

Monday, October 5, 2020 at 3:00 pm
Zoom Meeting

I. CALL TO ORDER

- A. Roll Call/Quorum Verification L. Buzard
- B. Approval of Minutes for August 10, 2020 Regular Meeting (Pgs. 3-4) L. Buzard

II. PUBLIC COMMENT I

Individuals wishing to address the Early Learning Coalition of Hillsborough County Board of Directors must complete a Public Comment Request Card and submit it to the official recorder prior to the noticed start time of the meeting. Said comments will be limited to three (3) minutes per individual on a first come, first serve basis, and only at such time as is identified on the official meeting agenda for public comment. All public comment in Public Comment I must pertain to an item on the approved agenda.

III. FINANCIAL REPORT

- A. Final Financial Statements for FY 19-20/13-month Invoice (Pgs. 5-6)
- B. Financial Statements Ending July 31, 2020 (Pgs. 7-8)
- C. Updated Notice of Award for FY 20-21 (Pg. 9)

D. Jaglal

IV. ACTION ITEMS

- A. Request Approval of FY 20-21 Revised Budget (Pgs. 10-13)

D. Jaglal

V. CEO REPORT

VI. DISCUSSION ITEMS

VII. ADJOURNMENT

UPCOMING MEETINGS

Strategic Plan Review- Monday, October 5, 2020 at 11:00 am

Executive Committee Meeting- Monday, October 12, 2020 at 3:00 pm

Board of Directors Meeting/Board Retreat- Monday, October 19, 2020 at 12:30 pm

UPCOMING EVENTS

Zoom Meeting Information:

<https://zoom.us/j/92819757338?pwd=Tm8rcFh3S2pWSXFtcFlrc1FRclhiUT09>

Meeting ID: 928 1975 7338

Passcode: 420359

One tap mobile

+13126266799,,92819757338#,,,,,0#,,420359# US (Chicago)
+16465588656,,92819757338#,,,,,0#,,420359# US (New York)

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 928 1975 7338

Passcode: 420359

Find your local number: <https://zoom.us/j/92819757338>



MEETING ATTENDANCE

Facilitator: Luke Buzard, Chair

Committee Members Present:

Luke Buzard*, Dianne Jacob*, Candy Olson*, Dr. Shawn Robinson*

Committee Members Absent:

Joe McElroy

ELCHC Staff:

Alison Fraga*, Lorinda Gamson*, Gordon Gillette*, Devin Jaglal*, Kelley Minney*, Kiyana Scott*

Other Attendees:

Tonia Williams*

*Indicates attendance by phone or GoToMeeting

CALL TO ORDER

Quorum Verification

Noting a quorum was present, Committee Chair, Luke Buzard, called the meeting to order at 3:03 pm.

Approval of June 1, 2020 Finance Committee meeting minutes

Dianne Jacob made a motion to approve the June 1, 2020 Finance Committee meeting minutes. Dr. Shawn Robinson made a second. The motion carried unanimously

PUBLIC COMMENT

There was no Public Comment

FINANCIAL REPORT

Devin Jaglal, Director, Finance, reviewed and responded to Committee questions about the financial statements as of June 30, 2020.

ACTION ITEMS

Request Approval of Auditor's Report and Financial Statements year ended June 2019

Devin Jaglal, Director, Finance, reported that external auditor's Moore, Stephens, Lovelace, P.A. (MSL) completed the FY 18-19 audit and determined that the financial statements were in good standing. Mr. Jaglal added that MSL would issue an unqualified opinion with one finding related to the



reconciliation of the School Readiness monthly financials for provider payments. Mr. Jaglal added that MSL would issue an unmodified opinion as it relates to compliance.

Luke Buzard noted that the recommended action on the board memo had a typo of FY 2018 instead of FY 2019.

Dr. Shawn Robinson made a motion to accept the audit report as shared in the board materials with the clarification and correction of the date to 2019. Candy Olson made a second. The motion carried unanimously.

