

Monday, August 11, 2025, at 3:00 pm
6302 E. Martin Luther King, Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Committee Members Present:

Aakash Patel*, Dr. Shawn Robinson, Amanda Jae*, and Bob Hyde

Committee Members Absent:

Jonathan Ferro

ELCHC Staff:

Dr. Fred Hicks, Alison Fraga, Kelley Minney and Nancy Will

Other Attendees:

Paul Quin and Alex Ochoa

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Patel called the meeting to order at 3:03 pm.

PUBLIC COMMENT

There was no Public Comment.

ACTION ITEMS

Approval of June 16, 2025, Executive Committee meeting minutes.

Amanda Jae made a motion to approve the June 16, 2025, Executive Committee Meeting Minutes. A second was made by Dr. Shawn Robinson. The motion carried unanimously.

Approval of the August 18, 2025, Draft Board of Directors agenda

Dr. Shawn Robinson made a motion to approve the August 18, 2025, draft Board of Directors agenda. A second was made by Amanda Jae. The motion carried unanimously.

DISCUSSION ITEMS

Children's Summit 2025

There was committee discussion including Dr. Fred Hicks, CEO Early Learning Coalition (ELCHC) on vendors that needed to be reached out to for confirmation on attending the Children's Summit.



Chair Patel requested another email reminder to be sent out to the full board of directors to complete the FY24-25 CEO evaluation due to the state by the end of August.

COMMITTEE REPORTS

Governance Committee

Dr. Shawn Robinson, stated that the Governance Committee met on August 4, 2025, to review and discuss the following:

- Approval of May 19, 2025, committee meeting minutes
- Reminder for ELCHC Board of Directors to complete CEO Evaluation
- Discussion of ELCHC Board of Directors vacancies
- Board of Directors Attendance
- Discussion and recommendation of a potential new board member-Mr. Cameron Cassidy
- CEO Report

Dr. Robinson also reported that the next meeting of the Governance Committee is scheduled for September 22, 2025.

Finance Committee

Dr. Hicks, reported the following:

- ELCHC Board Member Jonathan Ferro could not assume the role of Finance Committee chair at this time however, will serve as the ELCHC Board of Directors Treasurer
- There has been no meeting of the Finance Committee as the ELCHC is awaiting their Notice of Award (NOA)

Dr. Hicks noted the Finance Committee currently has no meeting scheduled.

Service Delivery & Efficiency Committee

Amanda Jae, Chair of the Service Delivery & Efficiency Committee, reported that the committee had not met since the last Executive committee meeting however, she was able to attend a "Listening Session" and thanked Dr. Hicks for hosting the sessions.

It was mentioned that the next meeting was scheduled for September 4, 2025.

Legislative Committee

Gino Casanova, reported that there was no Legislative Committee meeting during the last meeting cycle and would defer any legislative updates to Dr. Hicks.

Dr. Hicks shared the latest update from the state with committee members via email communication prior to the day's meeting. Dr. Hicks also noted that the state legislative committee would be meeting on August 27. Dr. Hicks shared that the military childcare act would be a topic of priority. Dr. Hicks also noted that this funding being in the budget may be the priority for this legislative session.

There was discussion about the ELCHC Board of Directors to be sent an invite for the Hillsborough day January 28. Chair Patel asked Mr. Casanova to double-check the date of Hillsborough Day for January 2026.

Development & Outreach Committee

Dr. Shawn Robinson reported that the Development Committee met on July 9, 2025, to review and discuss the following items:

- Department Updates
- Host Committee Updates
- Education of Young Children 2025 Summit Update
 - 85% of the goal of \$90,000
 - 26 sponsors
 - 9 VIPs will be in attendance
 - Board part is at 74% of \$35,000 at \$24,750

Next, meeting of the Development & Outreach Committee is scheduled for Wednesday of this week.

Dr. Hicks shared information on the South Chamber Luncheon on 8.20 with Chair Patel as moderator for the panel discussion. Dr. Hicks also shared the Emily & Baker Mayfield Foundation event "Be the Ball" at Top Golf with all proceeds going to the ELCHC for a third year in a row.

Provider Review Hearing Committee

Dr. Hicks reported that the last meeting scheduled had to be cancelled due to lack of quorum. Dr. Hicks read through the memo in the agenda packet.

CEO REPORT

Dr. Fred Hicks reported on the following:

- Legislative Update
 - Strategize at the upcoming meeting
 - New tab on the website with talking points
- Children Summit update
 - Dr. Hicks shared he would be calling all board members to confirm attendance
- Summer Boost Update
 - Dr. Hicks reported good attendance at the start of summer boost and should have reporting ready before the next board meeting

ANNOUNCEMENT

Next, Executive Committee regular Meeting is scheduled for October 6, 2025.

ADJOURNMENT

Dr. Shawn Robinson made a motion to adjourn the meeting at 3:45 pm. Amanda Jae made a second. The motion carried unanimously.

Read and approved by: Robery Hyde Date: 20/07/2026
Robery Hyde (Jul 20, 2026 16:34:35 EDT)
Bob Hyde, ELCHC Board of Directors Secretary

08.11.2025 Executive Committee Meeting Minutes_Draft Final Copy

Final Audit Report

2026-07-20

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