



# ELCHC Executive Committee Meeting Amended Agenda Packet

Monday, October 16, 2023 at 3:00 pm

6302 E. Dr Martin Luther King Jr Blvd., Suite 100, Tampa, FL 33619

<https://us06web.zoom.us/j/81098134268?pwd=ZlpSRDFLRk1FcDNETG1DK2plZFBodz09>

Meeting ID: 810 9813 4268

Passcode: 597759



## ELCHC Executive Committee Meeting Amended Agenda Packet

Monday, October 16, 2023

### I. CALL TO ORDER

A. Patel

A. Roll Call/Quorum Verification

### II. PUBLIC COMMENT

*Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment.*

### III. ACTION ITEMS

A. Patel

A. Approval of the August 14, 2023 Executive Committee Draft Meeting Minutes - 4

B. Approval of the October 23, 2023 Draft Board of Directors Agenda - 7

### IV. COMMITTEE REPORTS

A. Patel

A. Governance Committee - 9

B. Finance Committee - 10

C. Service Delivery & Efficiency Committee - 11

D. Development Committee - 12

### V. CEO Report

F. Hicks

A. Provider Representative Election Live - Nominations

B. \$33 Million Dollar ARPA Update - 13

C. Homeless Initiative

D. CEO Evaluation (DEL form)

E. Legislative Coordination (Tampa Chamber of Commerce & HCPS)

F. Improving Services to Children with Special Needs

### VI. DISCUSSION ITEMS

A. Patel

A. Legislative Focus

B. Dates and Plans for Tallahassee visits

### VII. ANNOUNCEMENT

A. Next, Executive Committee Regular Meeting is scheduled for February 19, 2024





EXECUTIVE COMMITTEE  
UNAPPROVED MINUTES

Monday, August 14, 2023, at 3:00 pm  
Hybrid  
Meeting 6302 E. Martin Luther King, Jr.  
Blvd., Suite 100  
Tampa, FL 33619

**MEETING ATTENDANCE**

Facilitator: Aakash Patel, Chair

**Committee Members Present:**

Aakash Patel, Amanda Jae\*, Lee Bowers\*, Dr. Shawn Robinson, Michelle Zieziula\* and Dr. Stephie Holmquist Johnson\*

**Committee Members Absent:**

None

**Board Members Present:**

Kelley Parris\*

**ELCHC Staff:**

Dr. Fred Hicks, Gary Meyer, Sabrina Ruiz\*, Kiyana Scott\*, Alison Fraga\*, Stacey Francois\* and Nancy Will

**Other Attendees:**

Tonia Williams\*, Frazier Carraway, Alex Sexton, and Angela Chowning\*

*\*Indicates attendance by Zoom Meeting platform.*

**CALL TO ORDER**

**Quorum Verification**

Noting a quorum was present, Chair Patel called the meeting to order at 3:00 pm.

Approval of June 12, 2023, Executive Committee Regular Meeting Minutes

*Dr. Shawn Robinson made a motion to approve the June 12, 2023, Executive Committee Regular Meeting Minutes. Amanda Jae made a second. The motion carried unanimously.*

**Public Comment**

Ms. Tina Gill addressed the committee with concerns about public notices of Early Learning Coalition of Hillsborough County (ELCHC) meetings and agendas.

## **ACTION ITEMS**

### **A. Approval of August 21, 2023, Board of Directors Meeting Draft Agenda**

*Dr. Shawn Robinson made a motion to approve the August 21, 2023, Board of Directors Meeting draft agenda with the changes below. Amanda Jae made a second. The motion carried unanimously.*

- *change to page 7 under Committee Reports, Executive Committee presenter S Robinson to A. Patel*
- *remove item C-for contact information under Chairman's Report*
- *Add in allocation of funds for Hillsborough Infant Toddler Initiative (HITI) under Action Items*

## **COMMITTEE REPORTS**

### **Governance Committee**

Chair Dr. Stephie Holmquist Johnson reported that the Governance Committee met on July 31, 2023 to review and discuss the following:

- Focus on adding additional Board Members with the recommendation of Mr. Gino Casanova
- Recognized the service of Mr. Carl Harness to the Board of Directors and now on the Board is Ms. Chantal Porte with the Department of Children and Families Suncoast Region.
- CEO Report of Dr. Fred Hicks

### **Finance Committee**

Chair Lee Bowers reported that the Finance Committee was scheduled to meet on August 7, 2023, however due to lack of a quorum the meeting was canceled.

### **Service Delivery & Efficiency Committee**

Chair Amanda Jae reported that the Service Delivery & Efficiency Committee met on July 20, 2023, with a light agenda to review and discuss the following items:

- Upcoming Events for Providers and/or Families-Day of Play
- CEO Report

There was Committee discussion on the details of Day of Play at De Soto Park on October 7, 2023 from 10-noon.

