



ELCHC Board of Directors Meeting Amended Agenda Packet

Monday, February 21, 2022 @ 3:00 pm

Hybrid Meeting

6302 E. Dr. Martin Luther King Jr. Blvd., Suite 100 Tampa, FL 33619

<https://zoom.us/j/95329677358?pwd=b1V3dktFTnk2eEZWUFBHaytYeWVCdz09>

Meeting ID: 953 2967 7358

Passcode: 301880



ELCHC Board of Directors Meeting

Monday, February 21, 2022

I. WELCOME & INTRODUCTIONS

A. Patel

A. Roll call/Quorum Verification

B. Pledge of Allegiance

II. PUBLIC COMMENT I

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda

III. CHAIRMAN'S REPORT

A. Mission Moment

A. Patel

B. Child Care Provider Site Visits

A. Patel

C. Legislative Updates

E.
Smeltzer/M.
Grant

IV. CONSENT AGENDA

The "consent agenda" is a single agenda item typically addressed first after convening the board meeting and establishing that a quorum is present. The consent agenda encompasses all the routine, pro forma and noncontroversial items that the Board needs to vote on.

A. February 21, 2022 Board of Directors Meeting Agenda

B. September 2, 2021 Board of Directors Special Meeting Minutes - 4

C. October 18, 2021 Board of Directors Regular Meeting Minutes - 5

D. November 4, 2021 Special Committee Meeting Minutes - 10

E. December 7, 2021 Board of Directors Special Meeting Minutes - 12

F. December 16, 2021 Provider Review Hearing Minutes - Time of Wonder Academy vs. ELCHC - 15

G. January 18, 2022 Legislative Affairs Committee Regular Meeting Minutes - 19

H. January 26, 2022 Board of Directors Diversity, Equity, and Inclusion Focus Group Meeting Minutes - 21

I. February 9, 2022 Board of Directors Diversity, Equity, and Inclusion Focus Group Meeting Minutes - 22

V. ACTION ITEMS

A. Execute Contract with The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning's Hillsborough Early Learning Network - 23

G. Gillette

- | | |
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| B. Approve allocation of funds to Champions for Children - 24 | G. Gillette |
| C. Approve allocation of funds to Children's Forum VPK INCENTIVE\$ - 25 | G. Meyer |
| D. Approve allocation of funds to OneconnectionIT LLC - 26 | G. Meyer |
| E. Approve allocation of funds to the Business Leadership Institute for Early Learning - 27 | G. Meyer/M. Aguiar |

VI. COMMITTEE REPORTS

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| A. Legislative Affairs Committee - 32 | A. Giery |
| B. Governance Committee - 35 | S. Robinson |
| C. Finance Committee - 37 | L. Buzard |
| D. Executive Committee - 38 | A. Patel |
| E. Service Delivery & Efficiency Committee | D. Fudge |
| | G. Meyer |

VII. FINANCIAL REPORT

- A. Financials through December 31, 2021 - 39

VIII. CEO REPORT

- | | |
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| A. American Rescue Plan Act (ARPA) Stabilization Plan - 42 | G. Gillette |
| B. Funding Increase for Voluntary Pre- Kindergarten (VPK) Program | G. Gillette |
| C. Nonprofit Leadership Center - Focus Groups & Intercultural Development Inventory Report | M. Martinez/C. Imbergamo |
| D. ELCHC Employee Demographics - 51 | H. Sovich/G. Gillette |
| E. Workforce Grant Update | G. Gillette |
| F. Listening Tour Update | M. Folts/L. Gamson/G. Gillette |
| G. ALICE Population Study | G. Gillette |
| H. 3-5 Initiative Update - 60 | A. Fraga/L. Godwin |

IX. DISCUSSION ITEMS

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| A. Splash into A Day of Preschool - 61 | A. Fraga |
| B. Teacher's Night Out - 62 | M. Aguiar |
| C. Board Social Hour | K. Minney |

X. PUBLIC COMMENT II

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment.

XI. INFORMATION ITEMS

- A. Updated Board Member Roster - 63

XII. ADJOURNMENT



**BOARD OF DIRECTORS
SPECIAL MEETING
UNAPPROVED MINUTES**

Friday, September 2, 2021, at 11:00 am
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Gordon Gillette, CEO

Board Members Present:

Candy Olson*, Cynthia Chipp*, Dr. Daphne Fudge*, Commissioner Gwen Myers*, Dr. Jacquelyn Jenkins*, Dr. Lise Fox*, Dr. Leslene Gordon*, Sheila Rios*, Amanda Jae*, Tracey Brown*, John Flanagan*, Adam Giery*, Kelley Parris*, Carl Harness* Dr. Stephie Holmquist Johnson*, and Beth Pasek*

Board Members Absent:

Dianne Jacob, Dustin Portillo, Lee Bowers, Luke Buzard, Aakash Patel, and Dr. Shawn Robinson

ELCHC Staff:

Lorinda Gamson, Gordon Gillette, Megan Folts, Alison Fraga, Gary Meyer, Rick Rampersad, Kelley Minney, Kiyana Scott, Hanna Goble, Abigail Perez, Helen Sovich, and Sharon Hayes*

Other Attendees:

Tonia Williams*, Shawntaye Beato*, Annette Eberhart*, David Cole*, Angela Chowning*, and Alexia Roney*

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

A quorum was not present. The meeting was not called to order. The meeting began at 11:39 am.

PUBLIC COMMENT I

There was no Public Comment.

Ransomware Updates

Gordon Gillette, Chief Executive Officer, provided an update to the Board of Directors on the ransomware attack that occurred on July 29, 2021, that affected the MIP Fund Accounting System.

There was further discussion on the Coalition's communication efforts to affected parties.

ADJOURNMENT

The meeting concluded at 12:23 pm.

Read and approved by: _____ **Date:** _____
Dr. Stephie Holmquist Johnson, Secretary

Monday, October 18, 2021, at 3:00 pm
6302 E. Martin Luther King, Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Board Members Present:

Candy Olson*, Cynthia Chipp*, Dianne Jacob*, Dr. Daphne Fudge*, Commissioner Gwen Myers*, Dr. Jacquelyn Jenkins*, Dr. Lise Fox*, Luke Buzard*, Aakash Patel*, Sheila Rios*, Dustin Portillo, Amanda Jae, Tracey Brown, Dr. Stephie Holmquist Johnson*, Lee Bowers*, Beth Pasek, and Dr. Shawn Robinson*

Board Members Absent:

Carl Harness, Dr. Leslene Gordon, Adam Giery, Kelley Parris, and John Flanagan

ELCHC Staff:

Lorinda Gamson, Gordon Gillette, Megan Folts, Alison Fraga, Gary Meyer*, Rick Rampersad, Kelley Minney, Kiyana Scott, Hanna Goble, Abigail Perez, Helen Sovich, Nancy Metsker*, Jessica Salgado*, Tracey Knight*, Stacey Francois*, Erica Turchin, and Gwyneth Feldhake

Other Attendees:

Tonia Williams*, Steve Lee*, Chancellor Matt Mears*, Jodi Marshall*, Terri Fernandez*, Angela Chowning*, Theresa Fernandez*, Dr. Demetria Waddell, Tanja Battle*, Annette Eberhart*, Tina Gill*, Thomasina Allen, Willie Coachman, Ebonee Murray-White, Denise (last name not provided) *, RaShonda (last name not provided) *, Liz (last name not provided) *, and Tamara Shamburger

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum had been established, Chair Patel called the meeting to order at 3:09 pm.

The Board and those in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT I

There was no Public Comment.

Chairman's Report

Commissioner Myers gave a mission moment.

Chair Patel introduced the Division of Early Learning Chancellor Matt Mears. Chancellor Mears spoke on early childhood education.

CONSENT AGENDA

The following items were included under the Consent Agenda:

- A. October 18, 2021, Board of Directors Meeting Agenda
- B. August 23, 2021, Board of Directors Regular Meeting Minutes

Chair Patel called for a motion to approve the Consent Agenda. Dr. Shawn Robinson made a motion to approve the Consent Agenda. Luke Buzard made a second. The motion carried unanimously.

ACTION ITEMS

A. Approval of the Revised ELCHC Bylaws

Dr. Shawn Robinson, on behalf of the Governance Committee, recommended the approval of the revised Bylaws. The Bylaws were revised to align with the new provisions of the Florida Statute 1002.83.

Chair Patel called for a motion to approve the revised Bylaws. Dr. Daphne Fudge made a motion. Dr. Lise Fox made a second. The motion carried unanimously.

B. New Board Member Nomination

On behalf of the Governance Committee, Dr. Shawn Robinson recommended the approval of the Board membership application of Jodi Marshal for a 4-year membership.

Chair Patel called for a motion to approve Jodi Marshal for membership on the Early Learning Coalition Board of Directors, with full voting rights, for a 4-year term beginning October 18, 2021, and ending October 18, 2025. Commission Gwen Meyers made a motion. Candy Olson made a second. The motion carried unanimously.

C. Approval of the RFP for Governance Related Legal Services

Dr. Shawn Robinson reported that Attorney Steve Lee informed the Early Learning Coalition (ELCHC) of his semi-retirement on August 2, 2021.

Chair Patel called for a motion to approve the RFP for governance-related legal services. Candy Olson made a motion. Sheila Rios made a second. The motion carried unanimously.

D. Approval of the Revised ELCHC Holiday Schedule

Gordon Gillette, Chief Executive Officer, informed the Board that the Division of Early Learning required all Early Learning Coalitions to update their paid holiday schedule.

Chair Patel called for a motion to approve the revised ELCHC holiday schedule. Luke Buzard made a motion. Candy Olson made a second. The motion carried unanimously.

E. Approval of the Provider Rate Increases

On behalf of the Finance Committee, Luke Buzard recommended the approval of the proposed School Readiness provider rate increases in the amount of \$5.8M.

Chair Patel called for a motion to approve the provider rate increase proposal. Dustin Portillo made a motion. Sheila Rios made a second. The motion carried unanimously. Cynthia Chipp abstained from voting due to a potential conflict of interest.

COMMITTEE REPORTS

Governance Committee

Dr. Shawn Robinson reported that the Governance Committee met on September 27, 2021, to review and discuss the following items:

- Board Recruitment and Gubernatorial Appointments
- CEO Strategic Objectives
- Childcare Site Visit with FL Representative Andrew Learned

Dr. Robinson reminded the Board to complete and submit their annual forms along with their diversity matrix survey if they have not already done so.

Finance Committee

Luke Buzard reported that the Finance Committee met on October 4 and October 18, 2021, to review and discuss the following items:

- Year to date Financial Statements
- Provider Rate Increases

Mr. Meyer reported 5.4% of the administrative cost allocation for Voluntary Pre-kindergarten exceeded the 4% threshold. Mr. Meyer informed the Board that the Coalition made corrections to the allocation through a successful collaboration with the Division of Early Learning. Mr. Gillette stated that the overcharges were caused by reduced funding and low attendance for Voluntary Pre-kindergarten.

