FINANCE COMMITTEE MEETING
APPROVED MINUTES

Monday, October 08, 2025, at 3:00 pm
Hybrid Meeting
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE
Facilitator: Dr. Jacquelyn Jenkins, Chair

Committee Members Present:
Dr. Jacquelyn Jenkins*, Wynton Geary, Noelle Wostal*, Dr. Daira Barakat*, and Felicia Thomas*

Committee Members Absent:
None.

ELCH Board Members Present:
None.

ELCHC Staff:
Dr. Fred Hicks, Gary Meyer, Lissette Godwin, Kelley Minney, Kiyana Scott*, Kevin Smith*, Yarima Hernandez Tamayo*, Sabrina Ruiz* and Nancy Will

Other Attendees:
Paul Quin*, Alex Ochoa, Sammy Veinger*, Sue Goan* and Eric Zubal*

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification
Noting a quorum had been established, Chair Dr. Jenkins called the meeting to order at 3:02 pm.

PUBLIC COMMENT

No, public comment.

CONSENT AGENDA

Approval of Minutes for March 26, 2026, Finance Committee Regular Meeting

Noelle Wostal called for a motion to approve the March 26, 2025, Regular Finance Committee meeting minutes. Dr. Daira Barakat made a second. The motion carried unanimously.

ACTION ITEMS

Approval of allocation of funds to promotional items
Gary Meyer, Chief Financial Officer, presented Action Item A as outlined in the agenda packet.

Noelle Wostal made a motion to approve the allocation of funds to promotional items. Wynton Geary made a second. The motion carried unanimously.

Approval of allocation of funds for classroom materials
Gary Meyer, Chief Financial Officer, presented Action Item B as outlined in the agenda packet.

Lissette Godwin, Manager of Program Support, shared with the committee her vision of a board game. Ms. Godwin shared that “On My Way to Kindergarten” game board was created to help early learners engage while having fun with over 100 game options all within the same board. Ms. Godwin also shared with the committee the partnership with Lakeshore to bring her vision of the game board to life.

Noelle Wostal made a motion to approve the allocation of funds for classroom materials. Dr. Daira Barakat made a second. The motion carried unanimously.

Approval of allocation for legal services
Gary Meyer, Chief Financial Officer, presented Action Item C as outlined in the agenda packet.

Dr. Daira Barakat made a motion to approve the allocation for legal services. Noelle Wostal made a second. The motion carried unanimously.

FINANCIAL REPORT

Gary Meyer, Chief Financial Officer, presented the financial report.

Mr. Meyer shared with the committee the goals throughout the fiscal year in serving children and paying out providers in a timely manner. Mr. Meyer shared the challenges of projected budgets when it is uncertain how many children will show up every day for school. Mr. Meyer shared that only $233,000 was left on the table the previous fiscal year, which was .3% of the coalitions total award left unspent. Mr. Meyer shared around the state $65 million dollars were left unspent.

Mr. Meyer explained those funds carried over into fiscal year 2026, however there was still a short fall of $3 million dollars for the coalition. Mr. Meyer explained changes that were made internally to help offset the short fall funds for the fiscal year including changing health insurance companies for the entire ELCHC staff, as well as sunsetting a stipend program and no longer working with the school board for some services that ELCHC would fund.

Mr. Meyer shared with the committee how the ELCHC is planning on carrying out the business and services of the coalition with such a large cut to the budget. Mr. Meyer explained that community partnerships such as the financial support received from the Children's Board of Hillsborough County totaling over $1.276 million dollars is tremendous help in filling in the financial gap. Mr. Meyer also explained how the match program which is a state funded program that would double the amount of local monies raised by the coalition was also a key component in filling in the gap. Mr. Meyer also mentioned the City of Tampa and the Baker Mayfield Foundation.

Mr. Meyer also shared with the committee the ELCHC plans on pulling children off the waitlist. Mr. Meyer shared that currently, 230 children a week are being pulled off the waitlist with an additional 100 children starting on October 1 when local funds available to draw down from.

Mr. Meyer shared the financials year to date as outlined in the agenda packet.

Division of Early Learning Fiscal Monitoring Report

Gary Meyer, Chief Financial Officer, reported zero findings, reporting that from his time at the ELCHC fiscal monitoring has improved every year from 8 findings in the first year, to 4, to 2, to 1, and now to zero.

Mr. Meyer received four recommendations from the Division of Early Learning including recording amortization of a prepaid expense, a recommendation to allocate a charge across multiple programs, internal controls over inventory distribution and an incomplete effectiveness narrative. Mr. Meyer went through all four recommendations as outlined in the agenda packet.

CEO REPORT

Dr. Frederick, Hicks CEO ELCHC gave reports on the following:

Listening Sessions

Dr. Hicks shared that he is working with the Department of Children and Families as the listening sessions to date have raised many concerns and questions as to the number of classroom observation violations. Dr. Hicks said he would like to see everyone on the same page working together and still holding all parties accountable and responsible for the safest environment for young children to learn.

Retreat News

Dr. Hicks shared there are no funds to hire an outside facilitator for the upcoming board retreat on November 1. Dr. Hicks shared that he and Chair Aakash Patel would be looking into the nonprofit sector for a possible facilitator or possibly looking into a former board of directors' member.

Wait List Update

Dr. Hicks shared that parents have been reaching out more due to the current wait list.

Dr. Hicks shared the requirements for families to qualify for ELCHC services.

Children's Summit 2025 recap

Dr. Hicks shared that the Summit was a huge success and recognized Kelley Minney, Kiyana Scott, former Chief Development Officer Alison Fraga, Abigail Perez, John Medina, and Sonia Duraimurugan for their hard work and dedication.

ANNOUCEMENT

Chair Dr. Jenkins shared the next ELCHC, Finance Committee meeting was scheduled on Wednesday, February 4, 2026.

Chair Dr. Jenkins also shared the next Day of Play event scheduled on December 6 from 10:00 am -12:00 noon at Jackson Springs Park & Community Center.

ADJOURNMENT

Citing no further business, Noelle Wostal made a motion to adjourn the meeting at 3:34 pm. Wynton Geary made a second. The motion carried unanimously.

Read and approved by:

Robert Hyde	21/07/2026
ELCHC Board Member Robert Hyde, ELCHC Board of Directors Secretary	***Date***

Signature: Robert Hyde
Robert Hyde (Jul 21, 2026 12:29:02 EDT)

Email: robert.hyde@suncoastcreditunion.com

10.08.2025 ELCHC Finance Committee Draft Meeting Minutes

Final Audit Report 2026-07-21

Created:	2026-07-21
By:	Nancy Will (nwill@elchc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAm8z4tvH4emr2_vQyu4W2W_vbLS9Wacek

"10.08.2025 ELCHC Finance Committee Draft Meeting Minutes" History

Document created by Nancy Will (nwill@elchc.org)
2026-07-21 - 3:24:35 PM GMT

Document emailed to Robert Hyde (robert.hyde@suncoastcreditunion.com) for signature
2026-07-21 - 3:24:40 PM GMT

Email viewed by Robert Hyde (robert.hyde@suncoastcreditunion.com)
2026-07-21 - 3:26:59 PM GMT

Document e-signed by Robert Hyde (robert.hyde@suncoastcreditunion.com)
Signature Date: 2026-07-21 - 4:29:02 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.
2026-07-21 - 4:29:02 PM GMT