

Eligibility Verification Documents

PLEASE PROVIDE ONE (1) DOCUMENT FOR EACH SECTION BELOW

PROOF OF ADDRESS:

- Utility bill (electric, gas, water, cable, and landline) dated within 12 months
- Lease agreement (including signature page) or rent receipt dated within 12 months
- Government-issued document (ID, Food Stamp Award Letter, vehicle registration, etc.)
- Military order for the service member in the U.S. Armed Forces
- Affidavit of Residency (notarized)

CHILD DOCUMENTATION

Citizenship and age (any one of these documents fulfills both requirements):

- U.S. Birth Certificate or lawfully admitted alien document
- Certificate of U.S. Citizenship or Naturalization
- U.S. passport

Age only:

- Immunization record (signed/stamped by public health officer/licensed physician)
- Certificate of Baptism (including affidavit)
- Child life insurance policy (in force for at least 2 years)
- Guardianship (court ordered)

PARENT/GUARDIAN DOCUMENTATION

Identification:

- Florida Driver's License
- Valid picture identification (government issued)

PURPOSE FOR CARE FOR ELIGIBILITY:

PROVIDE DOCUMENTATION FOR ANY OF THE FOLLOWING FOR A SINGLE OR TWO-PARENT FAMILY:

Employment:

- Current and consecutive pay stub (4 weekly – 2 bi-weekly/semi-monthly – 1 monthly)
- Verification of Employment form
- Self-employment (any of the following): business account ledgers; written documentation from customers/contractors; OR federal tax returns

Disability

- Social Security Disability Award Letter/ Practicing licensed physician disability statement

Education:

- Official current school schedule from an accredited education institution
- School Verification form

OTHER INCOME (IF APPLICABLE)

- Food Stamp Award Letter
- Child Support
- Alimony
- Social Security benefits
- Unemployment
- Adoption subsidy