CEO REPORT

Gordon Gillette gave an update about the completion of the reconciliation project and match alignment project, the Office of Early Learning (OEL) phase I and II grants for contracted and non-contracted providers, discussions between the OEL and Coalitions related to offering virtual Voluntary prekindergarten (VPK) and the School Readiness merger related to severances and bonuses. Gordon Gillette noted that the OEL preferred that severances and bonuses were not paid with School Readiness funds, but, with unrestricted funds. The OEL will record a contingent liability in the amount of \$85,000 on OEL's 19-20 financial statements and requested that the Coalition's 19-20 financial statements footnote that the School Readiness funds were used to pay for severances and bonuses. The contingent liability will remain for a maximum of five years or until the \$85,000 has been repaid.

There was a discussion about how the provider community was handling the pandemic.

DISCUSSION ITEMS

There were no Discussion Items.

ADJOURNMENT

Dianne Jacob made a motion to adjourn the meeting at 3:44 pm. Candy Olson made a second. The motion carried unanimously.

Read and approved by: _____ Date: _____
Dr. Stephie Holmquist Johnson, Secretary



**Year-End Financial Statements
June 30, 2020**

	Actual YTD	Budget YTD	Difference	2020 YTD Actual/Forecast	2020 Budget	Difference
Program Revenue						
School Readiness	56,100,502	51,957,437	4,143,065	56,100,502	51,957,437	4,143,065
School Readiness CARES	4,584,301	-	4,584,301	4,584,301	-	4,584,301
OEL-School Readiness Match	1,698,954	1,698,954	-	1,698,954	1,698,954	-
Local Funders						
BOCC-Licensing/Fees & Match	747,788	766,000	(18,212)	747,788	766,000	(18,212)
Caspers	42,243	40,000	2,243	42,243	40,000	2,243
Children's Board	1,689,295	1,659,238	30,056.89	1,689,295	1,659,238	30,057
Conn Foundation	28,000	33,000	(5,000)	28,000	33,000	(5,000)
Hero		27,450	(27,450)	-	27,450	(27,450)
Southshore-Community Foundation	100,000	-	100,000	100,000	-	100,000
Lastinger Project	212,800	212,000	800	212,800	212,000	800
Metro Ministries(Children Board)	61,108	64,000	(2,892)	61,108	64,000	(2,892)
Robles Park	12,708	25,000	(12,292)	12,708	25,000	(12,292)
Spurlino Foundation	50,000	101,250	(51,250)	50,000	101,250	(51,250)
ELCHC Program Income(SRPI)	20,727	15,000	5,727	20,727	15,000	5,727
City of Tampa	100,000	125,000	(25,000)	100,000	125,000	(25,000)
ELFL-Hillsborough	59,245	-	59,245	59,245	-	59,245
CF-Maria	90,000	-	90,000	90,000	-	90,000
United Way	29,090	29,000	90	29,090	29,000	90
Community Projects-Misc	76,364	-	76,364	76,364	-	76,364
Total Local Funders	3,319,368	3,096,938	73,185	3,319,368	3,096,938	222,430
Total SR Revenue	65,703,125	56,753,329	4,216,250	65,703,125	56,753,329	8,949,797
Program Expenses						
School Readiness						
Direct Services	45,688,893	40,582,283	(5,106,610)	45,688,893	40,582,283	5,106,610
Direct Services CARES	4,585,005	-	(4,585,005)	4,585,005	-	4,585,005
OEL-School Readiness Match	1,698,954	1,698,954	-	1,698,954	1,698,954	-
Local School Readiness Match	2,815,011	3,096,938	281,927	2,815,011	3,096,938	(281,927)
<u>Total Direct Services</u>	<u>54,787,863</u>	<u>45,378,175</u>	<u>(9,409,688)</u>	<u>54,787,863</u>	<u>45,378,175</u>	<u>9,409,688</u>
ELCHC Operating	8,838,838	8,765,711	(73,127)	8,838,838	8,765,711	73,127
CCL/ECC	1,086,970	1,180,404	93,434	1,086,970	1,180,404	(93,434)
Inclusion Cost	437,426	682,039	244,613	437,426	682,039	(244,613)
Scholarships and Other	454,264	125,000	(329,264)	454,264	125,000	329,264
Total School Readiness & Other Expenses	65,605,361	56,131,329	(9,474,032)	65,605,361	56,131,329	9,474,032
SR Change in Net Assets	97,764	622,000	524,236	97,764	622,000	(524,236)



