKIRK@carltonfields.com">DKIRK@carltonfields.com</a> | Professional |
| LtCol Celidon Pitt |  | <a href="mailto:celidon.pitt@usmc.mil">celidon.pitt@usmc.mil</a>     | Both         |
|                    |  |                                                                      |              |
|                    |  |                                                                      |              |
|                    |  |                                                                      |              |

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

Gender Identity: ☒ Male      Race/Ethnicity: ☐ Native American, American Indian, or Alaska Native

☐ Female

☐ Asian or Asian American

☐

☐ Black or African American

Transgender

☐ Non- binary

☐ Native Hawaiian or Other Pacific Islander

☐ Does not disclose

☒ White or Caucasian

☐ Hispanic, Latino or Spanish

☐ Other

☐ Unknown

Age Range:

☐ 18-24

☒ 25-35

☐ 35-44

☐ 45-54

☐ 55-64

☐ 65 or Above

☐ Does not disclose

Are you a person living with a disability?

☐ Yes

☐ Does not disclose

☒ No

Have you ever served or now serve in active duty in any of the U.S. Armed Forces?

☒ Yes

☐ Does not disclose

☐ No

## COMMITMENT AND OPERATIONAL STATEMENTS

**Time Commitment:** Serving on the Early Learning Coalition of Hillsborough County will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

**Employment:** The school readiness legislation states that nominated members must be from the private

sector, and neither they nor their families may earn an income from the early education or child care industry.

**Conflict of Interest:** Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

**Government in the Sunshine:** The Early Learning Coalition of Hillsborough County is a legislatively mandated group and will operate following the rules and guidelines of "Government in the Sunshine".

**My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.**



Applicant Signature

July 14, 2026

Date

Application forms may be completed in full and submitted to:  
Nancy Will, Executive Assistant to CEO and Board of Directors Liaison  
Early Learning Coalition of Hillsborough County  
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100  
Tampa, FL 33619  
Email: [nwill@elchc.org](mailto:nwill@elchc.org)  
Website: [www.elchc.org](http://www.elchc.org)  
Telephone: (813) 867-0753  
Fax: (813) 435-2299



### PERSONAL INFORMATION

Siviglia

Anthony

Last Name

First Name

Middle

DOB: mm/dd/yyyy

Employer/Affiliation

Title

ARCW Leavitt Insurance Services, Associate Agent

Street Address

17303 Lockwood Ridge Dr, Tampa FL 33647

City/State/Zip Code

407-719-6396

407-719-639

Phone

Mobile

Fax

Email Address: Anthony-Siviglia@leavitt.com or A

Are you a parent?

☒ Y

☐ N

If yes, ages of Children

2.5 Years

Is your employer

☒

a private, for-profit enterprise, ☐ a community based non-profit organization

☐

Other (please specify):

### COMMUNITY INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name

Dates of Membership

Position(s) Held

Leadership Tampa Bay

08/2025-Present

Class of 26

American Cancer Society

01/2018-05/2024

Board Member & Chair of Young Leaders Board

Centre Club Tampa Board of Gov.

01/2021-12/2024

Board Member & Chair

UT Board of Counselors

08/2024 - Present

kg

Grew up in Orlando and went through private school for K-12 then University of Tampa for my

Bachelors Degree.

y

As a parent of a young child, I have gained insight into early learning, child development, and how children reach milestones at different stages.

I also appreciate the differences between child care facilities and stay-at-home care, and I believe active parent and guardian involvement is essential to supporting children and the early learning community.

I bring a unique perspective to the board as both a parent of young children and a professional who works with child care facilities to ensure they have appropriate insurance coverage.

My experience allows me to see the challenges and opportunities from both the family side and the provider side. I believe this perspective can help strengthen the knowledge base within ELCHC and better support the population we serve.

Do you, a relative of yours, or your business affiliation, now or within the prior 2 years, have or had direct or indirect ownership of more than 5% of the total assets or income in the Office of Early Learning (OEL), Department of Children & Families (DCF), Department of Education (DOE), an Early Learning Center, or a Charter School's Pre-K program, or an ECE/Head Start, or a private contractor or subcontractor (Florida Rules 600.9-1.10 Requirements & Criteria for Early Learning Centers)?

☒ No ☐ Yes If yes, please explain:

On which committee would you be interested in serving?