Executive Committee

Chair Patel reported that the Executive Committee met on October 11, 2021, to review and discuss the following items:

- Committee Reports
- CEO Report
- Gubernatorial Vacancies
- Public Comment Process

FINANCE REPORT

Gary Meyer, Chief Financial Officer, reviewed the financial statements as of August 31, 2021.

CEO REPORT

AELC Proposed American Rescue Plan Act (ARPA) Spending Process

Mr. Gillette presented the proposed ARAP spending process created by the Association of Early Learning Coalitions. The spending processes outlined how the ARAP funding could be spent to assist childcare providers in achieving sustainability.

Provider Termination

Mr. Gillette informed the Board of Directors of the provider termination process and due process.

Mr. Gillette asked that no comments be made regarding a specific termination to ensure a fair due process.

Mr. Gillette responded and answered questions on the due process.

DISCUSSION ITEMS

A. Public Comment Process

Mr. Gillette reported that Board member Kelley Parris requested the full Board to discuss the public comment process. The current structure of the Coalition's public comment process is as follows:

- Public Comment I is for any public member who submits a public comment for any action item on the Board meeting agenda.
- Public Comment II is for any member of the public who submits a general public comment.
- Any public member who wishes to make a public comment will be allowed three minutes to state their comment.

B. Trains, Toys & Tidings – 2nd Annual Family Holiday Event

Alison Fraga, Chief Development Officer, informed the Board of the upcoming 2nd Annual Family Holiday Event – Trains, Toys & Tidings that will take place on December 4, 2021, at the Coalition's central office location.

The Board of Directors and ELCHC staff had further discussions about the Coalition's action in terminating six childcare providers' School Readiness contracts due to suspected fraud.

Commissioner Gwen Myers stated that a third-party auditor should review the Coalition provider termination processes and procedures.

PUBLIC COMMENT II

1. Roland Hermida made a public comment regarding the provider due process.
2. Willie Coachman made a public comment regarding the provider termination process.
3. Tamara Shamburger made a public comment regarding the relationship and partnership between the Coalition and the provider community.
4. Jordan Clarke made a public comment regarding the School Readiness provider transfer process.
5. Dr. Demetria Waddell made a public comment regarding the relationship and partnership between the Coalition and the provider community.

INFORMATION ITEMS

A. FY 2020-2021 Annual Report

The Board of Directors received a copy of the ELCHC's FY 2020-2021 Annual Report.

ADJOURNMENT

Citing no further business, Commissioner Gwen Meyers made a motion to adjourn the meeting at 5:16 pm. Candy Olson made a second. The motion carried unanimously.

Read and approved by: _____ **Date:** _____

Dr. Stephie Holmquist Johnson, Secretary

Thursday, November 4, 2021, at 2:30 pm
6302 E. Martin Luther King Jr. Blvd., Suite 100
Tampa, FL 33619

MEETING ATTENDANCE

Facilitator: Commissioner Gwen Myers, Chair

Board Members Present:

Candy Olson*, Cynthia Chipp*, Dr. Daphne Fudge*, Commissioner Gwen Myers*, Dr. Jacquelyn Jenkins*, Dr. Lise Fox*, Dr. Leslene Gordon*, Sheila Rios*, Amanda Jae*, Tracey Brown*, Kelley Parris*, Carl Harness*, Dr. Stephie Holmquist Johnson*, Beth Pasek*, Lee Bowers* and Aakash Patel*

Board Members Absent:

Dianne Jacob, Dustin Portillo, Luke Buzard, Dr. Shawn Robinson, John Flanagan, Adam Giery, and Dr. Jodi Marshall

ELCHC Staff:

Lorinda Gamson*, Gordon Gillette, Megan Folts*, Alison Fraga*, Gary Meyer*, Rick Rampersad, Kelley Minney, Kiyana Scott, Hanna Goble*, Nancy Metsker*, Abigail Perez*, Helen Sovich*, Sharon Hayes*, Tiffany Skals*. Rayn Moses*, Stacey Francois*, Jessica Salgado*

Other Attendees:

Tonia Williams*, Annette Eberhart*, Angela Chowning*, Mabel Filpo*, Matthew Hall*, Maureen Alexi*, Michelle Davis*, Bishop Michael Lewis*, Nicole Shepherd*, Roland Hermida*, Tanja Battle*, Wanda West*, Steve Lee*, Thomasina Allen*, Sheila Hudgins*, Lucy Pineiro*, Ebonee Murray-White*, Danelle Flowers*, Dell Ann Jamison*, Willie Coachman*, Ana Olivero*, Arnetria McMillian*, April Huber*, Angela Doran*, Angie Cleek*, Dayna Curry*, Tiara Reynolds*, Tammy Shamburger*, Ella Jackson*, Jana Radtke*, Cara McAloon*, and Gwendolyn Carr*

**Indicates attendance via Zoom meeting platform.*

CALL TO ORDER

Quorum Verification

A quorum was not present. The meeting began at 2:30 pm.

PUBLIC COMMENT I

Lucy Pinerio made a public comment regarding the timing of the special committee meeting.

Willie Coachman made a public comment regarding a settlement agreement with the Coalition, timing, and notification of the special committee meeting.

Arleen Johnson made a public comment regarding the requirements and obligations of the School Readiness parent co-payment fees.

Tanja Battle made a public comment regarding the sign-in/out sheets requirements and child absences reporting.

Ana Olivero made a public comment regarding her experience as a child care provider and relationship with the Coalition.

Jerel Fussell made a public comment regarding his experience as a child care provider and his relationship with the Coalition and Child Care Licensing.

Bishop Michael Lewis made a public comment about his experience as a child care provider and the Coalition's interaction with minority business owners.

Thomasina Allen made a public comment regarding the Coalition's interaction with child care providers.

DISCUSSION ITEMS

There was discussion on the Board of Directors' duties to adhere to meeting agendas, the purpose of the committee meeting, and the appointed committee members.

Board Chair, Aakash Patel informed the Board of Directors of the name of the committee and members:

"Special Committee"

- Commissioner Gwen Myers, Chair
- Cynthia Chipp
- Amanda Jae
- Candy Olson
- Dr. Leslene Gordon
- Aakash Patel
- Dr. Daphne Fudge
- Kelley Parris
- Dr. Lise Fox

Gordon Gillette, Chief Executive Officer, spoke on the Coalition's regulatory and compliance procedures. Mr. Gillette made the recommendation that matters related to service delivery and diversity, equity, and inclusion can be discussed with the Governance Committee and Service Delivery Committee.

There was further discussion on the relationship between the Early Learning Coalition and the child care providers in the community.

ADJOURNMENT

The meeting concluded at 3:55 pm

Read and approved by: _____ **Date:** _____
Dr. Stephie Holmquist Johnson, Secretary

Tuesday, December 7, 2021, at 1:00 pm
6302 E. Martin Luther King Jr., Blvd., Suite 100
Tampa FL, 33619

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Board Members Present:

Dr. Daphne Fudge*, Adam Giery*, Dr. Shawn Robinson, Aakash Patel*, Sheila Rios*, Kelley Parris*, Tracye Brown*, Dr. Stephie Holmquist Johnson*, Dr. Lise Fox*, Dr. Jodi Marshall*, Dr. Jacquelyn Jenkins*, Candy Olson*, Carl Harness*, Commissioner Gwen Myers*, and Beth Pasek*

Board Members Absent:

Lee Bowers, Luke Buzard, John Flanagan, Dustin Portillo, Dianne Jacob, Dr. Leslene Gordon, Amanda Jae, and Cynthia Chipp

ELCHC Staff:

Megan Folts*, Hannah Goble*, Tracey Knight*, Kiyana Scott, Alison Fraga, Kelley Minney, Lorinda Gamson*, Gary Meyer*, Helen Sovich*, Rick Rampersad*, Sharon Hayes*, Stacey Francois*, Jessica Salgado*, Tiffany Skals*, Rayn Moses*, Lissette Godwin*, and Gordon Gillette*

Other Attendees:

Attorney Matthew Hall, Bishop Michael Lewis*, Meriel Martinez*, Charlie Imbergamo*, Annette Eberhart*, Tanja Battle*, Erica Hill*, Arleen Johnson*, Tonia Williams*, Charlotte Givens*, Willie Coachman*, Thomasina Allen*, Blair Maxwell*, Lueishka (last name not provided) *, Sharica (last name not provided) *, Janet (last name not provided) *, and Denise (last name not provided) *

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Patel called the meeting to order at 1:09 pm.

PUBLIC COMMENT

There was no Public Comment.

ACTION ITEMS

There were no Action Items.

CEO REPORT

Diversity, Equity, and Inclusion Initiative Update

Gordon Gillette, Chief Executive Officer, gave an update on the Early Learning Coalition of Hillsborough County's (ELCHC) efforts regarding Diversity, Equity, and Inclusion (DEI) initiatives in partnership with the Nonprofit Leadership Center (NLC).

Mr. Gillette informed the Board of Directors, that the Coalition would be starting Listening Tours to hear from child care providers in the community.

Helen Sovich, Manager, Human Resources, reported that in October 2021 the Coalition started the process of engaging with eight (8) DEI consulting firms to learn more about the services each firm offered. Based on the consulting firms, organization makeup, stakeholder emphasis, degree of interest, cost, and location, Mrs. Sovich reported that the Nonprofit Leadership Center was selected.

Meriel Martinez, Program Director, Nonprofit Leadership Center, proved an overview of the NLC's DEI process and activities that the Coalition will participate in.

Provider Review Hearing Process and Update

Mr. Gillette provided an overview of the provider review hearing process, and highlighted the following:

- The provider review hearing process is a requirement for all Early Learning Coalitions.
- The ELCHC reports regularly to the Florida Department of Education, Division of Early Learning (DEL) on matters related to provider contract compliance.
- The ELCHC staff will identify issues with suspected fraud and/or health and safety. If necessary, the staff will report any issues to DEL for further investigation.
- The ELCHC staff will complete the process of terminating a provider for either suspected fraud and/or health and safety if identified.
- The provider can appeal the decision of the ELCHC's reason for termination. The Provider Review Hearing Committee will make a final decision on the termination.

Mr. Gillette provided a brief update on two provider terminations that resulted in a resolution of reaching a settlement agreement.

Attorney Matthew Hall reported that the settlement agreement was a mutual termination of the providers' contract and did not require full Board approval.

Lorinda Gamson, Chief Operating Officer, provided an update on matters related to regulation and compliance.

Ms. Gamson defined and further explained what Class 1 Violations are to the Board.

Legislative/Division of Early Learning (DEL) Updates

Mr. Gillette reported that during his visit to Tallahassee the week of November 29, 2021, the Association of Early Learning Coalitions (AELC) and DEL met to discuss the American Rescue Plan Act (ARPA) Stabilization funding.

Mr. Gillette reported on House Bill 1199 which is sponsored by Representative Erin Grall.

Provider Rate Increase Update

Gary Meyer, Chief Financial Officer, reported that on November 30, 2021, DEL approved the ELCHC's provider rate increase. The rate increase will be effective December 1, 2021.

Megan Folts, Director, Provider Relations informed the Board that the ELCHC held a webinar for contracted School Readiness (SR) providers that explained the provider rate increases and the process of changing provider rates.

