

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Hillsborough County

TITLE: Early Educator INCENTIVES

Short description of the commodity or service desired: Approximately 536 early educators receive award amounts ranging from \$450 to \$5,000 annually based on their level of education and continuous employment at their program as an incentive to further their educational development and add quality to the School Readiness program. Educators can increase their level, which impacts their payment as they complete additional formal education.

CONTACT

Name: Gary Meyer

Address: 6302 East Dr. Martin Luther King Jr. Blvd. Suite 100, Tampa, FL 33619

Telephone: 813-906-2942

Email: gmeyer@elchc.org

Internal tracking number, if any:

Date posted: 5/15/2024 Last day for receipt of information: 6/26/2024

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

Approximately 536 educators receive award amounts ranging from \$450 to \$5,000 annually based on their level of education and continuous employment at their program as an incentive to further their educational development and add quality to the School Readiness program. Educators can increase their level, which impacts their payment as they complete additional formal education.

Quantity or Term (as appropriate):

Administering awards to approximately 536 educators for the period 7/1/2024 to 6/30/2025.

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Hillsborough County

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Design requirements include an application and monitoring process for a large scale award program, approximately 536 educators, with award amounts ranging from \$450 to \$5,000 annually based on their level of education and continuous employment at their program as an incentive to further their educational development and add quality to the School Readiness program. Educators can increase their level, which impacts their payment as they complete additional formal education. Program must have direct linkages to the TEACH scholarship program.

Intended Single Source:
Children's Forum

Estimated Dollar Amount:
\$500,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):
The Children's Forum is the single source provider of a statewide, large-scale teacher award program with direct linkages to the TEACH scholarship program and has provided these services to the Early Learning Coalition of Hillsborough County since 2019.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):
Gary Meyer, Chief Financial Officer

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.