

Monday, April 10, 2023, at 3:00 pm
Hybrid Meeting
6302 E. Martin Luther King, Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Committee Members Present:

Aakash Patel, Amanda Jae*, Lee Bowers*, Dr. Shawn Robinson, and Dr. Stephie Holmquist Johnson

Committee Members Absent:

None

Board Members Present:

Kelley Parris*

ELCHC Staff:

Dr. Fred Hicks*, Kiyana Scott, Kelley Minney, Alison Fraga, Abigail Perez*, Gary Meyer, Rick Rampersad, Katia Valdes, Sabrina, Casie Haines*, Janet Diaz Montes

Other Attendees:

Tonia Williams*, Frazier Carraway

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Patel called the meeting to order at 3:01 pm.

Approval of March 16, 2023, Executive Committee Special Meeting Minutes

Dr. Shawn Robinson stated that the meeting minutes were revised to correct typos.

Dr. Shawn Robinson made a motion to approve the March 16, 2023, Executive Committee Special Meeting Minutes. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

ACTION ITEMS

A. Approval of April 17, 2023, Board of Directors Meeting Draft Agenda

There was a discussion on the April 17, 2023, Board of Directors meeting agenda. It was requested by the Executive Committee members to add the appointment of Dianne Jacob to the Development Committee to the agenda.

Dr. Shawn Robinson made a motion to approve. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

COMMITTEE REPORTS



Development Committee

Dr. Shawn Robinson reported that the Development Committee met on March 8, 2023, to review and discuss the following items:

- The Early Learning Coalition of Hillsborough County (ELCHC) Education of Young Children Summit

Dr. Stephe Holmquist Johnson requested that the summit agenda be reviewed at the next meeting on April 12, 2023.

Dr. Hicks noted that the ELCHC has two tentative keynote speakers.

The Executive Committee discussed the need to review an agenda for the summit, including logistics such as guest speakers, timeframe, and parking. They also discussed having local speakers showcase Hillsborough County and having an event emcee.

Governance Committee

Dr. Stephe Holmquist Johnson reported that the Governance Committee met to review and discuss the following:

- Recommendation from the Governance Committee to appoint Michelle Zieziula as Board Treasurer.
- A Sunshine Refresher Presentation by Board Attorney Frazier Carraway at the Board of Directors Meeting on April 17, 2023.
- The resignation of former Board member Dustin Portillo.

The Executive Committee also discussed Board membership applications and the Board of Directors matrix. Chair Patel requested that the last applicants be invited to the upcoming Board of Directors meeting on April 17, 2023.

Dr. Holmquist Johnson noted that Dr. Daphne Fudge would report on behalf of the Governance Committee at the Board of Directors meeting in Dr. Holmquist Johnson's absence.

Finance Committee

Lee Bowers reported that the Finance Committee met on March 29, 2023, to review the audited financials. Mr. Bowers noted that the year-to-date financial statements were also reviewed.

Gary Meyer, Chief Financial Officer, informed the Executive Committee that the final audited financials would go before the full Board for approval.

CEO REPORT

CEO Dr. Fred Hicks highlighted the following items:

- Provider Site Visits for April 2023
- New ELCHC team members Sabrina Ruiz, Director of Family Services, and Casie Haines, Director of Provider Supports.
- Legislative update on the Appropriation for the Summer Boost Program.
- Voluntary Prekindergarten Readiness Update
- Recap of recent Tallahassee visits

There was further discussion among the Committee members and Dr. Hicks regarding inviting the new Chancellor of the Division of Early Learning, Cari Miller, and Molly Grant, Executive Director of the Association of Early Learning Coalitions, to the next Board meeting to provide a legislative update.

Dr. Stephie Holmquist Johnson requested an updated organizational chart for the ELCHC and other organizational charts from larger coalitions. There was further discussion on current and future open positions at the ELCHC.

DISCUSSION ITEMS

Open Committee Positions

During the meeting, it was discussed that Dr. Daphne Fudge should be appointed to the Service Delivery & Efficiency Committee. The Executive Committee requested that this appointment be added as an agenda item for the April 17, 2023, Board of Directors meeting.

Another topic of discussion was the appointment of non-directors to an ad hoc committee (Development Committee). The Executive Committee requested that this appointment be added as a discussion item for the upcoming Board of Directors meeting agenda.

ADJOURNMENT

Dr. Shawn Robinson made a motion to adjourn the meeting at 4:00 pm. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

Read and approved by: Stephanie Holmquist Date: Jul 7, 2023
Dr. Stephie Holmquist Johnson, Secretary






4.10.2023 Executive Committee Meeting Minutes_Aproved

Final Audit Report

2023-07-07

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