



EXECUTIVE COMMITTEE APPROVED MINUTES

Monday, October 11, 2021, at 3:00 pm
6302 E. Martin Luther King, Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Committee Members Present:

Dr. Daphne Fudge*, Aakash Patel*, Luke Buzard*, and Dr. Stephie Holmquist Johnson*

Committee Members Absent:

Dr. Shawn Robinson

ELCHC Staff:

Alison Fraga*, Gordon Gillette, Kelley Minney, Kiyana Scott, Lorinda Gamson, Helen Sovich*, Nancy Metsker*, Abigail Perez*, Erica Turchin*, Gary Meyer, and Megan Folts*

Other Attendees:

Shawntaye Beato*

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Aakash Patel called the meeting to order at 3:04 pm.

Approval of August 16, 2021, Executive Committee Regular Meeting Minutes

Luke Buzard made a motion to approve the August 16, 2021, Executive Committee Regular Meeting Minutes. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

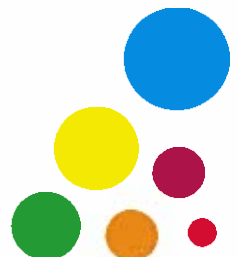
PUBLIC COMMENT

There was no Public Comment.

ACTION ITEMS

A. October 18, 2021, Draft Board of Directors Meeting Agenda

Luke Buzard made a motion to approve the October 18, 2021, draft Board of Directors Meeting Agenda. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.



COMMITTEE REPORTS

Governance Committee

Gordon Gillette, CEO, reported that during the Governance Committee meeting on September 27, 2021, the Committee reviewed and discussed the following items:

- Revised ELCHC Bylaws
- RFP (Request for Proposal) for Governance Related Services
- Board Recruitment
- Gubernatorial Appointments
- CEO Strategic Objectives

Mr. Gillette provided a further explanation on the need for the RFP for Governance Related Services.

Finance Committee

Luke Buzard, reported that during the Finance Committee meeting on October 4, 2021, the Committee reviewed and discussed the following items:

- Year-to-Date Financials through August 31, 2021
- FY 2021 Full Year Financial Statements as of June 30, 2021
- Provider Rate Increase Proposal

CEO REPORT

A. Tallahassee Visit

Mr. Gillette reported that the Association of Early Learning Coalitions (AELC), visited Tallahassee on October 6, 2021, to meet with Matt Mears, Chancellor of the Florida Department of Education, Division of Early Learning.

B. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSSA) Funding

Mr. Gillette informed the Committee that the Coalition is expecting the last phases of the CRRSSA grants. Mr. Gillette reported that Hillsborough will be receiving approximately \$16 M in grants that will be distributed to contracted and non-contracted childcare providers.

C. American Rescue Plan Act (ARPA) Funding

Mr. Gillette spoke on the American Rescue Plan Act (ARPA) funding and highlighted the following:

- a. ARPA funding will be distributed over six quarters starting in January 2022.
- b. The state of Florida will receive approximately \$2.5B. \$1.5M will be used towards stabilization grants and \$900M for discretionary.

D. ELCHC Update

VPK Admin

Mr. Gillette informed the Committee that 5% of the administrative cost allocation for Voluntary Pre-kindergarten exceeded the 4% threshold. The Coalition was notified by the Division of Early Learning on October 11, 2021, regarding the overage.

Provider Rate Increase

Mr. Gillette reported that a revised provider rate increase proposal will be presented to the Finance Committee to request approval to raise the provider rate increase of \$4.1M to \$8M.

DISCUSSION ITEMS

Public Comment Process

Mr. Gillette reported that Board member, Kelley Parris, requested a discussion on the public comment process. Mr. Gillette reviewed the public comment process with the Executive Committee.

Kelley Minney, Donor Relations, Manager, reported that the current public comment process was established in May 2016.

Mr. Gillette informed the Executive Committee, that staff will review the public comment process with the Governance Committee for further discussion.

ADJOURNMENT

Luke Buzard made a motion to adjourn the meeting at 3:42 pm. Dr. Stephe Holmquist Johnson made a second. The motion carried unanimously.

Read and approved by: Stephanie Holmquist Date: Mar 15, 2022
Dr. Stephe Holmquist Johnson, Secretary