Ms. Folts reported that as of December 7, 2021, 115 providers have started the process of increasing their provider rates.

School Readiness Waitlist Update

Mr. Meyer reported that the ELCHC received a notice of award for \$14.2M for the SR waitlist. Mr. Meyer stated 1354 children are currently on the SR waitlist.

Hannah Goble, Director, Family Services, reported that since July 2021, the ELCHC sent 4826 funding notifications to families. Ms. Goble stated that the ELCHC has strengthened its communication efforts to notify families of School Readiness services.

Holiday Event – Trains, Toys, & Tidings Update

Mr. Gillette thanked the ELCHC team members, Board, and community partners for their work and contributions to the holiday event that was held on December 4, 2021.

Kiyana Scott, Executive Administrative Assistant, provided an update on the ELCHC's 2nd Annual Family Holiday Event – Trains, Toys, & Tidings. Ms. Scott stated that the ELCHC invited families from zip codes 33605, 33610, and 33619 to attend the event on December 4, 2021. Ms. Scott reported that 130 children were given developmentally age-appropriate toys, books, and treats.

Alison Fraga, Chief Development Officer, reported that the ELCHC is focused on building a relationship with internal and external stakeholders, in addition to bringing awareness to families and the community.

DISCUSSION ITEM

There was further discussion on the diversity of the ELCHC's senior leadership team and recruitment efforts of new staff.

Chair Patel, requested the ELCHC staff to help coordinate provider site visits for the Board of Directors.

PUBLIC COMMENT II

Willie Coachman made a public comment on his provider contract and the timing of the Board of Directors meeting.

Tanja Battle made a public comment on the communication of the 2nd Annual Family Holiday Event.

ADJOURNMENT

Dr. Stephie Holmquist Johnson made a motion to adjourn the meeting at 2:10 pm. Dr. Shawn Robinson made a second. The motion carried unanimously.

Read and approved by: _____ **Date:** _____
Dr. Stephie Holmquist Johnson, Secretary

MEETING ATTENDANCE

Facilitator: Dr. Jacquelyn Jenkins, Chair

Committee Members Present:

Dr. Jacquelyn Jenkins, Beth Pasek, and Candy Olson

ELCHC Staff:

Lorinda Gamson, Kelley Minney*, Gordon Gillette, Megan Folts, Hannah Goble, Lisette Godwin, Erica Turchin, Gwyn Feldhake, Margarita Velez, Tiffany Skals, and Kiyana Scott

Other Attendees:

Lucy Pinero, Bianca D'A, Yicel Gonzalez, and Matthew Hall

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Chair Jenkins called the hearing to order at 10:00 am.

Introductions were made.

Committee Chair, Dr. Jacquelyn Jenkins explained the review hearing procedure as follows:

1. The Committee Chair will read the Coalition's reason for termination of the contract.
2. The provider or legal representative will be given reasonable opportunity (approx. 20 minutes) to question Coalition staff-persons regarding the determinations of the Coalition to present evidence before the Review Hearing Committee.
3. The Coalition or legal representative will be given reasonable opportunity (approx. 20 minutes) to submit evidence to rebut any claims made by the provider.
4. Following the completion of the presentation by the Provider and the Coalition, the Review Hearing Committee will vote regarding each of the provider's claims. The decision of the Review Hearing Committee is final.

Chair, Dr. Jenkins, introduced the Coalition's reason for the termination of the School Readiness contract:

The basis for the School Readiness contract was due to the provider being cited for two Class 1 licensing violations.

- On 9/10/2021 – Staff physically, sexually and/or emotionally abused a child in care or allowed another adult to physically, sexually and/or emotionally abuse child(ren) in care.
- On 9/21/2021 – The discipline method used subjected children to discipline which was server, humiliating or frightening.

The Coalition was made aware of the formal citations on 10/19/2021 and the Coalition considered the violation serve in nature. In addition, the provider did not report the incident in the required timeframe per the statewide contract.

Provider Appeal

Attorney Lucy Pinero was given 20 minutes to make an appeal regarding the termination of Crown Investments, LLC, dba Time of Wonder Academy's School Readiness (SR) contract. Attorney Pinero stated that it was an unfortunate incident that occurred and in the 18 years of operation the provider received its first Class 1 Violation. Attorney Pinero noted that Time of Wonder Academy remained open during the COVID-19 pandemic.

Attorney Pinero provided a summary of Time of Wonder Academy's disciplinary proceedings after the incident and noted that on September 16, 2021, the teacher involved, Yamirka Menendez was arrested and terminated after 14 years of employment. On September 24, 2021, a second teacher, Milagros Rodriguez, who was present during the time of the incident was arrested and terminated after 8 years of employment.

Attorney Pinero noted that Time of Wonder Academy did not notify the Early Learning Coalition of Hillsborough County (ELCHC) within the required timeframe as stated in the provider's SR contract. Bianca D'Andria, the owner of the child care site, stated that two letters were written on September 24, 2021, and September 30, 2021, reporting the incident.

Attorney Pinero explained to the Committee that Ms. D'Andria and director, Yicel Gonzalez, were fully cooperative with the Department of Children and Families, Hillsborough County Sheriff's Office, and Child Care Licensing during the investigation. Attorney Pinero stated that Time of Wonder Academy has 16 cameras on-site and recently added a live viewing feature for parents to view their classrooms in real-time.

Attorney Pinero stated that on September 17, 2021, Time of Wonder Academy began holding regular mandated staff meetings, that included topics such as child maltreatment, and mandatory reporting requirements. In addition, all teachers were retrained on Time of Wonder Academy's disciplinary policy. Attorney Pinero gave a summary of the scheduled trainings that all teachers would be taking. Attorney Pinero explained that Time of Wonder Academy's goal is to provide at least 2 in-service trainings a year, and online trainings that focus on stress, child abuse, and neglect.

Attorney Pinero concluded her appeal by stating that Ms. D'Andria and Ms. Gonzalez would be willing to incorporate with the ELCHC for any extended timeframe.

Coalition Segment

The ELCHC was given 20 minutes to rebut any claims made by the provider and the legal representative.

Megan Folts, Director, Provider Relations, noted that the ELCHC was made aware of the incident on September 29, 2021, by a media request. Ms. Folts stated that 20 days passed without the ELCHC

having knowledge of the incident that occurred on September 8, 2021. Ms. Folts noted that Child Care Licensing reported the child involved obtained a fracture to their tibia and fibula.

Ms. Folts provided a summary of the timeline:

- September 8, 2021 – The date of when the initial incident occurred.
- September 9, 2021- The date that the parent of the child involved addressed the provider about the incident.
- September 10, 2021- The date that Child Care Licensing visited the provider site.
- September 16, 2021- The date when Ms. Mendez was terminated and arrested by Hillsborough County Sheriff's Office.
- September 24, 2021- The date when Ms. Rodriguez was terminated and arrested by Hillsborough County Sheriff's Office.
- September 29, 2021- The date that ELCHC was made aware of the incident.

Question and Answer

The Committee inquired about the lack of reporting of the incident to ELCHC. Ms. D' Andria stated that the ELCHC was not notified of when the police were present at the center and that on September 24, 2021, the police confirmed when the incident initially occurred.

The Committee inquired if Time of Wonder Academy had additional contracts with other Early Learning Coalitions. Ms. Folts reported that other Coalitions have contracts with the provider and those contracts were terminated due to the Class 1 violations that Time of Wonder Academy received because of the incident.

The Committee inquired if there would have been a change in the recommendation to terminate Time of Wonder Academy's SR contract if the provider had reported the incident immediately. The Early Learning Coalition of Hillsborough's Attorney Matthew Hall noted that it is required to report ELCHC and that the failure to report raised concern to the Coalition.

ACTION

The Committee discussed the cause and termination of the SR to either:

1. Uphold the Coalition's decision to terminate the SR contract.
2. Overturn the Coalition's decision to terminate the SR contract.
3. Modify the Coalition's decision.

Dr. Jacquelyn Jenkins – Modify the Coalition's decision.

Beth Pasek- Modify the Coalition's decision.

Candy Olson- Modify the Coalition's decision.

The Committee decided by a unanimous vote by ballot and verbally to modify the Coalition's decision to terminate Time of Wonder Academy's School Readiness contract. The modification made was to issue a Corrective Action Plan determined by the Early Learning Coalition of Hillsborough County; the Corrective Action Plan will be implemented for a period of 2 years based on the date of the 2nd Class 1 Violation issued on September 21, 2021.

Time of Wonder Academy is eligible to re-apply for a School Readiness contract on July 1, 2022.

ADJOURNMENT

Citing no further business, Dr. Jacquelyn Jenkins adjourned the meeting at 11:47 am.

Read and Approved By: _____ **Date:** _____

Dr. Stephie Holmquist Johnson, Secretary

Tuesday, January 18, 2022, at 2:30 pm
6302 E. Martin Luther King Jr., Blvd., Suite 100
Tampa FL, 33619

MEETING ATTENDANCE

Facilitator: Adam Giery, Chair

Committee Members Present:

Lee Bowers*, Adam Giery*, and Aakash Patel*

Committee Members Absent:

John Flanagan, Dianne Jacob, Amanda Jae, Commissioner Gwen Myers, and Sheila Rios

ELCHC Staff:

Gordon Gillette, Kelley Minney, Kiyana Scott, Helen Sovich*, Rick Rampersad*, Gary Meyer*, Lorinda Gamson*, Megan Folts*, and Abigail Perez*

Other Attendees:

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

A quorum was not present. The meeting began at 3:05 pm.

PUBLIC COMMENT

There was no Public Comment.

ACTION ITEMS

There were no Action Items.

DISCUSSION ITEMS

Gubernatorial Appointments Update

Gordon Gillette, Chief Executive Officer, gave an update on the Gubernatorial appointments.

Association of Early Learning Coalition (AELC) 2022 Advocacy Agenda

Mr. Gillette presented to the Committee the AELC 2022 Advocacy Agenda and noted the areas of focus:

- Support Florida's Workforce
- Preserve Parental Choice
- Increase Program Efficiency
- Support Educational Enhancements



Hillsborough Day

There was discussion on whether ELCHC team members and Board members would visit Tallahassee during Children's Week on January 31, 2022, or on February 22, 2022, for Hillsborough Day.

ADJOURNMENT

The meeting concluded at 3:24 pm.

Read and Approved By: _____ **Date:** _____

Dr. Stephie Holmquist Johnson, Secretary

MEETING ATTENDANCE

Facilitator: Dr. Chamin Moss-Torres

Board Members Present:

Tracye Brown*, Adam Giery*, Carl Harness*, Dianne Jacob*, Amanda Jae*, Dr. Jacquelyn Jenkins*, Candy Olson*, Beth Pasek*, Aakash Patel*, Sheila Rios*, and Dr. Shawn Robinson*

Board Members Absent:

Lee Bowers, Luke Buzard, Cynthia Chipp, John Flanagan, Dr. Lise Fox, Dr. Daphne Fudge, Dr. Stephie Holmquist Johnson, Dr. Jodi Marshall, Commissioner Gwen Myers, Kelley Parris, and Dustin Portillo

ELCHC Staff:

Kelley Minney* and Kiyana Scott*

Other Attendees:

Dr. Chamin Moss-Torres*

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

The Diversity, Equity, and Inclusion Focus Group session began at 3:00 pm, after a brief introduction by Dr. Chamin Moss-Torres.