☒ Governance ☐ Finance ☐ Legislative Affairs  
☐ Service Delivery & Efficiency ☐ Provider Review Hearing ☐ Development

Please list three (3) references:

| Name              | Phone Number | Email                     | Professional/Personal |
|-------------------|--------------|---------------------------|-----------------------|
| Aakash Patel      |              | aakash@elevate-inc.com    | Personal              |
| Jeff Chernoff     |              | JMC@iat.bz                | Both                  |
| Tammy Mulrain     |              | Tammy-Mulrain@leavitt.com | Professional          |
| Tracy Cornelissen |              |                           | Personal              |

Federal and State law requires this Coalition to reflect representation of the local community by race, gender, ethnicity, and other characteristics.

|                                                                                   |                                            |                                            |                                                                             |
|-----------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------|-----------------------------------------------------------------------------|
| Gender Identity:                                                                  | <input checked="" type="checkbox"/> Male   | Race/Ethnicity:                            | <input type="checkbox"/> Native American, American Indian, or Alaska Native |
|                                                                                   | <input type="checkbox"/> Female            |                                            | <input type="checkbox"/> Asian or Asian American                            |
|                                                                                   | <input type="checkbox"/> Transgender       |                                            | <input type="checkbox"/> Black or African American                          |
|                                                                                   | <input type="checkbox"/> Non- binary       |                                            | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander          |
|                                                                                   | <input type="checkbox"/> Does not disclose |                                            | <input checked="" type="checkbox"/> White or Caucasian                      |
|                                                                                   |                                            |                                            | <input type="checkbox"/> Hispanic, Latino or Spanish                        |
|                                                                                   |                                            |                                            | <input type="checkbox"/> Other                                              |
|                                                                                   |                                            |                                            | <input type="checkbox"/> Unknown                                            |
| Age Range:                                                                        | <input type="checkbox"/> 18-24             | <input checked="" type="checkbox"/> 25-35  |                                                                             |
|                                                                                   | <input type="checkbox"/> 35-44             | <input type="checkbox"/> 45-54             |                                                                             |
|                                                                                   | <input type="checkbox"/> 55-64             | <input type="checkbox"/> 65 or Above       |                                                                             |
|                                                                                   | <input type="checkbox"/> Does not disclose |                                            |                                                                             |
| Are you a person living with a disability?                                        | <input type="checkbox"/> Yes               | <input type="checkbox"/> Does not disclose |                                                                             |
|                                                                                   | <input checked="" type="checkbox"/> No     |                                            |                                                                             |
| Have you ever served or now serve in active duty in any of the U.S. Armed Forces? | <input type="checkbox"/> Yes               | <input type="checkbox"/> Does not disclose |                                                                             |
|                                                                                   | <input checked="" type="checkbox"/> No     |                                            |                                                                             |

#### COMMITMENT AND OPERATIONAL STATEMENTS

**Time Commitment:** Serving on the Early Learning Coalition of Hillsborough County will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

**Employment:** The school readiness legislation states that nominated members must be from the private sector, and neither they nor their families may earn an income from the early education or child care industry.

**Conflict of Interest:** Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

**Government in the Sunshine:** The Early Learning Coalition of Hillsborough County is a legislatively mandated group and will operate following the rules and guidelines of "Government in the Sunshine".

My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Hillsborough County.

Anthony Siviiglia  
Applicant Signature

07/23/2026  
Date

Application forms may be completed in full and submitted to:  
Nancy Will, Executive Assistant to CEO and Board of Directors Liaison  
Early Learning Coalition of Hillsborough County  
6302 E. Dr. Martin Luther King Jr. Blvd., Ste 100  
Tampa, FL 33619  
Email: [nwill@elchc.org](mailto:nwill@elchc.org)  
Website: [www.elchc.org](http://www.elchc.org)  
Telephone: (813) 867-0753  
Fax: (813) 435-2299

## ELCHC EXECUTIVE COMMITTEE MEETING – August 17, 2026

### COMMITTEE REPORTS

V.A.

**ISSUE:** Governance Committee Report

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**NARRATIVE:**

The Governance Committee met on Monday, August 10, 2026, to review, discuss and vote on the following:

- Action Items
  - Approval of the March 23, 2026 draft meeting minutes
  - Board Membership Application-Stefano Cavallaro
  - Board Membership Application-Anthony Siviglia
- Discussion Items
  - Chief Executive Officer (CEO) Annual Evaluation
  - ELCHC Board of Directors Annual Forms-Conflict of Interest
  - Early Learning Coalition of Hillsborough County-Social Media Policy
- CEO Report
  - Education of Young Children 2026 Summit Update
  - Lease Update
  - Be the Ball
  - Part-Ready to Rise
- Announcement(s)
  - Day of Play: Scheduled for Saturday, December 5, 2026, Location: To be determined
  - Next Governance Committee Meeting is scheduled for Monday, September 1, 2026
- Supplemental Documents
  - Current ELCHC Board of Directors Membership and their dates for terms of service

## ELCHC EXECUTIVE COMMITTEE MEETING – August 17, 2026

### COMMITTEE REPORTS

V.B.

