



EXECUTIVE COMMITTEE APPROVED MINUTES

Monday, August 16, 2021, at 3:00 pm
Zoom Meeting

MEETING ATTENDANCE

Facilitator: Aakash Patel, Chair

Committee Members Present:

Dr. Daphne Fudge*, Aakash Patel*, Dr. Shawn Robinson, and Dr. Stephie Holmquist Johnson*

Committee Members Absent:

Luke Buzard

ELCHC Staff:

Alison Fraga*, Gordon Gillette, Kelley Minney, Kiyana Scott*, Lorinda Gamson, Helen Sovich, Gary Meyer, Hannah Goble*, Rick Rampersad, and Megan Folts

Other Attendees:

Tonia Williams* and Kelley Parris*

**Indicates attendance by Zoom Meeting platform.*

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Chair Aakash Patel called the meeting to order at 3:00 pm.

Approval of June 14, 2021, Executive Committee Regular Meeting Minutes

Dr. Shawn Robinson made a motion to approve June 14, 2021, Executive Committee Regular Meeting Minutes. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.

PUBLIC COMMENT

There was no Public Comment.

ACTION ITEMS

A. August 23, 2021, Draft Board of Directors Meeting Agenda

Dr. Shawn Robinson made a motion to approve the August 23, 2021, draft Board of Directors Meeting Agenda. Dr. Stephie Holmquist Johnson made a second. The motion carried unanimously.



COMMITTEE REPORTS

Governance Committee

Dr. Shawn Robinson reported that during the Governance Committee meeting on August 2, 2021, the Committee reviewed and discussed the following items:

- Legal Services Request for Proposal (RFP) Committee
- FY 20-21 DEL Accountability Monitoring
- Gubernatorial Appointments
- Board of Directors Annual Forms
- Board of Directors Diversity Matrix/Board Terms

CEO REPORT

A. FY 20-21 Division of Early Learning Accountability Monitoring

Mr. Gillette reported on the FY 21-22 Accountability Monitoring conducted by the Florida Department of Education Division of Early Learning (DEL). The accountability monitoring is a full desk review of activities and transactions performed by the ELCHC. In addition, DEL conducted a childcare provider survey, and Mr. Gillette informed the Committee that the Coalition received a 90% favorable to somewhat favorable customer service level.

Dr. Stephanie Holmquist Johnson requested a copy of the provider survey, and there was further discussion on the total number of providers who participated in the survey.

B. COVID-19

Office Exposure

Mr. Gillette informed the Committee that a COVID-19 exposure occurred at the Coalition's main office. As a result, staff in cubicles near the exposure were sent home to quarantine for ten (10) days.

Mr. Gillette answered the Committee's questions on how COVID-19 is impacting the childcare centers. Lorinda Gamson, Chief Operations Officer, reported 216 positive cases for August. Ms. Gamson noted that childcare centers are closing due to staffing shortages.

ARPA Funding

Mr. Gillette spoke on the American Rescue Plan Act (ARPA) funding and highlighted the following:

- The state of Florida will receive approximately \$2.5B.
- ELCHC will receive approximately \$164M.
- ARPA funding will be distributed over six quarters starting in January 2022.

C. Department of Education Division of Early Learning Leadership

Mr. Gillette reported that DEL announced former Department of Education General Counsel Matt Mears as the Chancellor of DEL.

D. Cybersecurity Update

Mr. Gillette noted that mass communication is set to be released to individuals, providers, and sub-recipients regarding the ransomware attack.

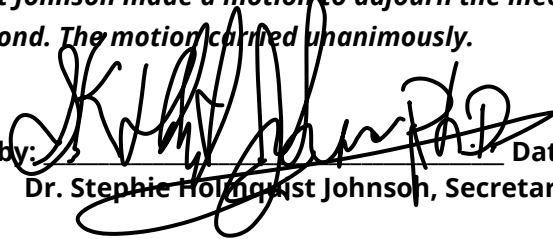
DISCUSSION ITEMS

There was a brief discussion about the upcoming Board of Directors meeting on August 23, 2021; Committee members asked if the meeting would be held in person or virtual. Staff recommended a hybrid option.

ADJOURNMENT

Dr. Stephe Holmquist Johnson made a motion to adjourn the meeting at 3:36 pm. Dr. Shawn Robinson made a second. The motion carried unanimously.

Read and approved by:

 Date: 10/14/21

Dr. Stephe Holmquist Johnson, Secretary