Year-End Financial Statements
June 30, 2020

	Actual YTD	Budget YTD	Difference	2020 YTD Actual/Forecast	2020 Budget	Difference
PDG Revenue						
Preschool Development Grant Services	268,012	326,477	(58,465)	268,012	326,477	(58,465)
PDG Expenses						
Preschool Development Grant Services	268,012	326,477	58,465	268,012	326,477	58,465
PDG Change in Net Assets	-	-	-	-	-	-
VPK Revenue						
Voluntary Pre-Kindergarten	31,591,663	31,133,744	457,919	31,591,663	31,133,744	457,919
Total VPK Revenue	31,591,663	31,133,744	457,919	31,591,663	31,133,744	457,919
VPK Expenses						
Voluntary Pre-Kindergarten						
Direct Services	28,415,235	29,955,292	1,540,057	28,415,235	29,955,292	(1,540,057)
ELCHC Operating	1,231,099	1,158,452	(72,648)	1,231,099	1,158,452	72,648
CCL/ECC	7,060	20,000	12,941	7,060	20,000	(12,941)
Total VPK Expenses	29,653,394	31,133,744	1,480,350	29,653,394	31,133,744	(1,480,350)
VPK Change in Net Assets	1,938,269	-	(1,938,269)	1,938,269	-	1,938,269
Total Revenue	97,294,788	87,887,073	(9,407,716)	97,294,788	87,887,073	9,407,716
Total Expenses	95,258,755	87,265,073	(7,993,683)	95,258,755	87,265,073	7,993,683
Change in Net Assets	2,036,033	622,000	(1,414,033)	2,036,033	622,000	1,414,033
ELCHC GOALS:						
< 5.00 % School Readiness - Admin	3.65%	4.96%	-1.32%	3.65%	4.96%	-1.32%
> 4.00 % School Readiness - Quality	8.26%	9.05%	-0.79%	8.26%	9.05%	-0.79%
< 22.00% School Readiness - Non-Direct	17.04%	19.42%	-2.38%	17.04%	19.42%	-2.38%
> 78.00 % School Readiness - Direct	82.96%	80.58%	2.38%	82.96%	80.58%	2.38%
< 4.00 % VPK - Admin	4.00%	3.57%	0.43%	4.00%	3.57%	0.43%



