



SERVICE DELIVERY &
EFFICIENCY COMMITTEE
APPROVED MEETING
MINUTES

Monday, January 30, 2023, at 11:00 am
6302 E Dr. Martin Luther King Jr Blvd Suite 100, Tampa, FL 33619
Zoom Option

MEETING ATTENDANCE

Facilitator: Amanda Jae, Chair

Committee Members Present:

Amanda Jae, Commissioner Gwen Myers, and Beth Pasek

Committee Members Absent:

Dr. Lisa Fox

ELCHC Staff:

Dr. Fredrick Hicks, Gary Meyer, Kiyana Scott, Kelley Minney, Stacey Francois, and Lauren Morgan

Other Attendees:

Nikki Carraway, Frazier Carraway, Lisa Branago, Tripp Crouch, Amy Mclane

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum had been established, Chair Jae called the meeting to order at 11:00 am.

Approval of December 5, 2022, Service Delivery & Efficiency Committee Special Meeting Minutes

Beth Pasek made a motion to approve the December 5, 2022, Service Delivery & Efficiency Committee Special Meeting Minutes. A second was made by Commissioner Gwen Myers. The motion carried unanimously.

PUBLIC COMMENT I

There was no Public Comment.

ACTION ITEMS

There were no Action Items.

DISCUSSION ITEMS

A. Response to Public Comment

There was no public comment.

B. DCF Transition

There was a discussion regarding the transition of duties from Child Care Licensing (CCL) to the Department of Children and Families (DCF). Board Member, Beth Pasek noted that DCF is holding bi-weekly meetings and virtual town hall meetings.

Lisa Branago, Manager, Child Care Licensing informed the Committee that an announcement of the transition from CCL to DCF was made in June 2020 and as of June 30, 2023, the CCL contract will not be renewed.

Chair Jae suggested that at the next Service Delivery & Efficiency Committee meeting to have time to answer any questions from providers about the transition.

C. ELCHC Leadership Restructure Update

Dr. Fredricks Hicks, Chief Executive Officer, reported that with the resignation of the former Family Services Director, two new positions are available:

1. Director, Family Services
2. Director, Provider Supports

Dr. Hicks made mention of another leadership change within the Early Learning Coalition of Hillsborough County (ELCHC) but noted that the Board of Directors will be informed of the change after the ELCHC staff members were informed first.

There was further discussion on hiring minorities for leadership positions within the ELCHC.

There was further discussion on the ELCHC staff and Board of Directors meet & greet event, that was held on Friday, January 27th.

D. ARPA World Class Workforce

Stacey Francois, Director, Program Initiatives & Education, reported that the ELCHC is providing additional support to providers across Hillsborough County, known as “ARPA on the road” to assist providers with their American Rescue Plan Act (ARPA) applications. Ms. Francois reported that over 130 childcare directors and owners have joined “ARPA on the road”. Ms. Francois noted that additional sessions will be available to providers in person and virtually.

Gary Meyer, Chief Financial Officer, reported that providers have until the end of February to submit their applications. Mr. Meyer reported that there will be a third round of funding, however, the Division of Early Learning (DEL) has not yet determined a date. Mr. Meyer reported that in FY 22-23, \$30M for round two has been distributed to providers.

There was further discussion on providers who may have missed an opportunity to apply for funding.

Dr. Hicks informed the Committee of four (4) areas that the ELCHC will focus on:

1. Provider Support
2. Monitoring
3. Family Engagement
4. Summer Boost Program

E. Upcoming Events

Dr. Hicks reported on the Day of Play – Nature in the Park event, noting that over 80 families were in attendance.

Kelley Minney, Manager, Donor Relations reported the following:

- The last Day of Play event in October 2022 was located at Gardenville Recreation and Parks.
- Previously held the Day of Play event located at University Area CDC.
- Upcoming Day of Play events – April 15th at Jackson Springs and June 10th at Julien B. Lane

Dr. Hicks informed the Committee about the upcoming Children’s Summit hosted by the ELCHC. Noting that a time and date will be shared with the Board of Directors, as the ELCHC team is in the process of selecting a venue.

Chair Jae made a motion to amend the agenda to change item F, Provider Spotlight. Beth Pasek made a motion to approve. Commissioner Gwen Myers made a second. The motion carried unanimously.

F. Provider Spotlight

Nikki Carraway, Director of Children’s Nest Temple Terrace, briefly spoke to the Committee about the center that she oversees and noted the numerous challenges over the past few months involving flooding to their center and recovering from the COVID-19 pandemic.

ADJOURNMENT

Citing no further business, Commissioner Gwen Myers made a motion to adjourn the meeting at 12:06 pm. Beth Pasek made a second. The motion carried unanimously.

Read and Approved By: *Stephanie Holmquist*
Dr. Stephe Holmquist Johnson, Secretary

May 24, 2023
Date






1.30.23 Service Del. & Eff. Committee Minutes_Draft

Final Audit Report

2023-05-24

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