#### ISSUE: Finance Committee Report

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##### NARRATIVE:

The Finance Committee met on Wednesday, August 05, 2026 to review, discuss and vote on the following:

- Approval of draft meeting minutes for June 10, 2026
- Action Items
  - Approval to allocate \$50,000 for Microsoft Teams Phone System Enhancements: i.e. third-party call reporting, call center, ,management, reporting, etc.
  - Approval of a three-year agreement not to exceed \$98,000 for Independent Audit of Financial Statements, Single Audit, Retirement Plan Audit, and Tax services for Fiscal Years 2024-2025, 2025-2026, and 2026-2027
- Discussion Item(s)
  - Termination Letter for Forvi Mazars, LLP
- Finance Report
  - FY 2026-2027 ELCHC budget based on the DEL (Department of Early Learning) Notice of Award dated July 1, 2026
- CEO Report
  - a. Education of Young Children Summit 2026
  - b. Lease Update
  - c. Be the Ball
  - d. Part II-Ready to Rise
- Announcement(s)
  - a. Day of Play will be held on December 5, 2026 Location is TBD
- Adjournment

ELCHC EXECUTIVE COMMITTEE MEETING –August 17, 2026

COMMITTEE REPORTS

V.C.

ISSUE: Service Delivery & Efficiency Committee Report

NARRATIVE:  
The Service Delivery & Efficiency committee did not meet during the last cycle of meetings due to the start of the new school year. The committee is scheduled to meet on August 27.

ELCHC EXECUTIVE COMMITTEE MEETING–August 17, 2026

COMMITTEE REPORTS

V.D.

ISSUE: Legislative Committee Report

NARRATIVE:  
The Legislative Committee did not meet during the last cycle of board committee meetings.

## ELCHC EXECUTIVE COMMITTEE MEETING – August 17, 2026

### COMMITTEE REPORTS

V.E.

#### ISSUE:

#### Development & Outreach Committee Report

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#### NARRATIVE:

The Development & Outreach Committee met on July 8, 2026 and on August 12, 2026 to approve, review and discuss the following items:

- Approve the June 17, 2026 and July 8, 2026 Draft Meeting Minutes
- Discussion Items:
  - Review of Blue-Ribbon membership
  - Education of Young Children Summit 2026
  - Be the Ball
- Announcements
  - Day of Play: Scheduled for December 5, 2026 from 10:00 am-12:00 noon location to be determined.
  - Next meeting of the Development & Outreach Committee is scheduled for October 21, 2026 at 3:00 pm

COMMITTEE REPORTS

V.F.

ISSUE: Provider Review Hearing Committee Report

NARRATIVE:  
The Provider Review Hearing Committee heard two cases during the last cycle of meetings. Attached are the letters with the committee's decision.  
  
Currently, there are no additional hearings scheduled.

(3-attachments)

July 24, 2026

TAMPA COMMUNITY  
CENTER  
1725 E FOWLER AVE  
TAMPA, FL 33612-5523

Dear TAMPA COMMUNITY CENTER,

This letter is to notify you that the Early Learning Coalition of Hillsborough County (ELCHC) has reached a decision based on the appeal hearing regarding observations made during onsite visits and the violations from the Department of Children and Families (DCF) in the last 2 years. During the appeal, July 16, 2026, the following was decided:

The board committee has chosen to move forward with the termination. In accordance with Section 55 (a) of the Statewide Voluntary Prekindergarten (VPK) contract and Section 67 (a) and 71 (a) and (b) of the School Readiness Contract, the Early Learning Coalition of Hillsborough County (ELCHC) is terminating your contracts for a period of three **(3) years**.

The ELCHC has determined that these citations are severe and constitute violations of the statewide contracts. TAMPA COMMUNITY CENTER will be eligible to recontract with the ELCHC on **July 1, 2029**, subject to a review of its licensing history confirming no Class I or Class II or Class III violations, a reinspection upon reapplication, and completion of the following corrective actions:

- Update toilet protocols.
  - **Please Note:** The use of plastic wrap is not permitted and should not be included as part of the protocol.
- Replace the sink.
- Designate an aftercare space.
- Repair the playground.
- Install childproof outlet covers.

