

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition of Hillsborough County

TITLE: Business Leadership Accreditation Training Technology Licenses

Short description of the commodity or service desired: License of proprietary technology and support enabling providers to develop business plans, budgets, and project plans in support of the accreditation process. Four instructor-led virtual training sessions are included with the license.

CONTACT

Name: Gary Meyer

Address: 6302 East Dr. Martin Luther King Jr. Blvd. Suite 100, Tampa, FL 33619

Telephone: 813-906-2942

Email: gmeyer@elchc.org

Internal tracking number, if any: N/A

DMS Single Source number, if applicable:

Date posted: 6/29/2024 Time posted:

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

License of proprietary technology and support enabling providers to develop business plans, budgets, and project plans in support of the accreditation process. Four instructor-led virtual training sessions are included with the license (each year).

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Hillsborough County

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

Business Leadership Institute for Early Learning, Inc. (BLI) is licensing the Coalition proprietary technology and support enabling providers to develop business plans, budgets, and project plans in support of the accreditation process. Participants are required to sign a confidentiality agreement upon receipt of the technology and related curriculum. Four instructor-led virtual training sessions are included with the license. In addition, the support includes the provision and support of home-based and a center-based Accreditation Specialists for outcomes protocol development and execution; tracking and reporting of data; participant business accreditation cost benefit analysis; addressing challenges as they arise; contract management for compliance and quality control; and fiscal management.

To ensure qualified candidates, BLI has designed and executed the recruitment process including development of the application, evaluation criteria, interviewing, selection, and onboarding services. For community building, BLI marketing strategy includes developing and executing ongoing communication between BLI and the participants throughout the process.

Each year, we will recruit 6 family child care homes and 6 centers for the training, for a total of 12 licenses per year. We will also include a training cohort in Spanish.

Intended Single Source:

Business & Leadership Institute for Early Learning, Inc.

Price:

\$700,000

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

BLI is licensing the Coalition proprietary technology and support enabling providers to develop business plans, budgets, and project plans in support of the accreditation process. Participants are required to sign a confidentiality agreement upon receipt of the technology and related curriculum. Four instructor-led virtual training sessions are included with the license. In addition, the support includes the provision and support of home-based and a center-based Accreditation Specialists for outcomes protocol development and execution; tracking and reporting of data; participant business accreditation cost benefit analysis; addressing challenges as they arise; contract management for compliance and quality control; and fiscal management.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Gary Meyer, Chief Financial Officer

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:

Mail: Early Learning Coalition of Hillsborough County Attention: Gary Meyer 6302 East Dr. Martin Luther King Jr. Blvd. Suite 100, Tampa, FL 33619

Email: gmeyer@elchc.org

Fax: 813-435-2299