### **Development Committee**

Chair Dr. Shawn Robinson reported that the Development Committee met on July 19, 2023, to review and discuss the following items:

- Resource Development Department Updates
- The Early Learning Coalition of Hillsborough County (ELCHC) Education of Young Children Summit
- Host Committee Update

Dr. Robinson gave the floor to Ms. Alison Fraga, Chief Development Officer. Mrs. Fraga reported to the committee that \$19,000 in total sponsorships to date had been committed with about 90% of these sponsorships already paid. Mrs. Fraga went on to report that budgeted expenses for the Children's Summit totaled less than \$15,000. She went on to share that a list of sponsors would be sent to the entire committee after the meeting.

Dr. Robinson reported that the next meeting of the Development Committee would be a virtual meeting scheduled for September 6, 2023.

## CEO REPORT

CEO Dr. Fred Hicks highlighted the following items:

- \$315 Million dollar ARPA Update: Dr. Hicks reported that ELCHC share of these funds would be approximately \$28-\$30 million dollars and parameters around these funds would be known August/September.
- Survey to Providers
- CEO Evaluation

The Committee discussed various ways for providers to spend their portion of ARPA funds that would not need continual funding once ARPA funds are expected to dry out next June 30, 2024. The Committee also discussed ways to survey providers, including a town hall.

Dr. Hicks also shared with the committee some priorities of the next legislative session, 2024 including special needs children to be moved up to number 3 on the list of eligibility priority, and increased provider rates and the true costs of childcare.

Dr. Hicks encouraged all ELCHC Board members to complete the CEO Evaluation.

Mrs. Fraga reported to the committee that the ELCHC was selected to receive the charity dollars of the newly formed Mayfield Foundation's first event. Mrs. Fraga reported that the charity event was to be held at Top Golf and that the ELC would be receiving funds estimated to be anywhere from \$30,000 on upward. Mrs. Fraga shared the best way board members could help with this event would be through purchasing individual tickets. She also went on to share that the foundation was taking care of all the details of the event and that ELCHC staff members would be in attendance to capture the event for purposes of social media platforms publication.

Mrs. Fraga went on to report that Mrs. Emily Mayfield and Mr. Baker Mayfield had been invited to attend the Children's Summit. Mrs. Fraga also shared with the committee that a thank you video with kids would be released to all sponsors of the Children's Summit.

Dr. Hicks addressed the public comments of Ms. Tina Gill by demonstrating where on elchc.org the calendar of meetings and agendas are publicly noticed.

Dr. Shawn Robinson, Vice Chair shared that he would like to see a list of events on the calendar on the website.

## ADJOURNMENT

*Dr. Shawn Robinson made a motion to adjourn the meeting at 4:02 pm. Mr. Lee Bowers made a second. The motion carried unanimously.*

Read and approved by: \_\_\_\_\_ Date: \_\_\_\_\_

*Dr. Stephanie Holmquist Johnson, Secretary*



## ELCHC Board of Directors Meeting Agenda Packet

Monday, October 23, 2023

### I. WELCOME & INTRODUCTIONS

A. Patel

- A. Roll call/Quorum
- B. Pledge of Allegiance

### II. CONSENT AGENDA

A. Patel

*The "consent agenda" is a single agenda item typically addressed first after convening the board meeting and establishing that a quorum is present. The consent agenda encompasses all the routine, pro forma and noncontroversial items that the Board needs to vote on.*

- A. August 23, 2023 Board of Directors Meeting Draft Agenda
- B. August 21, 2023, Board of Directors Meeting Minutes

### III. PUBLIC COMMENT

A. Patel

*Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment.*

### IV. CHAIRMAN'S REPORT

A. Patel

- A. Mission Moment
- B. Committee Appointments

### V. ACTION ITEMS

A. Patel

- A. Approval increase in the allocation of funds to the Children's Forum
- B. Approval to enter into a contract with the Children's Board of Hillsborough County

### VI. COMMITTEE REPORTS

A. Patel

- A. Executive Committee
- B. Governance Committee
- C. Finance Committee
- D. Service Delivery and Efficiency Committee
- E. Development Committee

A. Patel  
S. Holmquist  
Johnson  
M. Zieziula  
A. Jae  
S. Robinson

### VII. FINANCE REPORT

G. Meyer

### VIII. CEO REPORT

F. Hicks

- A. Provider Representative Election Live -Nominations
- B. \$33 Million Dollar ARPA Update
- C. Homeless Initiative
- D. CEO Evalution (DEL form)
- E. Legislative Coordination (Tampa Chamber of Commerce & HCPS)

F. Improving Services to Children with Special Needs

## **IX. Discussion**

A. Patel

A. Legislative Focus & Dates for Tallahassee

## **X. ANNOUNCEMENT**

A. Patel

A. Next, Board of Directors Meeting is scheduled for February 19, 2024

## **XI. ADJOURNMENT**

A. Patel



## ELCHC EXECUTIVE COMMITTEE REGULAR MEETING–October 16, 2023

### Governance

### ITEM IV.A.

**ISSUE:** Governance Committee Report

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**NARRATIVE:** The Governance Committee met on September 25, 2023, to review and discuss:

- Board of Directors, Private Sector Business-Open Seat
- CEO Evaluation Results
- Provider Representation on the Board of Directors
- Provider Nominations (Timeline)
- CEO Report
- The next Governance Committee meeting is scheduled for January 25, 2024.