PUBLIC COMMENT

There was no Public Comment.

FOCUS GROUP SESSION

Dr. Chamin Moss-Torres facilitated the first Early Learning Coalition of Hillsborough County's Board of Directors Diversity, Equity, and Inclusion (DEI) Focus Group. In partnership with the Nonprofit Leadership Center, all members of the Board will have the opportunity to participate in the DEI focus groups. The next DEI focus group is scheduled for February 9, 2022.

Dr. Moss-Torres conducted a group interview session to capture the viewpoints of each participating Board member on various topics related to DEI within the Coalition.

ADJOURNMENT

The meeting adjourned at 4:02 pm.

Read and approved by: _____ **Date:** _____
Dr. Stephie Holmquist Johnson, Secretary



MEETING ATTENDANCE

Facilitator: Dr. Chamin Moss-Torres

Board Members Present:

Dr. Daphne Fudge*, John Flanagan*, Dr. Jodi Marshall*, Allison Nguyen*, and Dr. Shawn Robinson*

Board Members Absent:

Lee Bowers, Tracye Brown, Luke Buzard, Cynthia Chipp, Dr. Lise Fox, Adam Giery, Carl Harness, Dr. Stephie Holmquist Johnson, Dianne Jacob, Amanda Jae, Dr. Jacquelyn Jenkins, Candy Olson, Commissioner Gwen Myers, Kelley Parris, Beth Pasek, Aakash Patel, Sheila Rios, and Dustin Portillo

ELCHC Staff:

Kiyana Scott*

Other Attendees:

Dr. Chamin Moss- Torres* and Tamara Shamburger*

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

The Diversity, Equity, and Inclusion Focus Group session began at 3:00 pm, after a brief introduction by Dr. Chamin Moss-Torres.

PUBLIC COMMENT

Tamara Shamburger made a public comment regarding the Early Learning Coalition's efforts on Diversity, Equity, and Inclusion.

FOCUS GROUP SESSION

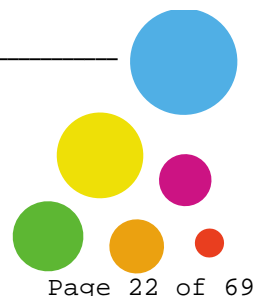
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Dr. Moss-Torres conducted a group interview session to capture the viewpoints of each participating Board member on various topics related to DEI within the Coalition.

ADJOURNMENT

The meeting adjourned at 3:45 pm.

Read and approved by: _____ **Date:** _____
Dr. Stephie Holmquist Johnson, Secretary



ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

ACTION

ITEM V.A.

ISSUE:	Execute Contract with The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning's Hillsborough Early Learning Network
FISCAL IMPACT:	Up to \$225,000 annually, \$625,000 over three years
FUNDING SOURCE:	The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning
RECOMMENDED ACTION:	Authorize staff to execute a contract with The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning in the amount of up to \$225,000 for year 1 and up to \$200,000 for years 2 and 3.

NARRATIVE: The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning has allocated funding to the Early Learning Coalition of Hillsborough County of up to \$225,000 annually for year 1 and up to \$200,000 for years 2 and 3 (not to exceed \$625,000 through June 30, 2024) for the Hillsborough Early Learning Network. This funding compensates the Coalition for staff time, management resources, strategic partnership, and input to build the capacity of the early childhood workforce in Hillsborough County to support quality improvements in early learning sites. The Coalition will partner with the Lastinger Center to provide strategic outreach, marketing, and participant engagement efforts for the recruitment and retention of leaders and educators participating in the Hillsborough Early Learning Network.

Staff is requesting authorization to execute a contract with The University of Florida Board of Trustees for the benefit of the Lastinger Center for Learning with total funding of up to \$625,000 through June 30, 2024.

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

ACTION

ITEM V.B.

ISSUE:	Approve allocation of funds to Champions for Children
FISCAL IMPACT:	\$174,433
FUNDING SOURCE:	Florida Department of Education, Division of Early Learning COVID-19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Initiatives in the amount of \$174,433
RECOMMENDED ACTION:	Approve the allocation of funds to Champions for Children in the amount of \$174,433.

NARRATIVE: The ELCHC received \$509,321 in November 2021 under NOA Program Outreach & Awareness. ELCHC drafted an RFP to solicit organizations well versed in Family Engagement programs. An emphasis was placed on collecting data of both demographics served and program outcomes. The RFP was posted from January 7, 2022, to January 21, 2022. A Q&A session was held on January 10, 2022, four individuals attended. ELCHC received a total of 3 proposals. A committee of seven ELCHC employees representing three internal departments scored the proposals on January 27, 2022, and the proposal from Champions for Children scored highest with an overall score of 29.87.

SCOPE OF WORK SYNOPSIS:

Champions for Children will support family engagement and provider supports with the following strategies to advance the education of children by engaging and educating families on how to support their children's learning through play beginning at birth:

1. Launch a cobranded digital marketing campaign promoting learning begins at birth.
2. Partner with businesses and community locations routinely visited by families with young children such as at the WIC offices, laundry mats, etc., to engage in play space corners.
3. Facilitate adult-child interactive educational playgroups.
4. Host community-based family events for families to engage in developmentally appropriate intentional play activities in the fields of science, technology, engineering, art, and math.
5. Provide training for child care teaching staff on family engagement strategies.
6. Host sessions for parents at child care providers on how to promote early learning with their children.
7. Organize events at participating child care providers to promote early learning through family engagement.

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

ACTION

ITEM V.C.

ISSUE:	Approve allocation of funds to Children’s Forum VPK INCENTIVE\$
FISCAL IMPACT:	\$375,000
FUNDING SOURCE:	Florida Department of Education, Division of Early Learning COVID-19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Initiatives in the amount of \$375,000
RECOMMENDED ACTION:	Approve the allocation of funds to Children’s Forum in the amount of \$375,000 for VPK INCENTIVE\$ for FY 2021-2022.

NARRATIVE: The Coalition would like to present the Board of Directors with a proposal to expand the current School Readiness INCENTIVE\$ program to VPK providers. This program is designed to increase stability and improve child care quality by reducing turnover and encouraging continued education of child care practitioners (teachers, assistant teachers in centers, and family child care homes). This program provides education-based salary supplements for low to moderate wage earners who work with young children ages birth to five.

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

ACTION

ITEM V.D.

ISSUE:	Approve allocation of funds to OneconnectionIT LLC
FISCAL IMPACT:	\$511,890
FUNDING SOURCE:	Florida Department of Education, Division of Early Learning COVID-19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Initiatives and/or School Readiness in the amount of \$511,890
RECOMMENDED ACTION:	Approve the allocation of funds to OneconnectionIT LLC of \$511,890 for FY 2021-2022.

NARRATIVE: The Coalition would like to present the Board of Directors with a proposal to purchase up to 150 Microsoft Surface computers with Microsoft 365 and Adobe Acrobat Pro software and 24/7/365 desktop support in English and Spanish for one year for provider owners, directors, or administrative leaders enrolled in the ELCHC business leadership training. This computer, software, and support package is valued at \$3,413 per unit. Training participants must pay a \$100 deposit upon registration and return their computer to the ELCHC if they drop out of the training program.

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

ACTION

ITEM V.E.

ISSUE:	Approve allocation of funds to the Business Leadership Institute for Early Learning
FISCAL IMPACT:	\$75,000
FUNDING SOURCE:	Florida Department of Education, Division of Early Learning COVID-19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Initiatives in the amount of \$75,000
RECOMMENDED ACTION:	Approve the allocation of funds to Business Leadership Institute for Early Learning in the amount of \$75,000 for FY 2021-2022.

NARRATIVE: The Coalition would like to present the Board of Directors with a proposal for the Business Leadership Institute for Early Learning to train 125 provider business owners, directors, or administrative leaders in business leadership from March 2022 to June 2022. Specifically, this training is focused on the financial planning and budgeting principles needed for providers to strategically invest the American Rescue Plan (ARPA) funding and raise teacher salaries to the new, higher minimum wage. The Business Leadership Institute for Early Learning is a 501(c) (3) not-for-profit entity with deep experience in early learning and providing training in Broward, Palm Beach, Miami-Dade, Orlando, Jacksonville, and Alachua.

(1 attachment)

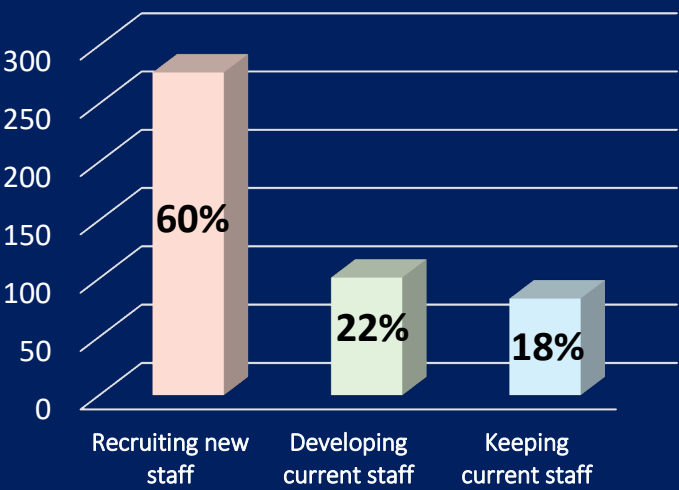


ELCHC 2022 Workforce Survey

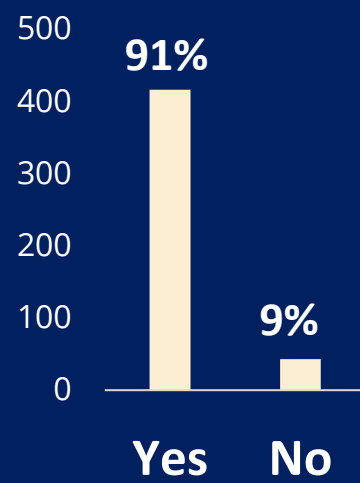
We launched a needs assessment. Our workforce survey to 1,100 providers yielded over 500 responses!

523 Respondents
Survey Monkey
Collection 1/4/2022 – 1/19/2022

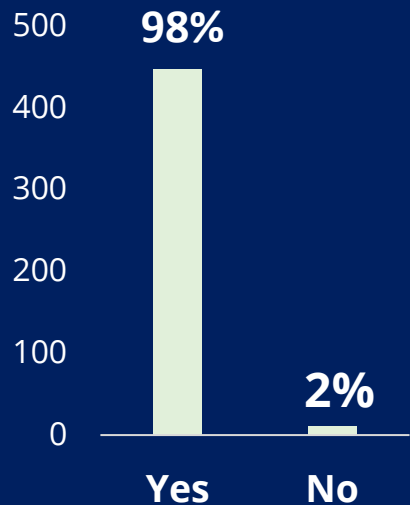
My biggest problem is ?