Budget to Actual
July 31, 2020

	Actual YTD	Budget YTD	Difference	2021 YTD Actual/Forecast	2021 Budget	Difference
Program Revenue						
School Readiness	5,528,942	5,218,594	310,348	59,836,522	60,006,339	(169,817)
School Readiness - Cares	-	-	-	4,162,333	4,162,333	-
School Readiness Match - OEL	-	77,414	(77,414)	1,551,650	1,551,650	-
School Readiness - Local Funders:						
Children's Board HC	-	350,385	(350,385)	700,770	700,770	-
Metro Ministries(Children Board)	3,714	12,500	(8,786)	150,000	150,000	-
Hillsborough County BOCC	-	-	-	276,000	276,000	-
HC Childcare -Licensing & Fees	-	-	-	430,000	430,000	-
City of Tampa	-	42,000	(42,000)	210,000	210,000	-
Robles Park	5,648	-	5,648	25,000	25,000	-
United Way	-	-	-	62,829	62,829	-
Caspers	-	-	-	50,000	50,000	-
School Readiness - Local Funders	9,362	404,885	(395,523)	1,904,599	1,904,599	-
Total School Readiness Revenue	5,538,303	5,700,892	(162,589)	67,455,104	67,624,921	(169,817)
Other Local Funders:						
Hillsborough Infant/Toddler Initiative	-	-	-	159,000	159,000	-
Conn Foundation	-	-	-	45,500	45,500	-
Spurlino Foundation	-	-	-	50,000	50,000	-
ELCHC Program Income	-	-	-	15,000	15,000	-
Lastinger Project	-	17,667	(17,667)	212,000	212,000	-
Misc. Donations	10,439	-	10,439	300,000	300,000	-
Other Local Funders	10,439	17,667	(7,228)	781,500	781,500	-
Total School Readiness Revenue and Local Revenue	5,548,742	5,718,559	(169,817)	68,236,604	68,406,421	(169,817)
Program Expenses						
School Readiness:						
Direct Services	5,016,588	3,826,303	(1,190,285)	51,899,220	53,002,680	1,103,460
School Readiness - Cares	590,589	600,000	(9,411)	4,162,333	4,162,333	-
School Readiness Match -OEL	-	77,414	77,414	1,551,650	1,551,650	-
Total Direct Services	5,607,178	4,503,717	(1,122,282)	57,613,203	58,716,663	1,103,460
ELCHC Operating	491,087	418,508	(72,579)	8,165,170	8,094,258	70,913
CCL/ECC	58,501	43,300	(15,200)	1,164,700	1,149,500	15,200
Inclusion Cost	-	20,732	20,732	296,268	317,000	(20,732)
Scholarships and Other	-	-	-	129,000	129,000	-
Total School Readiness & Other Expenses	6,156,765	4,986,258	(1,189,329)	67,368,341	68,406,421	1,168,841
SR Change in Net Assets	(608,023)	732,301	(1,340,324)	868,263	-	(1,338,658)



**Budget to Actual
July 31, 2020**

	Actual YTD	Budget YTD	Difference	2021 YTD Actual/Forecast	2021 Budget	Difference
PDG Revenue						
Preschool Development Grant Services	-	-	-	359,008	359,008	-
PDG Expenses						
Preschool Development Grant Services	-	-	-	359,008	359,008	-
PDG Change in Net Assets	-	-	-	-	-	-
VPK Revenue						
Voluntary Pre-Kindergarten	526,300	1,034,961	(508,662)	30,961,162	31,469,824	(508,662)
Total VPK Revenue	526,300	1,034,961	(508,662)	30,961,162	31,469,824	(508,662)
VPK Expenses						
Voluntary Pre-Kindergarten						
Direct Services	439,357	937,422	498,065	29,594,086	30,092,151	(498,065)
ELCHC Operating	91,071	97,650	6,578	1,352,762	1,357,674	(4,912)
CCL/ECC	-	1,667	1,667	18,333	20,000	(1,667)
Total VPK Expenses	530,428	1,036,738	506,310	30,965,181	31,469,824	(504,643)
VPK Change in Net Assets	(4,129)	(1,777)	(2,352)	(4,019)	-	(4,019)
Total Revenue	6,075,042	6,753,521	678,478	99,556,775	100,235,253	678,478
Total Expenses	6,687,194	6,022,996	(664,198)	98,692,530	100,235,253	1,542,723
Change in Net Assets	(612,152)	730,524	1,342,676	864,244	-	(864,245)
ELCHC Expenditure Categories:						
Personnel	389,404	433,039	43,635	7,252,659	7,296,294	43,635
Staff Development	3,500	3,092	(408)	59,087	58,679	(408)
Professional Services	42,219	15,981	(26,238)	586,944	560,706	(26,238)
Occupancy	69,978	42,083	(27,895)	532,895	505,000	(27,895)
Postage, Freight and Delivery	90	200	110	2,690	2,800	110
Rentals	-	2,000	2,000	22,000	24,000	2,000
Supplies	10,024	5,150	(4,874)	126,274	121,400	(4,874)
Communications	1,886	1,250	(636)	16,693	16,057	(636)
Insurance	763	-	(763)	59,763	59,000	(763)
Tangible Personal Property	1,877	5,550	3,673	62,927	66,600	3,673
Quality	29,581	3,000	(26,581)	653,016	626,435	(26,581)
Travel	18	2,847	2,829	43,832	46,661	2,829
Other Operating	32,819	1,967	(30,852)	99,152	68,300	(30,852)
Depreciation	-	-	-	-	-	-
Other Operating Expenses	192,755	83,119	(109,636)	2,265,273	2,155,637	(109,636)
Total ELCHC Operating Expenses	582,159	516,158	(66,001)	9,517,932	9,451,931	66,001
ELCHC GOALS:						
< 5.00 % School Readiness - Admin	4.51%	2.97%	1.54%	4.01%	3.90%	0.11%
> 4.00 % School Readiness - Quality	2.32%	6.13%	-3.81%	6.87%	7.13%	-0.26%
< 22.00% School Readiness - Non-Direct	9.72%	11.04%	-1.32%	14.35%	14.43%	-0.08%
> 78.00 % School Readiness - Direct	90.28%	88.96%	1.32%	85.65%	85.57%	0.08%
< 4.00 % VPK - Admin	11.21%	7.00%	4.21%	3.50%	3.36%	0.13%