What are the next steps:

1. Gather Required Records: Submit all School Readiness and VPK records from the past five years, including:

- a. Child enrollment certificates
  - b. Sign-in and sign-out sheets
  - c. Proof of parent co-payments
2. Submission Deadline: Ensure all records are delivered to our office by close of business on the business day after the termination date.
3. Consequences for Non-Compliance: Failure to provide these records will result in withholding your final payment.
4. Returning Your Records: To arrange the return of your documents, email Deborah Garcia at Dgarcia@elchc.org.

Should you have any questions, please feel free to contact Lauren Morgan, Manager, Provider Support by email at LMorgan@elchc.org.

Sincerely,

Dr. Frederick Hicks

CEO

July 29, 2026

Bright Stars Child Care and Early Learning Center LLC  
325 W BUSCH BLVD  
TAMPA, FL 33612-7829

Dear Bright Stars Child Care and Early Learning Center LLC,

This letter is to notify you that the Early Learning Coalition of Hillsborough County (ELCHC) has come to a decision based on the appeal hearing regarding the violations from the Department of Children and Families (DCF) in the last 2 years. During the appeal, July 28, 2026, the following was decided:

Pursuant to Sections 67(a) and 71(a)-(b) of the Statewide School Readiness (SR) Contract and Section 55 (a) of the Statewide Voluntary Prekindergarten (VPK), the board committee has chosen to move forward with revoking your site's SR and VPK eligibility. Bright Stars Child Care and Early Learning Center LLC will be eligible to recontract with the ELCHC on July 1, 2028, provided it maintains a clean DCF record throughout the eligibility period.

What are the next steps:

1. Gather Required Records: Submit all School Readiness and VPK records from the past five years, including:
  - a. Child enrollment certificates
  - b. Sign-in and sign-out sheets
  - c. Proof of parent co-payments
2. Submission Deadline: Ensure all records are delivered to our office by close of business on the business day after the termination date.
3. Consequences for Non-Compliance: Failure to provide these records will result in withholding your final payment.
4. Returning Your Records: To arrange the return of your documents, email Deborah Garcia at [Dgarcia@elchc.org](mailto:Dgarcia@elchc.org).

Should you have any questions, please feel free to contact Lauren Morgan, Manager, Provider Support by email at [LMorgan@elchc.org](mailto:LMorgan@elchc.org).

Sincerely,

Dr. Frederick Hicks  
CEO



| <b>ELCHC Board of Directors</b> |                                                                 |
|---------------------------------|-----------------------------------------------------------------|
|                                 | <b>Length of Current Term and Date it will end as requested</b> |
| Bacon, Rebecca                  | 10.01.2023-No end date                                          |
| Baia, Dr. Larissa               | 3.23.2023-No end date                                           |
| Barakat Avila, Dr. Daira        | 06.26.2023-06.26.2027 in 1st term                               |
| Brown, Tracey                   | 06.06.2016- No end date                                         |
| Cassedy, Cameron                | 08.18.2025-08.18.2029 in 1st term                               |
| Casanova, Gino                  | 08.21.2023-08.21.2027 in 1st term                               |
| Doyle, Sheila                   | 04.07.2026-No end date                                          |
| Eberhart, Annette               | 02.26.2024-02.26.2028: Elected by Providers in 1st term         |
| Flannery, Kelly                 | 08.19.2024-08.19.2028 in 1st term                               |
| Geary, Wynton                   | 09.19.2024-No end date                                          |
| Giery, Adam                     | 09.16.2023-09.16.2027 in 2nd term                               |
| Hudekins-Shaffer, Dr. Emily     | 08.18.2025-No end date                                          |
| Hyde, Bob                       | 11.04.2024-11.04.2028 in 1st term                               |
| Jae, Amanda                     | 02.10.2020-02.10.2028: Elected by Providers in 2nd term         |
| Jenkins, Dr. Jacquelyn          | 01.13.2014-No end date                                          |
| Mays, Brian                     | 08.19.2024-08.19.2028 in 1st term                               |
| Myers, Commissioner Gwen        | 11.17.20-No end date                                            |
| Pasek, Beth                     | 11.18.2019-No end date                                          |
| Patel, Aakash                   | 4.30.2017-Governor appointed                                    |
| Porch, Ashley                   | 08.19.2024-08.19.2028 in 1st term                               |
| Porte, Chantal                  | 07.10.2023-No end date                                          |
| Robinson, Dr. Shawn             | 06.26.2023-06.26.2027 in 2nd term                               |
| Shaffer, Alina                  | 08.19.2024-08.19.2028 in 1st term                               |
| Thomas, Felicia                 | 08.19.2024-08.19.2028 in 1st term                               |
| Wostal, Noelle                  | 08.19.2024-08.19.2024 in 1st term                               |

\*10-Seats are designated Ex Officio=No end date