



## QUESTIONS & ANSWERS FOR RFQ PARENT TRAINING SERIES

**Please be advised all questions are keyed as submitted:**

**Question:**

On page 2. C.1 it states: Quotes must be submitted via email no later than 5:00 pm EST on November 30, 2023. Quotes must not exceed \$34,999.

- Is the \$34,999 the total budget allowed for this RFQ?
- Are separate quotes for each topic allowed as long as they are within the specified \$34,999?

**Answer:**

Payments to each entity/company must not exceed \$34,999 per fiscal year. Separate/multiple quotes are allowed from the same company but the total of all submitted quotes cannot exceed \$34,999.

**Question:**

1. Is the ELC looking for organizations who have the capacity to serve the entire county or can smaller communities be targeted?
2. Will organizations be expected to recruit participants or will referrals come directly from ELC providers? Or some combination of the 2?

**Answer:**

1. Smaller communities/participant group maximums are allowed as part of the quote
2. A combination of the 2 will be used for recruiting participants

**Question:**

*(1) Is it possible to request reconsideration of the date of November 27, 2023 for responses to questions as outlined on page 6 since that date is only three days prior to the deadline?*

I visited the website provided on the RFQ [www.elchc.org](http://www.elchc.org) but did not see a list of training available to families. I only saw professional development for providers.

*(2) Is this a new opportunity? If not, can you direct me to where I may locate a list of current parent/family training to avoid submitting duplicate or similar training?*

*(3) Are prospective contractors required to register on a procurement website before qualifying to respond to this RFQ? If so, please provide the link to the procurement site.*



(4) In regards to a reference in the first paragraph of page 4: *Can the survey data collected from parents and guardians be reviewed by prospective contractors prior to bid submission?*

(5) In regard to H. Proprietary and Confidential Information, #4 on page 11: *Do prospective contractors retain their right of ownership for any and all training conducted as part of this contract?*

(6) On page 10 it states, "All insurance policies shall be with insurers qualified and doing business in Florida." *Can a waiver of this requirement be granted if the prospective contractor is based outside of the state of Florida and will be providing training services virtually?*

**Answer:**

1. . *The Question period and submission calendar cannot be adjusted*
2. . *This is a new initiative*
3. No
4. *Yes, we can post survey questions next week on the Q&A page.*
5. *No. Please build into your proposed fee the assumption that ELCHC retains the right of ownership of training we are paying you to develop for us.*
6. Yes

**Question:**

Will Exhibit A be completed, once the award is made, or should we be completing Exhibit A as part of our RFQ response.

**Answer:**

Will be completed after the award is made.