NOTICE OF AWARD
EARLY LEARNING SERVICES

Authorization (Legislation/Regulation): Chapter 1002, Florida Statutes

SUBRECIPIENT INFORMATION		DUNS Number:	830358060	FEIN Number:	59-3626765
Subrecipient Name (as appears in DUNS):	Early Learning Coalition of Hillsborough County	Payee Name and Address	Hillsborough County School Readiness Coalition, Inc. 6302 E. Martin Luther King Jr. Blvd., Suite 100 Tampa, FL 33619		
Subrecipient Name and Address:	Early Learning Coalition of Hillsborough 6302 E. Martin Luther King Jr. Blvd., Suite 100 Tampa, FL 33619	Coalition Plan Approval Date:	June 10, 2019		

Authorized Official Name/Title:	Gordon L. Gillette	County(ies) Served:	Hillsborough	Supersedes NOA dated:	September 1, 2020	Total NOA Allocation:	\$ 90,753,219
Subaward Number:	EL251	Date issued:	September 3, 2020	except that additions or restrictions previously imposed during the current award period remain in effect unless specifically rescinded.			

SCHOOL READINESS PROGRAM (SR) SERVICES	Period of Performance	Start Date:	July 1, 2020	End Date:	June 30, 2021	Total SR Allocation:	\$ 53,457,989
---	-----------------------	-------------	--------------	-----------	---------------	----------------------	---------------

Targeted Funds and Restrictions							
a. Direct Services:	No less than 78 percent of all state, federal, and local matching funds expended by the ELC for the SR Program shall be expended to meet specified families' child care needs. The 78 percent calculation includes direct service OCA expenditures, as defined in the most recent version of the OEL Standard Codes and OEL Program Guidance 250.01 - Other Cost Accumulators (OCAs), applicable Gold Seal OCA expenditures, and local match.					\$	41,697,231
b. Administrative Services:	No more than 5 percent of all state, federal, and local matching funds expended by the ELC for the SR Program shall be expended for administrative activities. The Coalition is responsible for compliance with the 5% administrative cap on expenditures reimbursed under this award and may not exceed 5% at the coalition level. No waiver available; the Coalition has the option to pass this requirement to their subrecipients.					\$	2,672,899
c. Administrative, Quality and Non-Direct Services:	No more than 22 percent of all state, federal, and local matching funds expended by the ELC for the SR Program shall be expended for any combination of administrative costs, quality activities or non-direct services.					\$	11,760,758
d. Quality:	No less than 4 percent of all state, federal, and local matching funds expended by the ELC for the SR Program shall be expended on quality activities in accordance with s. 1002.89(5), F.S.					\$	2,138,320
e. Infant and Toddler minimum amount, can include Infant/Toddler Gold Seal:						\$	691,988
f. SR Match: Dollar-for-dollar match of all SR Match expenditures. The ELC must receive local matching funds before expending State matching funds.						\$	1,551,647
g. Quality Performance Incentive (QPI) Differential Maximum: Maximum allocation for OCAs QPDP, QPIPQ, QPICA, and QPICQ in accordance with Program Guidance 250.01 OCA Working Definitions.						\$	1,056,737