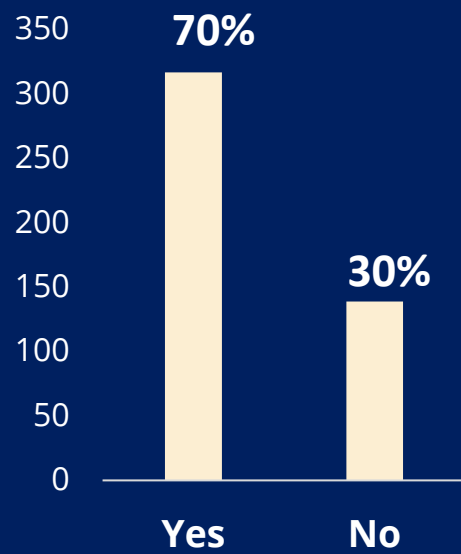
A sign-on bonus for new staff would help me.



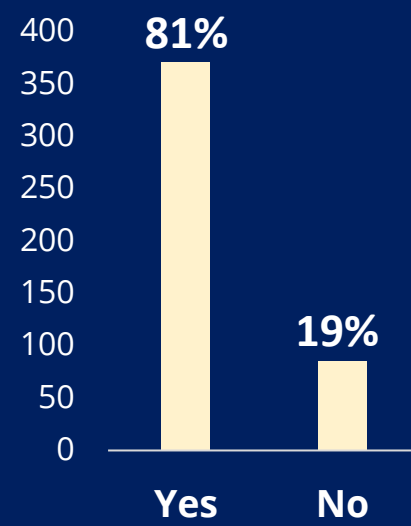
A retention bonus/longevity bonus for current staff would help me.



I am interested in free business leadership training and/or consulting to improve the operations and finances of my center.



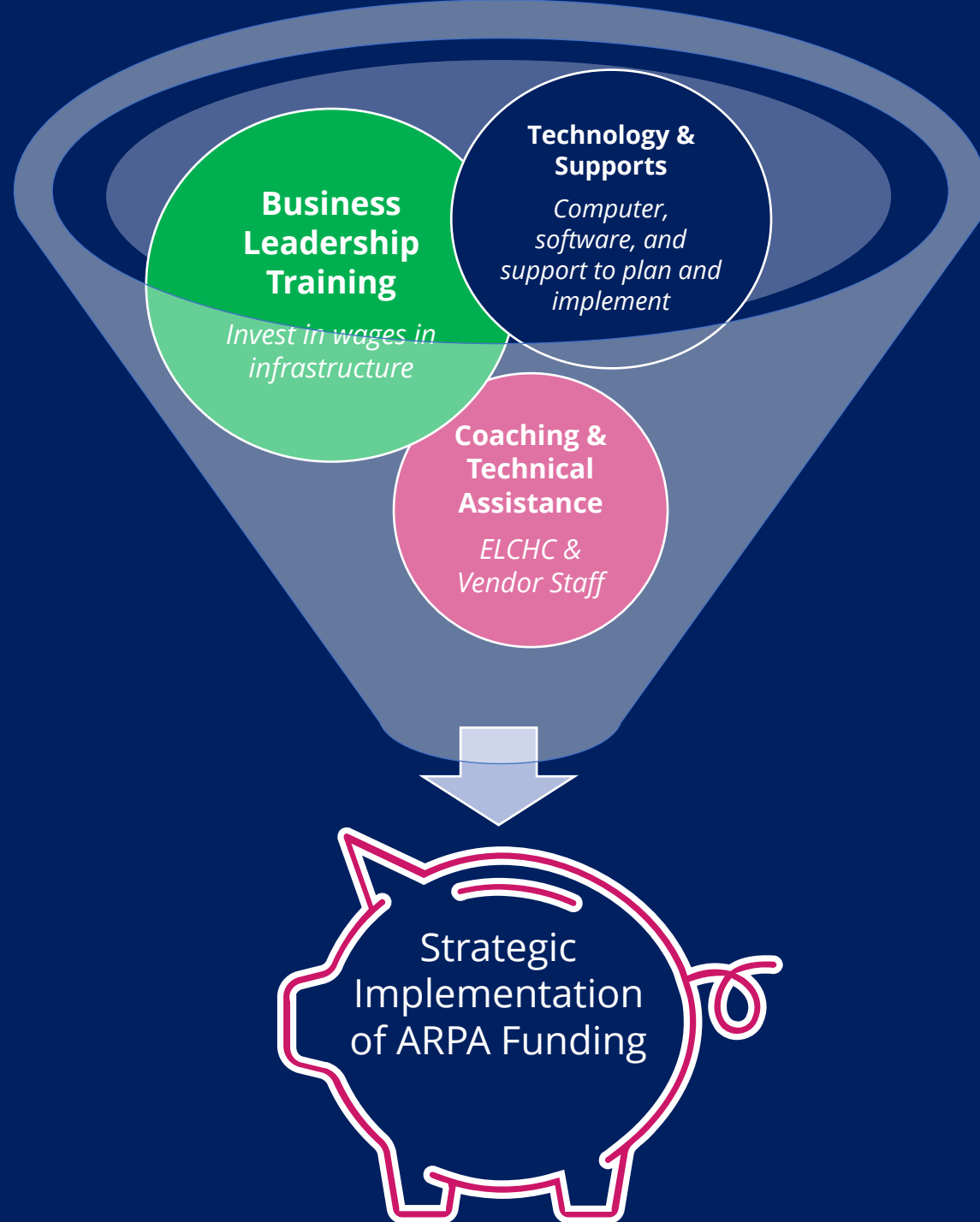
I am interested in a free computer and/or business software to support my center.



I pay my childcare workers a starting wage of



We Are Supporting
Providers to
Strategically Spend
American Rescue
Plan Funding





Workforce Developmental Map For Success



ELCHC BOARD OF DIRECTORS MEETING –February 21, 2022

COMMITTEE REPORTS

ITEM VI.A.

ISSUE: **Legislative Affairs Committee Report**

NARRATIVE: The Legislative Affairs Committee met on January 18, 2022, to review and discuss:

- Gubernatorial Appointments Update
- Association of Early Learning Coalitions (AELC) 2022 Advocacy Agenda
- Children’s Week & Hillsborough Day

(1 attachment)

Association of Early Learning Coalitions

Advocacy Agenda

2022

Support Florida's Workforce

- Support Florida's working families by aligning School Readiness (SR) Program entry requirements with Florida's growing economy.
- Support the workforce behind Florida's workforce - Florida's Early Childhood Educators.

Preserve Parental Choice

- Ensure parent choice by removing barriers to coalitions' flexibility to pay providers equitably across communities.

Increase Program Efficiency

- Reduce administrative burden on small business providers by aligning School Readiness and VPK provider standards and contractual requirements.

Support Educational Enhancements

- Increase VPK Base Student Allocation (BSA) to a level that will maintain FY21-22 VPK funding.
- SR Waitlist Funding - Set funding at levels sufficient for each community to sustain existing child enrollment and ensure no children are disenrolled from the program, while also maximizing the number of eligible children served.



AELC

Supporting Florida's Workforce

Access to child care is the #1 barrier for getting families to work - remove barriers

- Align School Readiness (SR) entry requirements to state median income (SMI). As workforce wages increase, alignment with SMI will ensure there is dynamic adjustment that allows requirements to maintain pace with Florida's growing economy, keep Floridians working and ensure coalitions are able to continue serving the vulnerable population of families currently being served.
- Increase income entry level for the School Readiness Program to serve ALICE population and keep Floridians working.
- Support the workforce behind Florida's workforce through increased salaries, benefits and other resources supported by SR reimbursement rates aligned with actual cost of care.

Preserving Parental Choice

- Allow coalitions to use variables such as cost of care, capacity needs and market demand to set rates that account for increased quality standards for Florida's early learning programs.
- Ensure all school readiness providers receive maximum reimbursement rate to support increased quality program standards.

Increase Program Efficiency

Align compliance for both SR and VPK program contracts to increase efficiencies and reduce duplication:

- Verification of Background Screening requirements.
- Entry level program assessment requirements.
- Provider quality improvement plans.

Support Educational Enhancements

- Increase VPK BSA to help support accountability and quality enhancements from HB 419; increase to a level that will keep existing funding level in VPK system (\$412 million).
- Examine VPK administrative funding to ensure sufficient resources for effective implementation of VPK accountability and monitoring.
 - Establish specific appropriation for implementation of VPK assessment and accountability requirements (program assessment, monitoring and quality standards)
 - Increase allowable administrative percentage from 4 to 5% to account for increased workload associated with new accountability standards
 - Calculate percentage of administrative funding based on the higher of allocation or appropriation, rather than child enrollment
- Ensure waitlist proviso allows for allocations based on enrollment of new children as well as continued funding for children who were previously enrolled off waitlist.
- ULTIMATE END GOAL - being able to serve ALL eligible children with no waitlist.



ELCHC BOARD OF DIRECTORS MEETING –February 21, 2022

COMMITTEE REPORTS

ITEM VI.B.

ISSUE: **Governance Committee Report**

NARRATIVE: The Governance Committee met on January 31, 2022, to review and discuss:

- Legislative Update
- Gubernatorial Appointments Update
- Diversity, Equity, and Inclusion Update
- Sunshine Law Refresher
- Public Comment Process
- Public Notice Process
- Board Orientation Process
- Attendance Policy
- Board Matrix Survey Results

(1 attachment)

Policies, Procedures, & Forms

Board of Directors Attendance Policy

Scope: This policy applies to all members of the Board of Directors of the Early Learning Coalition of Hillsborough County.

Reason for Policy: To ensure that board members contribute their expertise and judgment to the business and affairs of the Early Learning Coalition of Hillsborough County by attending and participating in board meetings.

Policy Statement: Board members are expected to attend all board meetings. It is recognized that directors may be unable to attend some meetings due to conflicts with other commitments or other unforeseen circumstances. Members may attend meetings telephonically.

Process: If a board member fails to attend two meetings of the board in a 12-month period the chair shall discuss the reasons for the absences with the member. Upon the third absence the Chair may ask the individual to resign.

The member's response will promptly be shared by the Chair with the entire board at the next board meeting. At that meeting, the board will decide what actions to take regarding the board member's future membership on the board. If the board decides to terminate the board member's membership, termination will be conducted as specified in the Coalition's by-laws.

If the board member is an *ex-officio* member of the board, the chair may discuss the member's attendance with the organization the member is affiliated with, and such organization may be requested to remove the member and appoint a new *ex-officio* member to the board if a delegate member is permitted by statute.

Authorized by: Board of Directors
Maintained by: Governance Committee
Review Date: 10/2016
Review Date: 9/5/2018
Review Date: 8/3/2020
Review Date: 1/31/2022

Original Issue: 08/10/2015
Current Version: 08/10/2015

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

COMMITTEE REPORTS

ITEM VI.C.

