

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Hillsborough County

TITLE: Early Intervention and Evaluation Services

Short description of the commodity or service desired: Provide the necessary staff within the School Board of Hillsborough County's Child Find to serve School Readiness children ages 3 to 5 years old who have been referred for early intervention and evaluation services in accordance with the Individuals with Disabilities Education Act at an expedited timeline and offered additional accommodations.

CONTACT

Name: Gary Meyer

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Internal tracking number, if any:

Date posted: 5/17/2024 Last day for receipt of information: 6/28/2024

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

1. Provide the necessary staff within the SBHC's Child Find to serve School Readiness (SR) Children ages 3 to 5 years old who have been referred for early intervention and evaluation services in accordance with the Individuals with Disabilities Education Act (IDEA).
2. Serve SR children referred to Child Find at an expedited timeline and offered additional accommodations (such as on-site screenings/evaluations) that would otherwise not be available in the absence of this Contract.
3. Engage with parents and providers to explain the educational or developmental supports recommended for children, as needed.
4. Participate in reoccurring meetings to coordinate delivery of screening and evaluation services with the Coalition & Early Childhood Council.

Quantity or Term (as appropriate):

Partial salaries/benefits of three staff for the period 7/1/2024 to 6/30/2025.

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Hillsborough County

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Provide the necessary staff within the SBHC's Child Find to serve School Readiness (SR) Children ages 3 to 5 years old who have been referred for early intervention and evaluation services in accordance with the Individuals with Disabilities Education Act (IDEA).

Intended Single Source:

School Board of Hillsborough County, Child Find

Estimated Dollar Amount:

\$245,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The School Board of Hillsborough County Child Find agency is the only currently authorized and existing agency in Hillsborough County to offer these services. This is an expansion of their existing services to the County.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Gary Meyer, Chief Financial Officer

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.