



## ACTION

## ITEM

<b>ISSUE:</b>	<b>Approve allocation of funds to WebAuthor.com, LLC</b>
<b>FISCAL IMPACT:</b>	\$96,000.00
<b>FUNDING SOURCE:</b>	Florida Department of Education, Division of Early Learning School Readiness and VPK quality and administrative funds
<b>RECOMMENDED ACTION:</b>	Approve an allocation of funds to WebAuthor.com LLC not to exceed \$96,000.00

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**Product or Service:** Webauthor.com provides the ELCHC with a Software as a Service web tool that allows ELCHC to interact with their external stakeholders, primarily providers and referring agencies.

**Brief History:** This tool is currently the standard for the Early Learning Coalitions across the State and was initially implemented in Hillsborough in 2021.

**Purpose:** This tool significantly automates the communication processes by integrating workflows. In addition, it has increased security while reducing error rates and paper forms.

**Contract Performance:** This provider has met or exceeded the guidelines for data security.

**Outcome:** The WebAuthor tool has allowed ELCHC the ability to automate many key processes such as the referral process, ARPA distributions and a variety of additional services.

**Budget Impact:** This is an annual contract in the amount of \$96,000.00 and funds should be allocated from Florida Department of Education, Division of Early Learning School Readiness and VPK quality and administrative funds.

### **RFP Posting Details (36 Calendar Days)**

March 10<sup>th</sup>, 2026- Posted to website and Florida Marketplace

March 25<sup>th</sup>, 2026 – Posting closed

### **RFP Responses:**

1 response was received and scored

### **RFP Scoring Methodology:**

Each vendor could score up to 5 points. The scores were totaled across 3 scorers to come up with a total score with a maximum of 15 points.

### **RFP Total Scores:**

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WebAuthor LLC:

15.00

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