ISSUE: **Finance Committee Report**

NARRATIVE: The Finance Committee met on February 7, 2022, to review and discuss:

- Approval of Allocation of funds to:
 - Brookes Publishing
 - Champions for Children
 - Learn & Play (Glazer Children’s Museum)
 - Travelers Casualty and Surety Company of America Insurance
- Financials through December 31, 2021
- American Rescue Plan Act (ARPA) Stabilization Plan
- ELCHC Facilities Update

ELCHC BOARD OF DIRECTORS MEETING –February 21, 2022

COMMITTEE REPORTS

ITEM VI.D.

ISSUE: **Executive Committee Report**

NARRATIVE: The Executive Committee met on February 14, 2022, to review and discuss:

- February 21, 2022, Draft Board of Directors Meeting Agenda
- Committee Reports
- CEO Report
- Splash into A Day of Preschool
- Teacher's Night Out
- Board Social Hour

ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

FINANCIAL REPORT

ITEM VII.A.

ISSUE: Financials through December 31, 2021

NARRATIVE: Attached are the financials through December 31, 2021.

(1 attachment)



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

	Budget to Actual December 31, 2021							
	Actual	Budget	Difference		Actual	Budget	Difference	
	YTD	YTD	YTD favorable /(unfavorable)	%	2022 YTD Actual/Forecast	2022 Budget	YTD favorable /(unfavorable)	%
Program Revenue								
School Readiness	29,934,237	37,207,096	(7,272,859)	-19.5%	75,365,226	67,315,906	8,049,320	12.0%
School Readiness - CRSSA (Phase VI, etc.)	17,476,892	17,476,892	-	0.0%	26,090,382	-	26,090,382	100.0%
School Readiness Match - DEL	767,176	659,754	107,421	16.3%	1,319,509	1,525,882	(206,373)	-13.5%
School Readiness - Local Funders:								
Children's Board HC	700,770	700,770	-	0.0%	700,770	700,770	-	0.0%
Metro Ministries (Children's Board)	11,622	75,000	(63,378)	-84.5%	150,000	150,000	-	0.0%
Hillsborough County BOCC	80,420	138,000	80,420	58.3%	276,000	276,000	-	0.0%
HC Childcare -Licensing & Fees	214,198	208,979	5,219	2.5%	417,957	430,000	(12,043)	-2.8%
United Way	34,556	34,556	-	0.0%	69,112	69,112	-	0.0%
Caspers	50,000	50,000	-	0.0%	50,000	50,000	-	0.0%
School Readiness - Local Funders	1,091,566	1,207,304	(115,739)	-9.6%	1,663,839	1,675,882	(12,043)	0.0%
Total School Readiness Revenue	49,269,871	56,551,047	(7,281,176)	-12.9%	104,438,956	70,517,670	33,921,286	48.1%
Other Local Funders:								
HC Community Development, incl. ALICE>150	-	87,500	(87,500)	-100.0%	175,000	175,000	-	0.0%
Hillsborough Infant/Toddler Initiative	156,369	156,369	(0)	0.0%	156,369	64,000	92,369	144.3%
Conn Foundation	58,000	35,250	22,750	64.5%	58,000	45,500	12,500	27.5%
Spurlino Foundation	11,000	25,000	(14,000)	-56.0%	50,000	50,000	-	0.0%
SR Program Income (training, IECF memberships)	7,882	10,000	(2,118)	-21.2%	20,000	20,000	-	0.0%
HELN (Hillsborough Early Learning Network)	402	3,000	(2,598)	-86.6%	6,000	6,000	-	0.0%
ELFL (Early Learning Florida)	15,740	40,998	(25,258)	-61.6%	82,000	82,000	-	0.0%
Lastinger Project	-	106,000	(106,000)	-100.0%	212,000	212,000	-	0.0%
Misc. Donations	81,664	150,000	(68,336)	-45.6%	300,000	300,000	-	0.0%
Other Local Funders	331,057	614,117	(195,560)	-31.8%	1,059,369	954,500	104,869	11.0%
Total School Readiness Revenue and Local Revenue	49,600,928	57,165,164	(7,476,736)	-13.1%	105,498,325	71,472,170	34,026,155	47.6%
Program Expenses								
School Readiness								
Direct Services	24,428,905	30,994,937	6,566,032	21.2%	63,747,145	56,256,030	7,491,115	13.3%
School Readiness - CRSSA (Phase VI, etc.)	17,476,892	17,476,892	-	0.0%	24,785,863	-	24,785,863	100.0%
School Readiness Match - DEL	716,770	659,754	(57,015)	-8.6%	1,319,509	1,551,647	(232,138)	-15.0%
School Readiness - Local Funders	942,273	1,207,304	265,031	0.0%	1,663,839	1,675,882	(12,043)	-0.7%
General Contributions and Gifts	-	614,117	614,117	0.0%	1,059,369	686,500	372,869	54.3%
Total Direct Services	43,564,840	50,953,005	6,509,017	12.8%	92,575,725	60,170,058	32,405,667	53.9%
Personnel	3,610,494	4,129,905	519,411	12.6%	8,210,993	8,196,537	14,456	0.2%
Staff Development	33,796	59,074	25,278	42.8%	103,518	103,518	-	0.0%
Professional Services	210,542	266,769	56,226	21.1%	640,820	640,820	-	0.0%
Occupancy	231,355	256,305	24,950	9.7%	507,945	507,945	-	0.0%
Postage, Freight and Delivery	1,913	2,410	497	20.6%	4,777	4,777	-	0.0%
Rentals	1,508	7,876	6,368	80.9%	15,748	15,748	-	0.0%
Supplies	28,406	8,494	(19,912)	-234.4%	93,031	63,982	29,049	45.4%
Communications	7,521	17,877	10,357	57.9%	35,501	35,501	-	0.0%
Insurance	8,555	25,849	17,293	66.9%	51,211	51,211	-	0.0%
Tangible Personal Property	72,149	52,945	(19,204)	-36.3%	105,906	105,906	-	0.0%
Quality	451,106	598,988	147,882	24.7%	1,315,643	1,315,643	-	0.0%
Travel	15,303	22,898	7,595	33.2%	47,898	47,898	-	0.0%
Other Operating	33,855	53,141	19,287	36.3%	101,108	101,108	-	0.0%
ELCHC Operating	4,706,502	5,502,531	796,028	14.5%	11,234,100	9,613,612	1,620,488	16.9%
CCL/ECC	527,984	569,103	41,119	7.2%	1,149,500	1,149,500	-	0.0%
Inclusion Cost	98,345	149,154	50,809	34.1%	317,000	317,000	-	0.0%
Scholarships and Other	137,907	110,927	(26,980)	-24.3%	222,000	222,000	0	0.0%
Total School Readiness & Other Expenses	49,035,577	57,284,719	9,202,864	16.1%	105,498,325	71,472,170	34,026,155	47.6%
SR Change in Net Assets	565,351	(119,555)	(684,906)	572.9%	-	-	-	0.0%
GOALS								
< 5.00 %	School Readiness - Admin	3.5%	4.5%	-1.0%	-21.8%	4.2%	4.5%	-0.3%
> 4.00 %	School Readiness - Quality	8.9%	8.2%	0.7%	8.7%	8.8%	8.3%	0.6%
< 22.00 %	School Readiness - Non-Direct	18.1%	18.9%	-0.7%	-3.9%	19.2%	18.6%	0.6%
> 78.00 %	School Readiness - Direct	81.9%	81.1%	0.7%	0.9%	80.8%	81.4%	-0.6%

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ELCHC BOARD OF DIRECTORS MEETING – February 21, 2022

CEO REPORT

ITEM VIII.

ISSUE: **CEO Report**

NARRATIVE: The CEO will review and discuss the following items:

- American Rescue Plan Act (ARPA) Stabilization Plan
- Funding Increase for Voluntary Pre- Kindergarten (VPK) Program
- Nonprofit Leadership Center - Focus Groups & Intercultural Development Inventory Report
- ELCHC Employee Demographics
- Workforce Grant Update
- Listening Tour Update
- ALICE Population Study
- 3-5 Initiative Update

(3 attachments)

ARPA Stabilization Plan

- Model for an initial distribution of resources



DIVISION OF
Early Learning

LEARN EARLY. LEARN FOR LIFE.

January 4, 2022

Priorities

- Stabilize and support Florida's entire network of early learning providers
- Expand access to high quality providers for families where cost is the primary barrier
- Invest in quality
- Invest in the early learning workforce and take steps to transition Florida's early learning workforce into the early learning profession
- Strengthen Providers



Background

The American Rescue Plan Act (ARPA) has two types of funding for child care providers, with funding for Stabilization and Discretionary investments:

- **ARPA Stabilization**: total \$1.5 billion for Florida. **The purpose of these funds is to stabilize providers.** This plan will allocate approximately half of these funds. Providers must use these funds on the following categories:
 - Personnel costs
 - Rent, utilities, facilities maintenance, and insurance
 - Personal protective equipment, cleaning, and other health and safety practices
 - Equipment and supplies
 - Goods and services
 - Mental health services for child care provider staff and children
- **ARPA Discretionary** (UP NEXT): total \$952 million for Florida, **these funds are flexible in their use, but generally to expand access to child care.** DEL is working on a plan for these funds. Deadline to use these funds is September 2024.
- The next few slides will go over the methodology for calculating the stabilization grants.

Strategy for ARPA Stabilization Grants

- Make stabilization grants available to all providers.
- Establish a base award amount for child care providers calculated on currently enrolled children.
- Supplemental awards for high quality, non-traditional hours and workforce investments will be percentages calculated off the base award amount.
- Provide two rounds of grants through an application via ELCs with the expectation that the 1st round disburses half the stabilization subgrant funds (\$685 mil).
- Gather data after round 1 and refine formula/strategy as needed for round 2.
- Approach reflects DEL priorities, as well as those from other stakeholders.

Base Grant

- The foundation of the base funding amount is the size of the program. Approximately 85% of the funding will be awarded in the base grant. Amounts are based on the most recent Market Rate Study.
 - **Infants and Toddlers:** \$867 per child.
 - **Children 2 to Kindergarten Entry:** \$702 per child
 - **School-Age:** \$540 per child.
 - **FL School Readiness Enrollment:** additional \$70.20 per SR enrolled child.
- Minimum award for qualifying providers is \$12,000.

Supplemental Program Bonuses (11,792 providers)

In accordance with U.S. Department of Health and Human Services (HHS) guidance CCDF-ACF-IM-2021-02, the intention of the supplemental program bonuses is to reward child care services that support children's development and sufficiently support working families.

Providers may be eligible for multiple bonuses. All bonuses are in addition to the base rate.

