



**GOVERNANCE COMMITTEE  
APPROVED MINUTES**

Monday, September 27, 2021, at 3 PM  
6302 E. Dr. Martin Luther King Jr.  
Blvd. Ste 100  
Tampa, Florida 33619

**MEETING ATTENDANCE**

**Facilitator:** Dr. Shawn  
Robinson

**Committee Members**

**Present:**

Tracye Brown, Dr. Leslene Gordon, Dr. Stephe Holmquist Johnson, Aakash  
Patel, & Dr. Shawn Robinson

**Committee Members Absent:**

Luke Buzard

**ELCHC Staff:**

Megan Folts\*, Alison Fraga, Lorinda Gamson\*, Gordon Gillette, Gay Meyers, Kelley Minney,  
AbbyPerez\*, Rick Rampersad\*, & Erica Turchin

**Other Attendees:**

*\*Indicates attendance via Zoom platform*

**CALL TO ORDER**

**Quorum Verification**

Noting a quorum, Committee Chair, Dr. Shawn Robinson called the meeting to  
order at 3:02 pm.

**Approval of August 2, 2021, Governance Committee regular meeting minutes**

*Dr. Stephe Holmquist Johnson made a motion to approve the August 2, 2021, Governance Committee  
regular meeting minutes. Aakash Patel made a second. The motion carried unanimously.*

**PUBLIC COMMENT**

There was no Public Comment

**ACTION ITEMS**

**Approval of Revised ELCHC Bylaws**

Mr. Gordon Gillette, Chief Executive Officer, reported that the revisions to the Bylaws also  
included redefining the Service Delivery & Efficiency Committee as a Standing Committee.

*Aakash Patel made a motion to approve the revisions to the Bylaws. Dr. Stephe Holmquist Johnson made a  
second. The motion carried unanimously.*



## **Approval of Request for Proposal (RFP) for Governance Related Legal Services**

Mr. Gillette reported that staff recommended releasing an RFP for governance-related legal services due to Attorney Steve Lee's move out of state.

***Aakash Patel made a motion to approve the release of an RFP. Trayce Brown made a second. The motion carried unanimously.***

## **Board Recruitment**

Mr. Gillette reported that Jodi Marshall applied for membership to the ELCHC Board of Directors. Ms. Marshall has an extensive background in education. If approved for membership, Ms. Marshall would fill a private sector seat previously held by Joe McElroy.

***Aakash Patel made a motion to approve the application for membership. Dr. Stephe Holmquist Johnson made a second. The motion carried unanimously.***

## **CEO REPORT**

Mr. Gillette highlighted the following items during his CEO report:

- Revised FY 21-22 CEO Strategic Objectives
  - revised objectives to include quantitative metrics.
- Gubernatorial Applications Update
  - There are fifteen (15) applications at the Governor Appointments Office for gubernatorial positions on the ELCHC Board of Directors. Four (4) of the fifteen (15) applicants applied for seat 1, Chair.
  - Mr. Gillette stated that before Aakash Patel resigns as ELCHC board chair, staff has done one final push to increase awareness about the Chair position by publishing it on LinkedIn, emails to Tampa Bay Chamber of Commerce, USF, Hillsborough Education Foundation, and advertising available gubernatorial appointments on the ELCHC website.
  - Aakash Patel recommended contacting elected officials about the Chair position.
- Meet & Greet with Division of Early Learning Chancellor Matt Mears
  - Mr. Gillette reported that staff met with Chancellor Matt Mears on Monday, September 14, 2021. Mr. Gillette stated they discussed the ELCHC's background and current situation, the work with DEL on provider rate increases, the American Rescue Plan Act (ARPA) funds approach, and several other projects.
- Child care provider site visit with Florida Representative Andrew Learned and Garret VanLent from Children's Movement of Florida.

## **DISCUSSION ITEMS**

### **FY 2021-2022 Annual Forms/Board of Directors Diversity Matrix**

Kelley Minney reported that a few board members still need to submit their FY 21-22 Annual Forms and complete the diversity matrix survey.

## **ADJOURNMENT**

***Citing no further business, Dr. Stephe Holmquist Johnson made a motion to adjourn the meeting at 3:45 pm. Aakash Patel made a second. The motion carried unanimously.***

Read and approved by: Stephanie Holmquist Date: Mar 15, 2022

**Dr. Stephe Holmquist Johnson, Secretary**