



**BOARD OF DIRECTORS
SPECIAL MEETING
APPROVED MINUTES**

Monday, May 2, 2022, at 3:00 pm
Hybrid Meeting
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Board Members Present:

Dianne Jacob*, Dr. Jacquelyn Jenkins*, Michelle Zieziula*, Beth Pasek*, Dr. Daphne Fudge*, Dr. Jodi Marshall*, Kelley Parris*, Carl Harness*, Dr. Shawn Robinson, Aakash Patel, Dr. Stephe Holmquist Johnson, Tracye Brown, Amanda Jae*, Sheila Rios*, Cynthia Chipp*, Allison Nguyen, Commissioner Gwen Myers

Board Members Absent:

Luke Buzard, Adam Giery, Lee Bowers, Dr. Lise Fox, and Dustin Portillo

ELCHC Staff:

Gary Meyer, Kiyana Scott, Alison Fraga, Gordon Gillette, Helen Sovich, Abigail Perez*, Lorinda Gamson*, and Rick Rampersad*

Other Attendees:

Tonia Williams* and Frazier Carraway

*Indicates attendance via Zoom platform.

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Aakash Patel called the meeting to order at 3:05 pm.

PUBLIC COMMENT I

There was no Public Comment.

ACTION ITEMS

A. Approval of CEO Annual Performance Increase

On behalf of the Governance Committee, Dr. Shawn Robinson presented the recommendation of an annual pay increase to raise Gordon Gillette's annual salary based on Mr. Gillette's performance evaluation score of 2.74, raising Mr. Gillette's annual salary to the 2022 applicable Child Care and Development (CCDF) annual salary cap rate of \$203,700.

Dr. Shawn Robinson made a motion to approve the CEO annual performance and increase. Aakash Patel made a second.



Helen Sovich, Human Resources Manager, reported that the overall rating score was a 2.74%. Mr. Gillette's overall objectives score was 6 out of 6 objectives. Mrs. Sovich reported that the salary increase recommended by the Governance Committee is \$4,400 bringing Gordon's salary to \$203,700.

Dr. Robinson reported that Lee Bowers' submitted his CEO annual performance appraisal forms after the deadline and during the Governance Committee meeting, which was held on May 2, 2022, the Committee voted to include Mr. Bowers' score.

There was discussion on the structure of the Governance Committee and the CEO evaluation process. Board Attorney, Frazier Carraway stated that he would review and provide recommendations on the structure of the Governance Committee regarding the CEO evaluation process.

Kelley Parris recommended splitting the approval of the CEO performance evaluation and salary increase.

Dr. Shawn Robinson accepted the recommendation to split the evaluation as read by the Governance Committee from the compensation and moved to approve the evaluation. Aakash Patel made a second. Kelley Parris voted no. The motion carried.

Dr. Shawn Robinson made a motion to approve the salary increase of \$203,700 for Gordon Gillette. Dr. Stephie Holmquist Johnson made a second. Kelley Parris voted no. The motion carried.

There was further discussion on conducting a comparative analysis with other Coalition's ED/CEOs' salaries. Clarification was provided by ELCHC staff on the incremental salary increase percentage which equated to 2.2%.

DISCUSSION ITEMS

Upcoming Events

Alison Fraga, Chief Development Officer, reported on the upcoming annual fundraiser – A Day of Preschool noting that 100 members of the public will be in attendance. In addition, Mrs. Fraga reported on Teacher's Night Out & Early Childhood Conference, noting that Congresswoman Kathy Castor will be joining the event, Board member, Commissioner Meyers will be presenting a proclamation and Dr. Lise Fox will be speaking on behavior and social-emotional intelligence.

Communications and Outreach Committee

Chair Patel discussed re-establishing the Communications and Outreach Committee.

Dr. Shawn Robinson made a motion to re-establish the Communications and Outreach Committee. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

CEO Comments

Mr. Gillette thanked the Board of Directors for their feedback during the evaluation process.

PUBLIC COMMENT II

There was no Public Comment.

ADJOURNMENT

Citing no further business, Chair Patel called for a motion to adjourn the meeting at 3:32 pm.

A motion was made by Dr. Stephe Holmquist Johnson. A second was made by Dr. Shawn Robinson.

The motion carried unanimously.

Read and approved by: *Stephanie Holmquist Johnson, Ph.D.* Jun 27, 2022
[Stephanie Holmquist Johnson, Ph.D. \(Jun 27, 2022 16:11 EDT\)](#)
Dr. Stephe Holmquist Johnson, Secretary **Date**