- **Quality Services with Infrastructure deficit** (1,783 providers, \$12.3 mil) = 10% bonus
 - *Includes providers with either Gold Seal or CLASS score of 5.00 or higher*
- **Quality Services: CLASS 5.00 or higher** (1,246 providers, \$9.9 mil) = 15% bonus
- **Quality Services: CLASS score of 4.00 or higher** (2,890 providers, \$7 mil) = 5% bonus
- **Quality Services: Gold Seal** (1,929 providers, \$29.5 mil) = 20% bonus
- **Non-Traditional Hours** (1,638 providers, \$2.2 mil) = 5% bonus
 - *Includes Nights and/or Weekend Care*
- **Workforce Investment Bonus** (approx. 80% of total providers, \$46.5 mil) = 10% bonus
 - *Provider agrees to use at least 25% of total grant amount on staff (bonuses, wage increases, health care costs, retirement, educational advancement, or tuition reimbursement)*



Timeline

- Stabilization funds must be obligated by September 30, 2022 and liquidated by September 30, 2023.
 - ARPA required CCDF lead agencies to notify HHS if they are unable to obligate at least 50% of the stabilization subgrants total \$1.37 billion, or \$685 million, by December 11, 2021.
 - In accordance with federal requirements, DEL notified the HHS Office of Child Care that DEL has not obligated any of the stabilization subgrant funds as of December 11, 2021.
- Discretionary funds must be obligated by September 30, 2023 and liquidated by September 30, 2024.

Questions?



Matthew Mears
Chancellor

Division of Early Learning/
Florida Department of Education
250 Marriott Drive | Tallahassee, FL 32399
Toll Free 866-357-3239

ELCHC Demographics Update

Board of Directors Meeting

February 21, 2022

Presented by Helen Sovich & Gordon L. Gillette

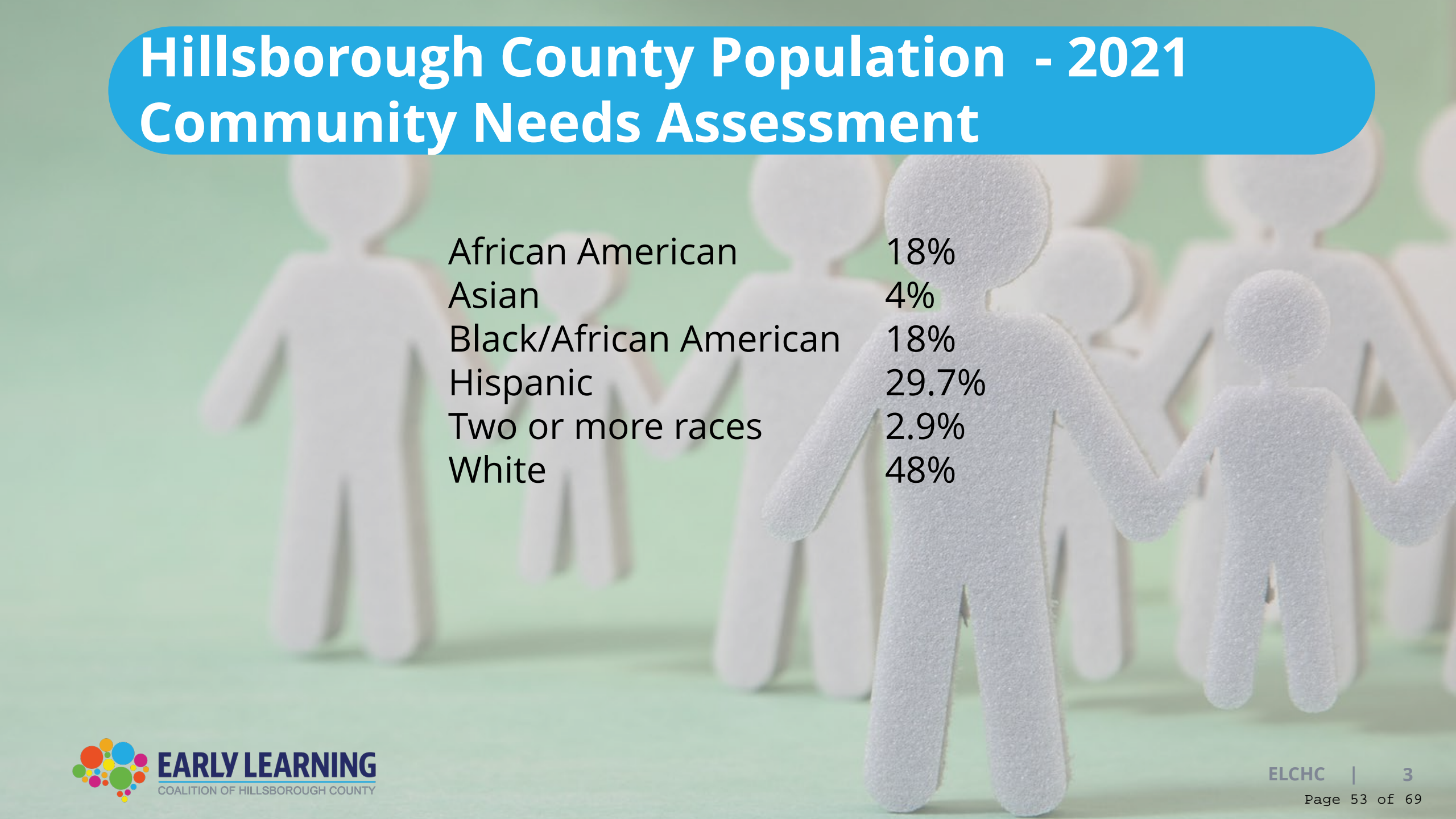


Where We Were in 2018 and Where We Are Now

4.2018			1.2022		
Male	3	5%	Male	19	13%
Female	50	95%	Female	122	87%
American Indian	0	0%	American Indian	1	.01%
Asian	0	0%	Asian	3	2%
Black	7	15%	Black	36	25%
Hispanic	23	44%	Hispanic	51	37%
White	21	38%	White	45	32%
Two or More Races		0%	Two or More Races		4%
53 employees			141 employees		

Hillsborough County Population - 2021

Community Needs Assessment



African American	18%
Asian	4%
Black/African American	18%
Hispanic	29.7%
Two or more races	2.9%
White	48%

Race & Ethnicity of Families Served

Child Ethnicity	% Ethnicity	Primary Parent/Guardian Ethnicity	% Ethnicity
Hispanic	34.9%	Hispanic	32.9%
Non-Hispanic	54.2%	Non-Hispanic	55.7%
Prefer Not to Answer	10.9%	Prefer Not to Answer	11.4%
Grand Total	100.0%	Grand Total	100.0%
Child Race	% Race	Primary Parent/Guardian Race	% Race
Asian	2.5%	Asian	3.7%
Black	33.8%	Black	28.0%
Hawaiian/Pacific	0.2%	Hawaiian/Pacific	0.3%
Us Indian/Alaskan	0.5%	Us Indian/Alaskan	0.7%
White	44.7%	White	51.5%
2 or More Races	5.8%	2 or More Races	2.5%
Prefer not to answer	12.5%	Prefer not to answer	13.3%
Grand Total	100.0%	Grand Total	100.0%

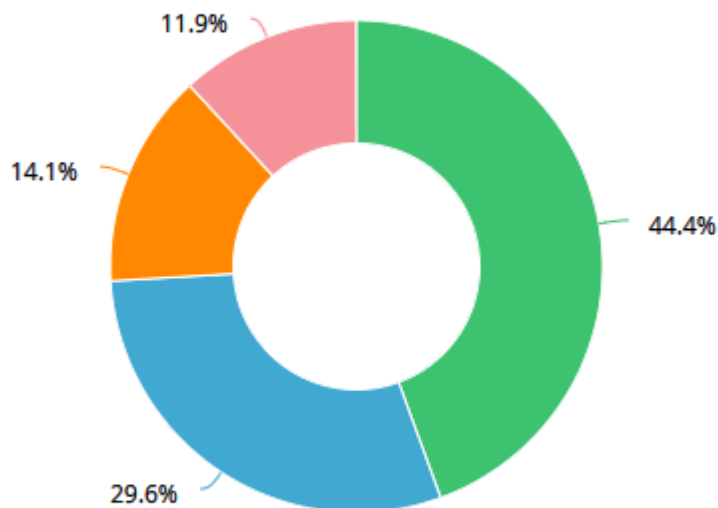
*Families served in Voluntary Pre-kindergarten, School Readiness and Local Funding

Generation



Current

Trends



Millennials

Generation X

Baby Boomers

Generation Z

- Baby Boomer Generation — born 1946-1964 (55-73 years old)
- Generation X — born 1965-1980 (39-54 years old)
- Millennials — born 1981-1996 (23-38 years old)
- Generation Z — born 1997-2012 (7-22 years old)

2017 – Average age was 46

February 2022 Employee Equal Employment Opportunity (EEO) Report by Job Title

Female Asian	2	
Female Black or African American	34	2 Manager & Above
Female Hispanic or Latino	43	7 Manager & Above
Female two or more races	4	1 Manager & Above
Female white	39	10 Manager & Above
Male Asian	1	1 Manager & Above
Male Black or African American	2	1 Manager & Above
Male Hispanic or Latino	8	
Male American Indian	1	
Male two or more races	1	1 Manager & Above
Male white	6	2 Manager & Above

ELCHC Demographics by Pay Grades

Number of People

Ethnicity	Non-Exempt		Exempt			Manager			Director		Officer		Grand Total
	N1	N2	E1	E2	E3	M1	M2	M3	D1	D2	O1	O2	
Asian	1					1						1	3
Black / African American	26	1	1	4		2							34
Hispanic or Latino	23	5	8	8		3		1		1			49
Two or more Nationality	1		1			3							5
White/Caucasian	16	2	4	8	1	4	3		2		1	2	43
Grand Total	67	8	14	20	1	13	3	1	2	1	1	3	134

**CEO not included in the above count*

**Number of people as of January 31, 2022*

Percentage of People

Ethnicity	Non-Exempt		Exempt			Manager			Director		Officer		Grand Total
	N1	N2	E1	E2	E3	M1	M2	M3	D1	D2	O1	O2	
Asian	1	0	0	0	0	8	0	0	0	0	0	33	2%
Black / African American	39	13	7	20	0	15	0	0	0	0	0	0	25%
Hispanic or Latino	34	63	57	40	0	23	0	100	0	100	0	0	37%
Two or more Nationality	1	0	7	0	0	23	0	0	0	0	0	0	4%
White/Caucasian	24	25	29	40	100	31	100	0	100	0	100	67	32%
Grand Total	100	100	100	100	100	100	100	100	100	100	100	100	100%

**CEO not included in the above count*

**Percentage of people as of January 31, 2022*

Example of Non -Exempt Positions:

Training Support Specialist
Accounting Specialist
Intake Counselor
Eligibility Coordinator
Regional Support Specialist

Example of Exempt Positions:

Contract Administrator
Senior Accountant
Policy Coordinator
Data Analyst
HR Coordinator

Example of Manager Positions:

Manager, Screening & Assessment
Manager, Marketing & RD
Manager, Fraud & OEL Compliance
Manager, Eligibility
Manager, Finance & Accounting

Example of Director Positions:

Director, Provider Relations
Director, Family Services

Example of Officer Positions:

Chief Information Officer
Chief Development Officer

Our First Leadership Development Program Kicked Off September 2021!

Topics

- Leading with Emotional Intelligence
- Crucial Conversations
- Self-Leadership
- Crucial Accountability
- Managing a Team 101
- Situational Leadership

Department Representation

- 4 Finance
- 8 Family Services
- 5 Provider Relations
- 1 Resource Development
- 1 IT

Race/Ethnicity Representation

- 4 Black or African American
- 10 Hispanic or Latino
- 1 Two or More Races
- 4 White

Position/Status

- 7 New/New to ELCHC Managers
- 3 New Coordinators
- 8 Exhibiting Leadership Potential

Recruiting & Sourcing

Where do we find our new team members?

