EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY
BUILDING OUR NATION'S FUTURE

MEETING MINUTES

APPROVED

Meeting Name:	**Executive/Finance Meeting**	**Date:**	January 4, 2016
Facilitator:	Aakash Patel, Chair	**Time:**	4:00 pm
Location:	1002 E. Palm Avenue, ELC Conf. Room, Tampa, FL 33605		
Committee Members Present:	Aakash Patel, Robert Buesing, Joe McElroy, Lynne Hildreth, and Scott Barrish.		
Committee Absent:	None		
Board Member's Present:	Angela Chowning, Maria Caracciola, Barbara Hancock, Kelley Parris, and Sandra Murman.		
ELCHC Staff:	Dave McGerald, Karen Perkins, Tracie White, Steve Costner, Bobbi Davis, and Katherine Javier.		
Other Attendees:	Radhakrishna K. Rao, Sandy Show, Kathy Kaaa, Terre Tulsiak, Cynthia Rodriguez, Shawntaye Beato, Board Attorney Steve Lee, Mike Salerno, Marina Harkness, Deana Osorio, and Tracye Brown.		

KEY POINTS		
No.	**TOPIC**	**HIGHLIGHTS**
I.	**CALL TO ORDER** **A. Quorum Verification** Noting that a quorum had been established, Chair Patel called the meeting to order at 4:03 pm. **B. Approval of Minutes for September 8, 2015 Regular Meeting** ***Robert Buesing made a motion to approve the September 8, 2015 meeting minutes. Lynne Hildreth made a second. The motion carried unanimously.*** **C. Approval of Minutes for September 23, 2015 Special Meeting** ***Robert Buesing made a motion to approve the September 23, 2015 meeting minutes. Lynne Hildreth made a second. The motion carried unanimously.***	
II.	**OLD BUSINESS** Chair Patel gave a brief update regarding Celebrate Literacy Week Florida! Chair Patel noted that First Lady Anne Scott would be visiting Strawberry Crest High School on January 25, 2016 at 10:00 am.	
II.	**ACTION ITEMS** There were no action items discussed.	
III.	**DISCUSSION** **A. Match Contract with School District of Hillsborough County** Dave McGerald reported that an amendment had been made to the Match contract for the School District of Hillsborough County, noting that the contract would be presented to the	

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	School Board on January 12, 2016. **B. Transition Discussion with Superintendent of Schools** A discussion was held regarding the proposed transition of services from the School District of Hillsborough County to the Coalition. It was noted that the top priorities of the Board would be to effectively serve the children and families of Hillsborough County, ensure accountability for services provided, and to maintain a partnering relationship with the School District of Hillsborough County. **Board members, Sandra Murman and Robert Buesing were appointed to serve on the Service Delivery & Efficiency Task Force. It was suggested that two members of the School District of Hillsborough County be appointed to the Service Delivery and Efficiency Task Force.** ***Robert Buesing made a motion to nominate School District Board member, Sally Harris and Assistant Superintendent for Academic Support and Federal Programs, Tracye Brown to serve on the Service Delivery & Efficiency Task Force. Scott Barrish made a second. The motion carried unanimously.*** It was suggested that the Board meeting scheduled for February 8, 2016 be rescheduled for March 7, 2016 to allow the Service Delivery & Efficiency Task force additional time to develop a recommendation. ***Scott Barrish made a motion to reschedule the February 8, 2016 Board meeting for March 7, 2016. Robert Buesing made a second. The motion carried unanimously*** **C. Update: RFP for Rebrand** Chair Patel requested that Committee members email Tracie White, Director of Communications & Outreach, with recommendations regarding the desired scope of work for the ELCHC Rebrand RFP.	
IV.	**INFORMATION ITEMS** There were no information items discussed.	
VI.	**PUBLIC COMMENT** • Radhakrishna K. Rao made a public comment regarding the effects of sleep and prescription medication on children's performance in school. • Terre Tulsiak made a public comment regarding suggested methods for delivery of information to young families.	
VII.	**ADJOURNMENT** Citing no further business, Chair Patel adjourned the meeting at 5:17 pm.	

ACTION PLAN			
No.	**Action Item(s)**	**Owner**	**Target Date**
1.	Cancel February 8, 2016 Board of Directors Meeting.	K. Javier	2/01/2016
2.	Schedule Board of Directors Meeting on March 7, 2016.	K. Javier	2/29/2016

Read and Approved by: _____ 4/11/2016
Lynne T. Hildreth, Secretary DATE