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D	Percentage	Est. Amount
93.558	Temporary Assistance for Needy Families (TANF)	Temporary Assistance for Needy Families (TANF)	FFY 2020	2001FLTANF	11/9/2019	No	13.64%	\$ 7,292,162
93.558	Temporary Assistance for Needy Families (TANF)	TANF Maintenance of Effort (MOE)	SFY 2019-2020			No	13.84%	\$ 7,400,387
93.575	Child Care Development Fund (CCDF)	TANF Transfer to CCDF Discretionary	FFY 2020	G2001FLCDD	11/7/2019	No	16.04%	\$ 8,574,483
93.575	Child Care Development Fund (CCDF)	CCDF Discretionary	FFY 2020	G2001FLCDD	11/7/2019	No	29.41%	\$ 15,723,960
93.596	Child Care Development Fund (CCDF)	CCDF Mandatory	FFY 2020	G2001FLCDD	11/20/2019	No	6.24%	\$ 3,333,846
93.596	Child Care Development Fund (CCDF)	CCDF Matching (Federal Share)	FFY 2020	G2001FLCDD	11/20/2019	No	13.64%	\$ 7,294,140
93.596	Child Care Development Fund (CCDF)	CCDF Matching (State Share)	SFY 2019-2020			No	3.23%	\$ 1,728,925
93.596	Child Care Development Fund (CCDF)	CCDF Maintenance of Effort (MOE)	SFY 2019-2020			No	3.87%	\$ 2,071,343
93.667	Social Services Block Grant (SSBG)	Social Services Block Grant (SSBG)	FFY 2020	G2001FLSOSR	October 2019	No	100%	\$ 38,742
Federal Funding Source: U.S. Department of Health and Human Services								\$ 53,457,989

CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT	Period of Performance	Start Date:	July 1, 2020	End Date:	June 30, 2021	Total CARES Allocation:	\$ 5,407,933
--	-----------------------	-------------	--------------	-----------	---------------	-------------------------	--------------

Targeted Funds and Restrictions							
a. Administrative Services:	No more than 5 percent of total CARES expenditures					\$	270,397
b. Rising Kindergarten Summer Program:	Maximum allocation for pass-through to the participating District's in accordance with OEL Program Guidance 780.01 and the District's OEL-approved budget.					\$	1,245,600
c. CARES Phase I, II, & III Provider Grants and First Responder/Health Care Workers Direct Payments and Bonuses:	in accordance with OEL Program Guidance 240.21.					\$	4,162,333

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D	Percentage	Amount
93.575	Child Care Development Fund (CCDF)	CCDF Discretionary	FFY 2020	2001FLCC3	4/13/2020	No	100.00%	\$ 5,407,933
Federal Funding Source: U.S. Department of Health and Human Services								

PROGRAM ASSESSMENT	Period of Performance	Start Date:	July 1, 2020	End Date:	June 30, 2021	Total Program Assessment Allocation:	\$ -
---------------------------	-----------------------	-------------	--------------	-----------	---------------	--------------------------------------	------

Maximum allocation for Program Assessment OCA SRPAS in accordance with Program Guidance 250.01 OCA Working Definitions.							
---	--	--	--	--	--	--	--

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D	Percentage	Amount
93.575	Child Care Development Fund (CCDF)	CCDF Discretionary	FFY 2019	G1902FLCDD	10/14/2017	No	100.00%	\$ -
Federal Funding Source: U.S. Department of Health and Human Services								

PRESCHOOL DEVELOPMENT GRANT (PDG) SERVICES	Period of Performance	Start Date:	July 1, 2020	End Date:	December 30, 2020	Total PDG Allocation:	\$ 58,465
---	-----------------------	-------------	--------------	-----------	-------------------	-----------------------	-----------