- Indeed
- LinkedIn
- Handshake – college job boards (UT, USF, St Leo)
- HCC
- Nonprofit Leadership Center
- Employee Referrals
- ELCHC website



3- 5 Learning Initiative Initial Elements

- ❑ **Pre Kindergarten Awareness:** raise awareness of the benefits of VPK and increase participation
- ❑ **Kindergarten Transition:** provide resources to ensure smooth transition from VPK to Kindergarten
- ❑ **Social Emotional Learning:** equip teachers to model positive social emotional behavior
- ❑ **i Spy Tampa Bay:** prepare children to enter kindergarten ready to learn through cultural and artistic experiences



SAVE THE DATE

 **splash**

into **A Day of Preschool**

GET YOUR FEET WET IN
EARLY CHILDHOOD EDUCATION

**THURSDAY
MAY 12TH**

TAMPA RIVER CENTER AT
JULIAN B LANE RIVERFRONT PARK
1001 N BLVD TAMPA FL

SCHOOL STARTS AT 11:30 AM

Save
the
Date:



EARLY LEARNING
COALITION OF HILLSBOROUGH COUNTY

presents Recharge at
TEACHER'S NIGHT OUT
CONFERENCE
MAY 6, 2022



Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
1	Chair, appointed by the Governor	Yes	Aakash M. Patel 4202 West Carmen Street, Unit 5 Tampa, FL 33609 W: (813) 364-4769 C: (850) 591-0208 F: (813) 343-4324 Aakash@elevate-inc.com Assistant: Julie Connolly W: (813) 412-2620 Julie@elevate-inc.com	Elevate, Inc. President	N/A	Appointed 06.23.14 Reappointed 8.30.18	1 st term 04.30.2017 (3 years) 2 nd term ends 4.30.2023 (3 years)	2
2	Private sector appointed by the Governor	Yes	Open		N/A	Appointed		1
3	Private sector appointed by the Governor Treasurer	Yes	Luke A. Buzard, CPA, CIA 702 N. Franklin St., Tampa, FL 33602 W: (813) 228-4733 F: (813) 228-4508 labuzard@tecoenergy.com Executive Assistant: Colleen Roop cproop@tecoenergy.com W: (813)228-1962	TECO Peoples Gas VP Pipeline Safety and Regulatory Affairs	N/A	Appointed 10.29.15 Reappointed 03.31.17	Term end 4.30.2016 (6 months) Term End 04.30.20 (3 years)	1
4	Department of Children & Family Services	Yes	Beth Pasek 9393 North Florida Avenue, Suite 900 Tampa, Florida 33612	Department of Children and Families	N/A	Legislative Began 11.18.19	N/A	N/A

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
	Regional Administrator or permanent designee		W: (813) 337-5806 C: (813) 460-6131 Beth.pasek@myflfamilies.com	Community Development Administrator, Circuit 13				
5	District superintendent of schools or permanent designee	Yes	Tracye H. Brown 901 E. Kennedy Boulevard Tampa, FL 33602 W: (813) 272-4879 tracye.brown@hcps.net Assistant: Vinney Faucette Vinny.Faucette@hcps.net	Hillsborough County Public Schools Chief of Climate & Culture	N/A	Legislative Began 06.06.16	N/A	N/A
6	Regional workforce board executive director or designee	Yes	Open		N/A	Legislative Began	N/A	N/A
7	County health department director or designee	Yes	Allison Nguyen, MPH, MCHES 4704-B W. Montgomery Ave. Tampa, FL 33616 W: (813)559-4186 C: (813)466-9953 Allison.Nguyen@flhealth.gov	Florida Department of Health – Hillsborough County Program Manager, Office of Health Equity	N/A	Legislative Began 2.21.22	N/A	N/A
8	President of a Florida College System institution or permanent designee	Yes	Dean Sheila Rios Ybor City Campus 2115 N. 15th Street Tampa, Florida 33606 W: (813) 253-7718 srios17@hccfl.edu	Hillsborough Community College Dean, Associate of Science Programs	N/A	Legislative Began 1.7.21	N/A	N/A

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
9	Member appointed by Board of County Commissioners or the governing board of a municipality	Yes	Commissioner Gwen Myers 601 E. Kennedy Blvd. 2 nd Floor Tampa, FL 33602 myersg@hillsboroughcounty.org Assistant: Wanda West W: (813) 272-5720 M: (813) 860-7075 westw@hillsboroughcounty.org	District 3 Commissioner	N/A	Legislative Began 11.17.20	N/A	N/A
10	Head Start Director	Yes	Dr. Jacquelyn Jenkins Lee Davis Community Resource Center 3402 N. 2 nd Street Tampa, FL 33605 W: (813) 272-5140, Ext. 52711 jenkinsja@hillsboroughcounty.org Senior Administrative Specialist: Karen Mahorn-Rose mahornk@hillsboroughcounty.org W: (813)272-5140 x 52754	Hillsborough County Head Start/Early Head Start Department Director	N/A	Legislative Began 01.13.14	N/A	N/A
11	Representative of private for- profit child care providers	Yes	Cynthia Chipp 1502 Heather Avenue Tampa, Florida 33612 W: (813) 632-3229 (813) 493-0909 cynthchipp@yahoo.com	Cynthia Chipp Family Childcare Owner	N/A	Began 11.18.19	4 Years 11.18.2023	1
12	Representative of faith based child care providers	Yes	Amanda Jae Palma Ceia United Methodist Day School 3723 W. Bay to Bay Blvd. Tampa, Florida 33629	Palma Ceia United Methodist Church Director	N/A	Began 2.10.20	4 Years 2.10.24	1

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
			W: 813-837-9580 Amanda.jae@palmaceaumc.org					
13	Representative of programs for children with disabilities under federal Individuals with Disabilities Education Act	Yes	Lise Fox, Ph.D. 13301 Bruce B. Downs Blvd. Tampa, Florida 33612-3807 W: (813) 974-6100 F: (813) 974-6115 lisefox@usf.edu	USF Florida Center for Inclusive Communities-Dept. of Child & Family Studies-College of Behavioral & Community Studies Professor & Co- Director	N/A	Legislative Began 9.17.18	N/A	N/A
14	Children services council or juvenile welfare board chair or executive director	Yes, if applicable	Kelley Parris 1002 East Palm Avenue Tampa, FL 33605 W: (813) 204-1723 F: (813) 228-8122 C: (334) 215-0150 parrisk@childrensboard.org Executive Secretary: Kristina Austin W: (813) 204-1705 austink@childrensboard.org	Children's Board of Hillsborough County Executive Director	N/A	Legislative Began 07.2013	N/A	N/A

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
15	An agency head of a local licensing agency	Yes, if applicable	Carl Harness 601 E. Kennedy Blvd Tampa, Florida 33602 W: (813) 272-1153 C: (813) 545-4478 harnessc@hillsboroughcounty.org Administrative Assistant: Aletta Keplinger-Rodriguez rodriguezale@hillsboroughcounty.org	Hillsborough County, Office of County Administrator Chief Human Services Administrator	N/A	Legislative Began 2.15.21	N/A	N/A
16	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Whittington Lee Bowers 17611 Archland Pass Road Lutz, Florida 33558 W: (813) 391-5690 Lee.Bowers@WellCare.com	Sunshine Health Senior Vice President	N/A	Began 9.16.19	4 years 9.16.2023	1
17	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Dr. Jodi Marshall 710 S Delaware Ave Tampa FL, 33606 W: (813) 892-7773 jodicmarshall@yahoo.com	Learning Solutions Senior Vice President	N/A	Began 10.18.21	4 years 10.18.2025	1
18	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representation	Dianne Jacob 201 N. Franklin Street, Ste. 1500 Tampa, FL 33602 W: (813) 637-7159 (813) 679-4973 Dianne.jacob@pnc.com	PNC Bank Senior Vice President and Director Client and Community Relations	N/A	Began 04.13.15	4 Years 04.15.19 2 nd term 4.15.2023	2
19	Private Sector Business	Yes, if needed to meet private sector	Dr. Daphne Fudge 19240 Wood Sage Tampa, FL 33647	Your1resource Training	N/A	06.13.16	4 years 06.13.20	2

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
		percentage or multi-county representatio n	W: (813) 340-5382 F: (813) 644-4505 C: (813) 482-4838 Your1resource@yahoo.com	Executive Director of Training			2 nd term ends 6.15.24	
20	Private Sector Business Secretary	Yes, if needed to meet private sector percentage or multi-county representatio n	Stephie Holmquist Johnson, Ph.D. P.O. Box 3546 Plant City, Florida 33563-0010 W: (813) 759-6500 Ext. 1 C: (813) 334-3734 stephie@hecedu.com	Holmquist Educational Consultants, Inc. President	N/A	9.17.18	4 years 9.17.22	1
21	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representatio n	Candy Olson 610 S. Rome Avenue Tampa, Florida 33606 H: (813) 259-1487 C: (813) 293-4688 Candy.olson@gmail.com	Retired- Private Sector	N/A	11.13.18	4 years 11.13.22	1
22	Private Sector Business Vice Chair	Yes, if needed to meet private sector percentage or multi-county representatio n	Dr. Shawn Robinson, Esq C: (813) 523-3594 shrobinson@hccfl.edu	Law Office of Shawn H. Robinson. Esq.	N/A	2.11.19	4 years 2.11.2023	1
23	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representatio n	Adam Giery 4320 W. Kennedy Blvd. Tampa, Florida 33601 W: (813) 321-1400 C: (407) 462-2767 agiery@strategosgroup.com Executive Assistant: Melisa Taylor mtaylor@strategosgroup.com	Strategos Group Managing Partner	N/A	9.16.19	4 years 9.16.2023	

Early Learning Coalition of Hillsborough County Approved as of [date added when approved by OEL]								
Count or N/A	Designation in F.S. 1002.83(3) and (4)	Voting Member	Name Address Telephone Number Fax Number Email Address	Affiliation and/or Employment	For multi-county coalitions, indicate the county the member represents	Date Appointed	Length of Current Term and Date it Will End	Term
			W: (813)321-1400					
24	Private Sector Business	Yes, if needed to meet private sector percentage or multi-county representatio n	Dustin Portillo 4908 W. Nassau Street Tampa, FL 33607 W: (813)769-4934 C: (813)417-6232 dportillo@casperscompany.com	Caspers Company McDonald's Community Relations	N/A	10.19.20	4 years 10.19.2024	

Early Coalition of Hillsborough County Membership Management Approved as of [date added when approved by OEL]	
I.	TOTAL MEMBERSHIP: 23
II.	TOTAL PRIVATE SECTOR MEMBERSHIP: 11 PRIVATE SECTOR PERCENTAGE: 46%
III.	TOTAL NON-VOTING EX OFFICIO MEMBERSHIP: XXXX
IV.	NUMBER OF VACANCIES IN REQUIRED POSITIONS: 1