## ELCHC EXECUTIVE COMMITTEE REGULAR MEETING–October 16, 2023

### Finance

### ITEM IV.B.

**ISSUE:** Finance Committee Report

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**NARRATIVE:** The Finance Committee met on October 2, 2023, to review, discuss and approve:

- The approval of allocation of funds to contract with the following entities:
  - \*Saxon, Gilmore & Carraway, P.A. for governance related legal services
  - \*WebAurtor.com LLC
  - \*Sharity Global
  - \*Protected Trust LLC
- Finance Report budget to actual through August 31, 2023
- CEO Report
- Next meeting of the Finance Committee is scheduled for February 5, 2024 at 3:00 pm.

## ELCHC EXECUTIVE COMMITTEE REGULAR MEETING–October 16, 2023

### Service Delivery & Efficiency

ITEM IV.C.

**ISSUE:** Service Delivery & Efficiency Committee Report

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**NARRATIVE:** The Service Delivery & Efficiency Committee met on September 14, 2023, to review and discuss:

- Upcoming Events for Providers and/or Families: Day of Play at De Soto Park on October 7 from 10 am-12:00 pm
- CEO Report
- The next meeting of the Service Delivery & Efficiency Committee is scheduled for February 15, 2024.

Development

ITEM IV.D.

ISSUE: Development Committee Report

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**NARRATIVE:** The Development Committee met virtually on September 6, 2023, to review and discuss:

- Resource Development Department Updates
- Education of Young Children Summit
- Host Committee Update



# CEO Report

October 2023



**EARLY LEARNING**  
COALITION OF HILLSBOROUGH COUNTY

## Provider Representative State Statute & Update



- Florida Statute [1002.83](#), Section 4 (j)(k). Concern Raised at Governance, Based on Community of Practice Meeting held at ELC HQ in September
- In Statute, the [two seats](#) are to be held by:
  - *A representative of private for-profit childcare providers (including family childcare home providers)*
  - *A representative of faith-based childcare providers*

**These seats are a ‘Designated Director’ and per the ELCHC governing Bylaws, the representative that occupies the seat must be elected by a vote of their constituents. The term of office for each Director seat is four years.**

- The process to collect nominations aligns with presenting newly elected Directors to the Board at the February 19, 2024, meeting.
- You can view the nomination page by visiting [Nomination Form - The Early Learning Coalition of Hillsborough County \(elchc.org\)](#).

# **\$33 Million Notice of Award in ARPA (our Share of \$305M)**



## **ARPA Early Learning Discretionary Grant Program**

***Authority: Section 53, 2023-239, Laws of Florida***

### **Grant funds may be used for the following purposes:**

- Increasing/building the supply of childcare
- Training, professional learning activities, and workforce initiatives
- Local initiatives/pilot projects to improve kindergarten readiness
- Community outreach and family engagement
- Mental health supports
- Equipment, supplies, classroom/childcare materials
- Curriculum
- Business administration computer software
- School readiness learning computer software

# \$10 Million State Grant - Families Experiencing Homelessness



## ARPA Early Learning Discretionary Grant Program

*Authority: Section 53, 2023-239, Laws of Florida*

### ELCHC Application Deadline 9/15/2023

- **Purpose:** The purpose of this funding is to implement an Early Learning Discretionary Grant Program for Families Experiencing Homelessness.
- **Goals:** Employ families/parents experiencing homelessness and receiving housing assistance to work at childcare providers to assist such families/parents with a potential career path while receiving subsidized School Readiness (SR) services and supports for their child(ren).
- **Target Population:** Unemployed and underemployed families/parents experiencing homelessness, as verified by a DCF (Department of Children and Families)-designated lead agency on homelessness, that have children eligible for the SR program and receiving housing assistance in specific areas across the state.



# \$10 Million State Grant - Families Experiencing Homelessness

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## ARPA Early Learning Discretionary Grant Program

*Authority: Section 53, 2023-239, Laws of Florida*

### What can we fund:

- Outreach Materials
- Background Screening and Pre-service Health and Safety Training
- Early Learning Professional Training and/or Credentialing
- Differential Between School Readiness Rate and the Provider's Private Pay Rate
- Provider Grants for Participating Employee Salaries



# Division of Early Learning CEO Evaluation

2.75 on a 3.0 scale or 91.66%

October 2023



**EARLY LEARNING**  
COALITION OF HILLSBOROUGH COUNTY

# 2024 Legislative Priorities

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1

## Increasing Provider Rates

Asking for 15% to 20%

2

## Parent Eligibility Cliff

SMI vs. FPL

3

## Increase the base SR Allocation

\$100M to afford the rate increase

4

## Coordination between HCPS, Chamber of Commerce, and County

Questions/comments

# Improving Services To Children with Special Needs



## Providing Parents with the Ability to Place Their Child in a High-Quality Educational Experience

 <b>Access:</b> Contracted Slots	<ul style="list-style-type: none"><li>• <b>Explanation Pending</b></li></ul>
 <b>Quality:</b> Accreditation Support  Gold Seal Payments  IEP or IFSP Support	<ul style="list-style-type: none"><li>• <b>IEP or IFSP</b></li></ul>