Targeted Funds and Restrictions							
a. Administrative Services:	No more than 5 percent of total PDG expenditures					\$	2,923
b. Prior Year Carryforward:	Implementation of Child Assessment Best Practices					\$	58,465

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D	Percentage	Amount
93.434	ESSA Preschool Development Grants Birth Through Five	Florida Preschool Development Grant	2018-2019	90TP0004	12/21/2018	No	100.00%	\$ 58,465
Federal Funding Source: U.S. Department of Health and Human Services								

Targeted Funds and Restrictions							
a. Administrative Services:	No more than 5 percent of total PDG expenditures					\$	17,950
b. Curricula Implementation:	Maximum allocation for expenditures in accordance with the ELC's OEL-approved PDG Curricula Implementation and Training Sub-Grant Project Application					\$	188,834
c. Mental Health and Social/Emotional Supports:	Maximum allocation for expenditures in accordance with the ELC's OEL-approved PDG Mental Health Sub-Grant Project Application					\$	170,174

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D	Percentage	Amount
93.434	ESSA Preschool Development Grants Birth Through Five	Florida Preschool Development Grant	2019-2020	90TP0068-01-00	12/27/2019	No	100.00%	\$ 359,008
Federal Funding Source: U.S. Department of Health and Human Services								

VOLUNTARY PREKINDERGARTEN PROGRAM (VPK) SERVICES	Period of Performance	Start Date:	July 1, 2020	End Date:	June 30, 2021	Total VPK Allocation:	\$ 31,469,824
---	-----------------------	-------------	--------------	-----------	---------------	-----------------------	---------------

Base:	No more than 4 percent of the total direct services (base fund) expenditures shall be expended for administrative activities.					\$	30,259,446
Admin:						\$	1,210,378

CFDA #	CFDA Title	Award Year	R&D	Percentage	Amount
48.108	Voluntary Pre-Kindergarten Education Program	SFY 2019-2020	No	100%	\$ 31,469,824
State General Revenue					

ACCEPTANCE OF TERMS AND CONDITIONS
THIS AWARD IS BASED ON LEGISLATIVE APPROPRIATIONS AND IS SUBJECT TO THE TERMS AND CONDITIONS IN THE EARLY LEARNING GRANT AGREEMENT AND ANY AMENDMENTS, MODIFICATIONS AND/OR EXTENSIONS, AS EXECUTED BETWEEN THE NAMED SUBRECIPIENT AND THE OFFICE OF EARLY LEARNING. Acceptance of the award terms and conditions is acknowledged when funds are drawn or otherwise obtained from the Office of Early Learning.

REMARKS:							
07/01/2020	School Readiness Program Allocation.					\$	1,245,600
07/01/2020	VPK Program Allocation.					\$	417,473
07/01/2020	CARES Allocation for the Rising Kindergarten Summer Program.					\$	1,056,737
8/21/2020	Allocation of Preschool Development Grant funds in the amount of					\$	2,982,767
8/21/2020	Allocation of Quality Performance Incentive (QPI) funds in the amount of					\$	1,179,566
9/1/2020	Allocation of CARES Phase I & II Provider Grants, and First Responder/Health Care Workers Direct Services and Bonuses in the amount of					\$	1,053,621
9/1/2020	Allocation of CARES Phase III Provider Grants in the amount of					\$	486,026
9/1/2020	Allocation of SR Match in the amount of					\$	
9/5/2020	Reallocation of SR Match funds in the amount of					\$	

AWARDING OFFICIAL:
Shan Goff, Executive Director
Signature: Shan Goff
Executive Director, Office of Early Learning
250 Merritt Drive • Tallahassee, FL 32399 • 850-217-6550 • Toll Free 800-307-3738 • www.fl.gov/earlylearning.com



ISSUE:	Approval of Proposed FY 20-21 Budget
FISCAL IMPACT:	\$99,876,245
FUNDING SOURCE:	SR, VPK, CARES Funding, Local Funding, and OEL Match
RECOMMENDED ACTION:	Approve the Early Learning Coalition of Hillsborough County Revised FY 20-21 Budget.

