



QUESTIONS & ANSWERS FOR RFP Physical and Occupational Therapists

Please be advised all questions are keyed as submitted:

1-11-2024:

Question: Regarding #2 - Termination of clause - it references we are liable for other services. How is this number determined?

Answer: This relates to: **Termination for cause.** In the event of termination of this agreement by the COALITION for cause, CONTRACTOR shall be liable for COALITIONs expenses for additional managerial and administrative services required to complete or obtain the services or items from another CONTRACTOR. We have not invoked this clause in recent history. We would estimate the cost of obtaining the services from another contractor by calculating the number of labor hours required to perform this task times the salary and benefit cost per hour plus any external legal fees incurred.

Series of Questions and Answers from a Bidder:

1. Is there an incumbent?
No.
2. What is the name of the incumbent?
Not applicable.
3. What was the contract number and value?
We do not assign contract numbers. The "not to exceed" amount is \$34,999.
4. How many days of the week is the center open to treat students?
Most of our child care providers are open Monday through Friday.
5. How many total students will need PT and OT services?
Regarding the number of OT's and PT's, this is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.
6. What will the working hours be?
We do not know yet. They will be based on the needs of the children needing therapy, when they are determined.
7. How many PT's are needed?



Regarding the number of OT's and PT's, this is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

8. How many OT's are needed?

Regarding the number of OT's and PT's, this is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

9. Will the therapists be FTE?

You may submit your proposal with therapists noted as FTE's.

10. Is there a scheduler /coordinator for the therapy sessions or will the therapist do that?

The therapist will do that.

11. How many miles apart are the five locations?

We have not finalized the five locations and are not able to answer that at this time.

12. Are computers and assessment tools provided?

No. The Bidder is expected to provide computers and assessment tools.

13. Is evaluation equipment provided?

No. The Bidder is expected to provide evaluation equipment.

14. Is treatment equipment provided?

No. The Bidder is expected to provide treatment equipment.

15. Is treatment space provided?

Yes.

16. Is a site visit allowed on Friday 1/12/24 before submitting this RFQ?

No. Florida procurement procedures prohibit us from allowing access to one Bidder over every other Bidder.

1-10-2024:

Question: Is this purely a preschool bid for approximately 5 months timeframe? I am fairly sure that that cap you listed of 34,999 is for one individual therapist? How many OT's and PT's are you needing to fulfill this bid opportunity?

Answer: Yes, it is a purely preschool bid for approximately a five month timeframe. The cap of \$34,999 is for total services of any and all therapists for the five provider locations. Regarding the number of OT's and PT's, this is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

Question: Clarification needed for insurance requirements:

1. Commercial General Liability

e. damage to Rented Premises \$1,000,000

Since there is no rental of space for this RFQ; would this item then be non-applicable?



Answer: Therapists from the winning bidder would likely be working at provider sites that are Rented Premises. We must ensure that the winning bidder is insured against damaging these Rented Premises.

1-9-2024:

Question: I would like to know if you can provide a current Average Rates of Services list?

Answer: This is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

Question: Is the current need for Full time or Part time hours?

Answer: The number of hours needed will vary depending on location and individual children's needs. It could vary from full time to part time hours.

Question: How many PT and OT's are needed in each of the 5 locations?

Answer: This is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

Question: Would you kindly provide the anticipated number of hours the Physical and Occupational Therapist will be working?

Answer: This is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

1-8-2024:

Question: How do I estimate the time needed by discipline and/or full time equivalents (FTEs) you may need to cover the caseload. By chance do you have the current caseload/workload (minutes of each child's therapy in total by discipline)?

Answer: This is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

Question: Under Scope of Services, it is indicated that ELCHC is seeking a PT/OT/ST to work with children with special needs in 5 local provides throughout the county. Is there an anticipated volume in terms of the number of children being assisted?



Answer: This is a new initiative for us. We do not have historical data. We are looking for a proposal for the services you could provide in this space in the budget and time frame allowed.

Question: Furthermore, will these children already be assigned treatment plans (a pre-determined fixed rate of x visits per week), or will the contractor selected be responsible for evaluating each patient, then recommending a plan (determining a frequency specific to each patient)?

Answer: The contractor will be responsible for evaluating each child and then recommending a plan, including determining the frequency specific to each child.

Question: Under item C for "General information on Quote submission" it is indicated that the quote must not exceed \$34,999. Is that the amount for each of the 5 locations outlined in the scope of work? or is that the TOTAL quote amount for PT/OT/ST services provide to all children across all 5 locations?

Answer: This "must not exceed \$34,999" amount is the TOTAL for all children across all 5 locations.