NARRATIVE:

The Coalition would like to present the Finance Committee with the proposed FY 20-21 Budget for approval. The budget is revised with the latest Notice of Award (NOA) received on September 3, 2020. Included in the revised budget are assumptions made for allocations for School Readiness -Class Rate Increase and Waiting List not available in the September 3rd NOA. The Coalition requests the Finance Committee to approve the budget with the assumptions made for Class Rate Increase and Waiting list allocations and allow the Coalition to revise the budget when OEL provides the allocations later.



2021 Proposed Budget

Program Revenue

School Readiness	60,006,339 *
School Readiness - CARES	4,162,333
School Readiness Match -OEL	1,551,650
School Readiness - Local Funders:	
Children's Board HC	700,770
Metro Ministries(Children Board)	150,000
Hillsborough County BOCC	276,000
HC Childcare -Licensing & Fees	430,000
City of Tampa	210,000
Robles Park	25,000
United Way	62,829
Caspers	50,000
School Readiness - Local Funders	1,904,599

Total School Readiness Revenue **67,624,921**

Other Local Funders:

Hillsborough Infant/Toddler Initiative	159,000
Conn Foundation	45,500
Spurlino Foundation	50,000
ELCHC Program Income	15,000
Lastinger Project	212,000
Misc. Donations	300,000
Other Local Funders	781,500

Total School Readiness and Local Revenue **68,406,421**

** Assumptions: Wait List \$4.4m & Rate Increase \$3.7m*

Program Expenses

School Readiness:	
Direct Services	50,316,581
School Readiness - CARES	4,162,333
School Readiness Match -OEL	1,551,650
School Readiness - Local Funders	1,904,599

Total Direct Services **57,935,163 ****

ELCHC Operating	8,094,258
CCL/ECC	1,149,500
Inclusion Cost	317,000
Scholarships and Other	129,000
Other Local Funders	781,500

Total School Readiness Expenses & Other Expenses **68,406,421**

*** Direct Services will be adjusted accordingly based on subsequent NOA*

School Readiness Change in Net Assets **-**



EARLY LEARNING

COALITION OF HILLSBOROUGH COUNTY

2021 Proposed Budget

PDG Revenue
Preschool Development Grant Services 359,008

PDG Expenses
Preschool Development Grant Services 359,008

PDG Change in Net Assets -

VPK Revenue
Voluntary Pre-Kindergarten 31,469,824
Total VPK Revenue 31,469,824

VPK Expenses
Voluntary Pre-Kindergarten
Direct Services 30,092,151
ELCHC Operating 1,357,674
CCL/ECC 20,000
Total VPK Expenses 31,469,824

VPK Change in Net Assets -

Total Revenue 100,235,253
Total Expenses 100,235,253
Change in Net Assets -



2021 Proposed Budget

ELCHC Expenditure Categories:

Personnel	7,296,294
Staff Development	58,679
Professional Services	560,706
Occupancy	505,000
Postage, Freight and Delivery	2,800
Rentals	24,000
Supplies	121,400
Communications	16,057
Insurance	59,000
Tangible Personal Property	66,600
Quality	626,435 ***
Travel	46,661
Other Operating	68,300
Total Other Operating Expenses	2,155,637
Total ELCHC Operating Expenses	9,451,931

***Quality related tangible items

Total ELCHC Operating Expenses

Total SR Operating Expenses	8,094,258
Total VPK Operating Expenses	1,357,674
	9,451,931

ELCHC GOALS

< 5.00 %	School Readiness - Admin	3.90%
> 4.00 %	School Readiness - Quality	7.13%
< 22.00%	School Readiness - Non-Direct	14.43%
> 78.00 %	School Readiness - Direct	85.57%
< 4.00 %	VPK - Admin	3.32%